

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
PROBATE DIVISION

Estate of _____ *
*
* Admin. No. _____
*
deceased *

PETITION FOR APPOINTMENT OF A SPECIAL ADMINISTRATOR
TO OPEN A SAFE DEPOSIT BOX

Name of Decedent _____
Address of Decedent _____
Date of Death _____
Name of Petitioner _____
Address of Petitioner _____

Does the Petitioner have a copy of the Will, the original of which is sought? _____

Is the Petitioner named in this copy of the Will? _____
and in what capacity? _____

Relationship to Decedent _____

Location of safe deposit box(es) in the District of Columbia sought to be opened

Does the Petitioner know of anyone holding a higher priority for appointment pursuant to
D.C. Code 20-303? _____
If so, what actions has Petitioner taken to contact such person(s)?

Has or have any such person or persons declined to seek entry into the safe deposit
box(es)? _____

Does the Petitioner seek to have a representative from the Register of Wills accompany
the Special Administrator to the opening of the safe deposit box(es)? _____

Does the Petitioner seek to have anyone else accompany the Petitioner to the opening of
the safe deposit box(es)? _____

Name	List of Interested Persons Address	Relationship
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WHEREFORE, Petitioner prays that the Court appoint _____
Special Administrator to open the safe deposit box(es).

Petitioner

I do solemnly declare and affirm under penalty of law that the contents of the foregoing document are true and correct to the best of my knowledge, information, and belief.

Petitioner

Superior Court of the District of Columbia
PROBATE DIVISION

Estate of _____ *
*
* Admin. _____
*
deceased *

ORDER

Upon consideration of the Petition for Appointment of a Special Administrator To Open a Safe Deposit Box filed by _____ that seeks the appointment of _____ as Special Administrator, and it appearing to the Court that

no one holds a higher priority for appointment than the Petitioner, or

while other person(s) hold(s) a higher priority for appointment than

Petitioner, such persons have not come forward to seek appointment and that good cause exists to vary the priority of appointment,

it is by the Court this _____ day of _____, 200_,

ORDERED, that _____ be appointed Special Administrator To Open a Safe Deposit Box located at _____, and

not to be accompanied by a representative from the Office of the Register of Wills, or

the Special Administrator shall be accompanied by a representative from the Office of the Register of Wills when opening the safe deposit box.

the Special Administrator shall be accompanied by _____

when opening the safe deposit box..

and be it further

ORDERED, that the Special Administrator shall have no other authority than that granted herein and shall have no authority to receive any assets of the decedent and hence shall not be required to post bond, and be it further

ORDERED, that the Special Administrator shall forthwith deliver any testamentary document(s) found in the safe deposit box to the Office of the Register of Wills, or

ORDERED, That the representative from the Office of the Register of Wills shall deliver any testamentary document(s) found in the safe deposit box to the Office of the Register of Wills,

and be it further

ORDERED, That upon completion of the opening of the safe deposit box(es) and delivery of any testamentary documents to the Office of the Register of Wills, the appointment of the Special Administrator shall thereupon terminate.

JUDGE

Cc: