

IN THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
PROBATE DIVISION

IN THE ESTATE OF \_\_\_\_\_ :  
Deceased \_\_\_\_\_ : ADM \_\_\_\_\_  
:

PRAECIPE

The Register of Wills will please note that the trust officer to be contacted with regard to this matter is:

\_\_\_\_\_  
Name of trust officer

\_\_\_\_\_  
Official name of financial institution

\_\_\_\_\_  
Preferred mailing address

\_\_\_\_\_  
Direct telephone number

In the event that the trust officer named above cannot be reached, contact may be made with the Chief Financial Officer and/or President of the financial institution identified below until such time as a new Praecipe is filed in this matter:

\_\_\_\_\_  
Name of President/Chief Financial Officer

\_\_\_\_\_  
Official name of financial institution

\_\_\_\_\_  
Preferred mailing address

\_\_\_\_\_  
Telephone number

Respectfully submitted,

\_\_\_\_\_

Certificate of Service

I hereby certify that a copy of the foregoing was served, by first class mail, postage prepaid, this \_\_\_\_ day of \_\_\_\_\_, 2007, upon the following persons:

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Signature