# Superior Court of the District of Columbia PROBATE DIVISION

| Estate of  | No                              |  |
|--|---------------------------------|--|
| Accounting of  | (Name of Fiduciary) (Fi         |  |
| (First, Second, etc.)  | (Name of Fiduciary) (Fi         | iduciary Capacity)   |
| For period beginning20   | , and ending                    | 20   |
| NOTE: The following "Summary of Transactions" should be used and Income portion of trusts. Transactions affecting trust p Transactions" on Page 2. | rincipal (corpus) should be rec | orded in the "Summary o  |
| SUMMARY OF TRANSACTIONS  | Debit(s)<br>(Receipts)          | Credit(s)<br>(Disbursements)   |
| Receipts: Total from Schedule "A" Beginning Balance  | \$                              |  |
| Total from Schedule "B"  Dividend Balance  |                                 |  |
| Total from Schedule "C"  Interest Income   |                                 | CALLEST FOR STATE  |
| Total from Schedule "D"  Annuity Income  |                                 |  |
| Total from Schedule "E"  Rental Income   |                                 |  |
| Total from Schedule "F" Other Collections  |                                 |  |
| Total from Schedule "G" Gain   |                                 | SAN STREET, SAN ST |
| Disbursements:   |                                 |  |
| Total from Schedule "G"  Losses  |                                 | \$   |
| Total from Schedule "H"  Administrative Expenses   |                                 |  |
| Total from Schedule "I"  Rental Property Expenses  |                                 |  |
| Total from Schedule "J" Other Disbursements  |                                 |  |
| Total from Schedule "K"  Maintenance and Care Expenses - Distributions   | 200 (200 h)                     |  |
| Total from Schedule "L"  Ending Balance  |                                 |  |
| Totals (Columns must agree)  | s                               | S  |

#### **SCHEDULE "A"**

#### **BEGINNING BALANCE**

List below the assets held at the beginning of the accounting. In the First Accounting, these would be the assets held or in existence on the date of Appointment of Qualification. Each asset must be listed separately and described fully. In Guardianship, Conservatorship and Committeeship cases, include all personal property. In Trusteeship cases, include personal and real property.

|        | 1   |
|--------|-----|
| Examp  | 10. |
| LACHID | IV. |

600 shares XYZ Co., common stock

Carrying value \$8,000.00

|   | Carrying<br>Value |
|---|-------------------|
|   | \$                |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
|   |                   |
| If continuation sheet(s) are used, enter total of same here | \$                |
| Total (carry forward to summary)                            | \$                |
|   |                   |

# SCHEDULE "B"

# DIVIDEND INCOME

| List below the source of each dividend received, the amount of s<br>Example:          | ame, and the date of payment.         |        |
|---|---------------------------------------|--------|
| 100 shares common stock of XYZ Co.  March 30, 19 June 30, 19 Sept. 30, 19 Dec. 31, 19 | \$30.00<br>30.00<br>35.00<br>35.00    | 130.00 |
|   | Rec                                   | eipts  |
|   | \$                                    |        |
|   |                                       |        |
|   |                                       |        |
|   |                                       |        |
|   |                                       |        |
|   |                                       |        |
| If continuation sheet(s) are used, enter total of same here                           | \$                                    |        |
| Total (carry forward to summary)  | \$                                    |        |
|   |                                       |        |
| SCHEDULE "C   | <b>D"</b>                             |        |
| INTEREST INCO   |                                       |        |
| List below the source of each interest payment received, the amore Example:           | unt of same, and the date of payment. |        |
| ABC Bank:<br>March 30, 19   | \$30.00                               |        |
| June 30, 19<br>Sept. 30, 19<br>Dec. 31, 19  | 30.00<br>30.00<br>40.00               | 130.00 |
| Dec. 31, 19   | Rece                                  |        |
|   | \$                                    |        |
|   |                                       |        |
|   |                                       |        |
|   |                                       |        |
|   |                                       |        |
|   |                                       |        |
| If continuation sheet(s) are used, enter total of same here                           | \$                                    |        |
| Total (carry forward to summary)  | \$                                    |        |

## SCHEDULE "D"

# ANNUITY INCOME

| List below each annuity pension, etc., identifying each as to source, period or months covered Example:   | l and the rate of same                         |
|---|--|
| Social Security benefits for the Calendar months of June 19 through May 19  |  |
|   | 50.00<br>80.00 \$1630.00                       |
|   | Receipts                                       |
|   | \$   |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
| If continuation sheet(s) are used, enter total of same here   | . \$   |
| Total (carry forward to summary)  | . \$   |
|   |  |
| SCHEDULE "E"  |  |
| RENTAL INCOME   |  |
| List below each parcel of real estate, or rental unit, the period covered, the gross rent collectic same. If the property is not rented or was only partially rented, please indicate and explain the Example:  ABC Bank: | ons and the amount of<br>e reason(s) therefor: |
| 1111 - 99th Street, for the months of   | 500.00   |
| June 19 through May 19, at \$300.00 \$3,0   | 500.00   |
|   | Receipts                                       |
|   | \$   |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
| If continuation sheet(s) are used, enter total of same here   | \$   |
| Total (carry forward to summary).   | \$   |
| Total (Carry forward to Summary)  | Ψ  |

#### **SCHEDULE "F"**

#### **OTHER COLLECTIONS**

List in detail below, the source(s) and amount(s) of all other collections not appropriate for inclusion in Schedules "B", "C", "D", "E", or "G:. This would include insurance, reimbursements, refunds, additional assets, proceeds from sale of real estate, etc.

|  | Receipts |
|--|----------|
|  | \$       |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
|  |          |
| If continuation sheet(s) are used, enter total of same here. | \$       |
| Total (carry forward to summary)                             | \$       |
|  |          |

## **SCHEDULE "G"**

#### **GAINS AND LOSSES**

List in detail below, all security or other transaction(s). If same resulted in a gain or loss, the amount of such gain or loss should be extended to the appropriate column.

| Example: |                                     |            |
|----------|-------------------------------------|------------|
| 19       |                                     |            |
| 9/30     | 100 shares XYZ Co., common sold for | \$3,000.00 |
|          | 100 shares XYZ Co., common carried  |            |
|          | at                                  | 2,500.00   |
|          | Net Gain                            |            |

\$500.00

|   | Gains | Losses |
|---|-------|--------|
|   | \$    | \$     |
|   | D.    | D      |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
|   |       |        |
| If continuation sheet(s) are used, enter total of same here | \$    |        |
|   |       |        |
| Total (carry forward to summary).                           | \$    |        |

#### **SCHEDULE "H"**

#### **ADMINISTRATIVE EXPENSES**

List in detail below each expenditure of an administrative nature. This would include attorney's fees, audit fees, bond premium, bank service charges, court costs, etc.

NOTE: In Trust cases if both principal and Income items are included they should be stated separately and carried forward to the proper summary.

|  | Disbursements |
|--|---------------|
|  | \$            |
|  |               |
|  |               |
|  |               |
|  |               |
| If continuation sheet(s) are used, enter total of same here. | \$            |
| Total (carry forward to summary)                             | \$            |

#### **SCHEDULE "I"**

#### RENTAL PROPERTY EXPENSES

List in detail below, all expenditures related to rental property(ies). If the expenses relate to more than one property, the expenses should be grouped as to each property.

|   | Disbursements |
|---|---------------|
|   | \$            |
|   |               |
| ·   |               |
|   |               |
|   |               |
|   |               |
|   |               |
| If continuation sheet(s) are used, enter total of same here | \$            |
| Total (carry forward to summary).                           | \$            |
| Total (carry forward to summary).                           | \$            |

#### **SCHEDULE "J"**

#### OTHER DISBURSEMENTS

List in detail below, all other disbursements or credits which cannot properly be included in schedules "G". "H", "I", or "K".

NOTE: In Trust cases if both principal and Income items are included they should be stated separately and carried forward to the proper summary.

|   | Disbursements |
|---|---------------|
|   | \$            |
|   |               |
|   |               |
|   |               |
|   |               |
|   |               |
| f continuation sheet(s) are used, enter total of same here. | \$            |
| Total (carry forward to summary)                            | \$            |

#### **SCHEDULE "K"**

#### MAINTENANCE AND CARE EXPENSES

List in detail below, all expenditures to the maintenance and care of Wards in Guardianship, Conservatorship and Committeeship cases. In Trust cases, list all distributions to beneficiaries.

|   | Disbursements |
|---|---------------|
|   | \$            |
|   |               |
|   |               |
|   |               |
|   |               |
| If continuation sheet(s) are used, enter total of same here | \$            |
|   |               |
| Total (carry forward to summary)                            | \$            |

#### **SCHEDULE "L"**

List below the assets held at the end of the accounting period. Each asset must be listed separately and described fully. In Guardianship, Fair Market Carrying Conservatorship and Committeeship Cases, include all personal Value Value property. In Trusteeship Cases, include all personal and real property. The Fair Market Value should be as of the closing date of the accounting. Example: 500 shs., XYZ Co., common stock \$5,000.00 \$10,000.00 Cert No. 177253 100 shs. dated 11-1-66 187644 200 shs. dated 9-5-69 197223 200 shs. dated 12-2-70

|   | Carrying<br>Value | Fair Market<br>Value |
|---|-------------------|----------------------|
|   | \$                | \$                   |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
|   |                   |                      |
| If continuation sheet(s) are used, enter total of same here | \$                | \$                   |
| Total (carry forward to summary)                            | \$                | \$                   |

Lot 4008, Square 42, improved by premises 722 Easy Lane, Washington, D.C. Rented for \$250.00 per month

# **REAL ESTATE** (IF NOT INCLUDED IN SCHEDULE "L")

| for \$250.00 per month  |  | \$10,000          | None                                    | Unknown                     |
|---|--|-------------------|---|-----------------------------|
| COMPLETE LOCATION AND DESCRIPTION   |  | Assessed<br>Value | Encumbrance<br>(Mortgage<br>Lien, Etc.) | Market<br>Value<br>If Known |
|   |  | \$                | \$                                      | \$                          |
|   |  |                   |   |                             |
|   |  |                   |   |                             |
|   |  |                   |   |                             |
|   |  |                   |   |                             |
| COLUMN TOTALS   | •  | \$                | \$                                      | \$                          |
| The foregoing securities are kept or depos  | ited at  |                   |   |                             |
| in the name of  |  | ····              |   |                             |
|   |  |                   |   |                             |
| The penalty of my undertaking is \$ The original undertaking was filed on the The surety is | day of   |                   |   |                             |
| District of Columbia. to wit:   |  |                   |   |                             |
| I/we the undersigned,   |  |                   |   |                             |
|   | (Type or Print Plainly,  | )                 |   |                             |
| do solemnly swear that the foregoing accounting i   | s just and true, and th  | at                |   |                             |
| have bona fide paid, or secured to be paid, the sev   | •  |                   |   |                             |
| and allowance.  |  |                   |   |                             |
|   |  |                   |   |                             |
|   |  |                   | (Address)                               |                             |
| Subscribed and sworn to before me this  | day of   |                   | , A.D. 2                                | .0                          |
|   |  |                   |   |                             |
|   |  | Public/Register   | _                                       |                             |
| ~   | of the <b>D</b> istrict of the observation of the observa | f Columbi         | a                                       |                             |
| On this day of  |  |                   | , A.D. 2                                | 20                          |
| the foregoing account, being now presented for appassed.                                    | proval, the same is af   | ter examination   | on by the Court,                        | approved and                |
|   |  |                   |   | Judge.                      |