

## United States District Court

Eastern District of Missouri  
Thomas F. Eagleton U.S. Courthouse  
111 South 10<sup>th</sup> Street, 3<sup>rd</sup> floor  
St. Louis, Missouri 63102

James G. Woodward  
Clerk of Court

314-244-7900

### READ INSTRUCTIONS CAREFULLY

Attached is an application for admission to practice law in the United States District Court for the Eastern District of Missouri. The requirements for admission can be found in Rule 12.01 of the Local Rules, effective January 1, 1996. In order to avoid delays in the review process of your application, we require the following instructions be followed.

- 1) *Applications must be typed or printed and fully completed.*
- 2) *You are required to provide the Court with a certificate of good standing from each state and federal jurisdiction to which you are admitted to practice law. Only original certificates, received less than 60 days prior to filing your application are acceptable.*
- 3) *The completed, signed and notarized application with certificates of good standing and two sponsors statements must be filed together as a packet. Only original certificates of good standing and original sponsors statements are acceptable. Sponsors must be members of the Bar of the Eastern District of Missouri.*
- 4) *The completed packet can be hand delivered or mailed to the U.S. District Court, Management Support Unit, 111 South 10<sup>th</sup> Street, 3<sup>rd</sup> floor, St. Louis, MO 63102.*

Once a judge has reviewed an application, a determination letter will be mailed. This review process usually takes 30 days. Upon approval, the attorney shall take an oath or affirmation administered by a district, magistrate or bankruptcy judge of this Court and pay the required \$150.00 admission fee. ***Do not send the admission fee with your application.***

If you have any questions you can call the Management Support Unit at 244-7912 or 7914.

UNITED STATES DISTRICT COURT  
for the EASTERN DISTRICT of MISSOURI  
**APPLICATION FOR ADMISSION TO PRACTICE LAW**

\* Please PRINT or TYPE \*

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_  
Law School \_\_\_\_\_ Year Graduated \_\_\_\_\_

**REGULARLY ENGAGED IN THE PRACTICE OF LAW AT:**

Firm Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Fax # \_\_\_\_\_

**LIST STATES TO WHICH YOU ARE ADMITTED TO PRACTICE LAW**

<u>STATE</u>	<u>YR. ADMITTED</u>	<u>CURRENT STATUS</u>	<u>I.D. #</u>

*\*Please attach written confirmation of your status from each jurisdiction listed above.\**

**LIST FEDERAL COURTS TO WHICH YOU ARE ADMITTED TO PRACTICE LAW**

<u>COURT</u>	<u>YR. ADMITTED</u>	<u>CURRENT STATUS</u>

*\*Please attach written confirmation of your status from each jurisdiction listed above.\**

APPLICANT'S NAME \_\_\_\_\_

**ANSWER THE FOLLOWING QUESTIONS "YES" OR "NO" IN THE BLANK PROVIDED. IF "YES" EXPLAIN IN FULL ON A SEPARATE SHEET**

- | <b>Yes</b>               | <b>No</b>                |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. <b>Have you ever been denied admission to the bar of any state (including the District of Columbia) or any federal court?</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. <b>Have you ever been disbarred, suspended from practice, reprimanded, censured or otherwise disciplined or disqualified as an attorney?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. <b>Has any adverse action, formal or informal, been taken against you or your license to practice law, suspended or revoked by any grievance committee, court or other attorney disciplinary body?</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. <b>Have you ever held a bonded position in connection with which anyone has sought to recover on your bond, or made a claim for any alleged default?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. <b>Have you ever been charged with violation of any criminal law, other than minor traffic violations?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. <b>Have you ever been charged with the commission of fraud, in any civil, criminal, bankruptcy, or administrative proceeding?</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. <b>Have you ever been denied a discharge in bankruptcy, or had your discharge in bankruptcy revoked?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. <b>Are there any unsatisfied judgments against you, whether barred by limitation or not?</b>   |

APPLICANT'S NAME \_\_\_\_\_

**ACKNOWLEDGMENT of OBLIGATION REGARDING APPOINTMENTS**

I understand that by signing this application I agree upon admission to the bar of the Eastern District of Missouri, to represent without compensation, indigent parties in civil matters when so ordered by a judge of this Court, and to accept appointments by a judge to represent indigent criminal defendants under the Criminal Justice Act unless exempt by rule or statute, except when such representation would create a conflict of interest.

Mark One

- My preference is CIVIL appointments.
- My preference is CRIMINAL appointments.
- Both

**AFFIRMATION**

I swear/affirm that the information provided in the foregoing application including attachments, if any, is true and correct. I acknowledge that by accepting admission to this court I am subjecting myself to the discipline of this court. I further certify that I have read and am familiar with the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, and the Local Rules of this court.

\_\_\_\_\_  
Signature

Subscribed and Sworn to Before Me this \_\_\_\_\_ day  
of \_\_\_\_\_ 20\_\_\_\_\_  
at \_\_\_\_\_.

\_\_\_\_\_  
Notary Public or Deputy Clerk of this Court

---

\*\*\* OFFICIAL USE ONLY \*\*\*

File completed on \_\_\_\_\_ Approved by Clerk of Court on \_\_\_\_\_

Submitted to Court for ruling on application \_\_\_\_\_ Bar Number Assigned \_\_\_\_\_

## SPONSOR STATEMENT

I, \_\_\_\_\_ do hereby certify that I am admitted to the  
( Print/Type Sponsor Name)  
bar of the United States District Court for the Eastern District of Missouri and am now a member in good standing. My E.D.Mo. bar number is \_\_\_\_\_.

I have known \_\_\_\_\_ since \_\_\_\_\_  
(Print/Type Petitioner's Name) (Date)  
and to the best of my knowledge and belief is a person of integrity and high moral character.

**(State what you know concerning petitioner's character, standing at the Bar and association with or employment by any attorneys admitted to this bar.)**

I recommend that he/she be admitted to the Bar of the United States District Court for the Eastern District of Missouri.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Phone Number

## SPONSOR STATEMENT

I, \_\_\_\_\_ do hereby certify that I am admitted to the  
( Print/Type Sponsor Name)  
bar of the United States District Court for the Eastern District of Missouri and am now a member in good standing. My E.D.Mo. bar number is \_\_\_\_\_.

I have known \_\_\_\_\_ since \_\_\_\_\_  
(Print/Type Petitioner's Name) (Date)  
and to the best of my knowledge and belief is a person of integrity and high moral character.

**(State what you know concerning petitioner's character, standing at the Bar and association with or employment by any attorneys admitted to this bar.)**

I recommend that he/she be admitted to the Bar of the United States District Court for the Eastern District of Missouri.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number