

NATIONAL WILDFIRE COORDINATING GROUP
83rd MEETING MINUTES
January 2002

The 83rd meeting of the National Wildfire Coordinating Group was held in new Orleans, Louisiana, January 16-17, 2002.

Members attending: Don Artley, Chair, Montana Division of Forestry
Jim Stires, Vice Chair, Bureau of Indian Affairs
Roger Erb for Roger Spaulding, Fish and Wildlife Service
Paul Broyles for Sue Vap, National Park Service
Robert Krepps, NASF, Missouri Department of Conservation
Tom Harbor for Jerry Williams, Forest Service
Dave Cleaves, Forest Service Research
Don Motanic, Intertribal Timber Council
Larry Hamilton, Bureau of Land Management
Jim Smalley, NFPA
Jim Stumpf, Executive Secretary

Guests attending: January 16, 2002

John Gould, SAFENET
Barry Mathias, IRM
Allan Jeffrey, CIFFC
Winnie Sorenson, Bureau of Land Management
Dr. Jon Driessen, MTDC Sociologist
Chuck Witlock, MTDC
Dave Mihalic, NPS (Aviation Use Committee)
Emmy Ibison, IBRWT
Tim Murphy, IOSWT
Tom Boatner, IOSWT
Randy Hart, IBPWT
Ed Lewis, IBPWT
Gary Bowers, IBPWT
Paul Palmimoto, IBPWT
Tony Recker, IBPWT
Mark Rounsaville, Forest Service

January 17, 2002

Barry Mathias, IRM
Logan Lee, TWT

1. SUBJECT: Approval of 82nd meeting minutes

DISCUSSION: The final 82nd meeting minutes were mailed to members after NWCG and Working Team review and acceptance.

MOTION: Accept minutes as corrected and mailed.

SECONDED AND CARRIED.

2. SUBJECT: Incident Business Practices Working Team

DISCUSSION: NWCG received an overview of Team activities, growth and changes in their efforts to provide consistent applications of business practices. The team maintains a web site that provides the current and up-to-date Business Practices information for all agencies. The IBPWT is linked from the NWCG website. A workshop, National Business Practices (Back to Basics), will be held in San Diego in January of this year.

3. SUBJECT: Interagency Incident Base Automation Task Group report

DISCUSSION: Purpose of the Task Group is to collaborate, review, and evaluate current business practices, primarily at Type 1 or 2 incidents relative to the I-Suite, InciNet, and ICECAP applications. Three alternatives presented from the group were reviewed and discussed. These include:

1. No change from the current system and continue to use the three primary systems available.
2. Combine existing applications that would be funded and supported by an interagency community. This will be a short-term fix. The estimated cost of implementation is approximately \$100,000.
3. Request CDF computer specialist staff evaluate InciNet and provide any modifications needed to provide national use.

Alternative 2 is the preferred team alternative and provides for a short-term fix. This will allow time to generate a revised InciNet program, which will provide a long-term fix for business practices. The IRMWT has been involved in the selection of the alternatives.

It is suggested by NWCG that the IRMWT and IBPWT meet and develop actual and specific costs for the preferred alternative that will include both short- and long-term results.

4. **SUBJECT:** Wildfire Transition and Crew Cohesiveness Study

DISCUSSION: A paper presented by Jon Driessen, Sociologist with MTDC and Professor at the University of Montana, outlines some of the special attention that the role of crew cohesion plays during the dangerous fire transition period. The paper represents work in process and includes some recommendations for future consideration for NWCG. To develop the paper, an analysis of the Mann Gulch, South Canyon, and Thirtymile Fires was reviewed. Some preliminary findings show there are problems with both intercrew and intracrew cohesiveness in tragedy fires. Cohesion in crews can take 6 to 8 weeks to occur. 72% of all fire fatalities reviewed occur during transition periods (either fire transition or crew type transition).

Lack of crew cohesion is a major factor in explaining wildland fire fatalities. The fire transition periods are when we are most vulnerable to fatalities. In order to reduce fatalities, action needs to be taken to increase crew cohesion during wildland fire transitions. Leadership needs to be improved if we are to accomplish a reduction in fire fatality incidents.

Two recommendations were brought forward for NWCG consideration.

1. Establish a Purple Ribbon Project and a series of studies on ways to improve intracrew and intercrew cohesion during wildfire transition.
2. Establish a working steering committee and study team of experts in human and organizational dynamics, simulation training, safety specialists, and experienced wildland fire crew leaders.

Task the SHWT to work with the Transition strategy group and Leadership Training Group (TWT) to review Driessen's paper and recommended how to best proceed to link the work from Leadership Training together with Dr. Driessen's information. Bring recommendations to the fall 2002 NWCG meeting.

5. **SUBJECT:** Incident Management Team configuration

DISCUSSION: The IOSWT provided its final report on recommendations for IMT configuration. IMTs are continuing to grow in size at both the Type 1 and Type 2 levels. The recommendations recognize that Type 1 and Type 2 teams should not have the same configuration.

For national mobilization, a Type 1 team would include 28 team members plus an allowance for 6 trainees and 10 additional positions negotiated with the Agency Administrator during mobilization. There would be no short Type 1 team mobilized.

Type 2 teams would have 20 members, plus 7 others negotiated at mobilization. Trainees would not be mobilized with Type 2 teams. A short team, permitted with Type 2 Teams, would be 10 positions.

Incident Commanders need to have staffing flexibility based on the kind and type of incident, and Agency Administrators need to adjust the team configuration at the time

of mobilization. Further, team configurations should be consistent on national or intra-GACC mobilizations. In order to maintain consistency, it is important that consensus be achieved on the issue and administration of the standard is consistent during national mobilization.

MOTION: Recommend that the IOSWT position paper be distributed for agency level review during CY 2002. Final recommendations will be made in fall 2002 based on agency level review comments and input from the GACGs at the May 2002 meeting.

SECONDED AND CARRIED.

6. SUBJECT: BLM Red Book

DISCUSSION: One of the recommendations from the Thirtymile Fire was to adopt the BLM's Red Book as an operational guideline. The IOSWT questions who will be the keeper of the content of this book, should it become an NWCG document. At this time the IOSWT does not have a recommendation, but will discuss the applicability as an NWCG document in the future. They will make a recommendation to NWCG in fall 2003. In the meantime, BLM and FS will use the *Red Book* on an interagency basis but, the NPS, FWS and BIA will not. These agencies will use their own operational guidelines until the IOSWT completes their work and NWCG recommends developing an operational guideline (Red Book) on an interagency basis.

7. SUBJECT: Thirtymile Fire update

DISCUSSION: There are about 26 recommendations in the report that will need NWCG actions and buy-in, in addition to the Forest Service actions needed. There may be up to five notices of hazards issued by OSHA, but OSHA is behind in their own guidelines (6 months) in issuance of the notice. The notices will include:

- There is no uniform process in training for use of the 10 Standard Orders and 18 Watchout Situations.
- Performance evaluations of crews in safety elements are not completed accurately.
- Work/rest policy is not adhered to, and is unclear in the application.
 1. There was no clear assignment and notice of transfer of command.
 2. Shelter deployment procedures are not practiced.
- Performance evaluation of managers did not address safety measures and performance.
- One of the Squad Bosses assigned did not have complete documentation of full qualification to perform in that position.

The 26 action items probably fall within the responsibility of three NWCG Working Teams - IOSWT, TWT and SHWT. The Forest Service will work with the NWCG

Working Team Liaisons in the assignment of WT tasks to ensure workload is manageable to ensure workload is manageable. Don Artley, Chair, will task the appropriate WTs with actions that need to be taken. The Forest Service will send a copy of all 26 action items to all working team chairs for information and to identify potential applicability for working team action.

8. SUBJECT: SAFENET

DISCUSSION: This is a follow-up action from our previous meeting on methods to provide greater security for SAFENET input to the website. The action is a combination of the efforts of the SHWT and the Federal Fire and Aviation Safety Team. SAFENET is working on prevention of near-misses associated with fires and hopes to minimize exposure to employees. The website for SAFENET input has been modified to include a disclaimer for agencies. In addition, States will also be involved in the feedback and reporting loop to and from the field. The field should understand that once a firefighter files a SAFENET, the only editing that occurs is to remove names and, in some cases, locations. When a SAFENET is filed, it will be forwarded to the effected agencies point of contact. That agency will have 2 working days to file a corrective action before the SAFENET is posted to the internet.

MOTION: NWCG approves the modifications to the SAFENET program. SAFENET will become operational once the BLM computer system is again available. The program will be run by the Federal Fire and Aviation Safety Team, with oversight from the SHWT.

SECONDED and CARRIED

9. SUBJECT: National Fire Prevention and Education Team use and Five-Year Strategy

DISCUSSION: NWCG had tasked the WFEWT to develop recommendations for the use of the National Fire Prevention and Education Teams. The following presentation was provided to meet this request.

These Fire Prevention Education (FPE) Teams have been in use throughout the United States since 1996 to assist local units in the prevention of unwanted, human-caused wildland fires. These teams provide interagency expertise in public relations, education, outreach, fire safety, the natural role of fire, firewise communities and professional fire prevention assessments. The teams provide a proactive approach of highly skilled professionals to deal with specific, complex problems during times of extreme conditions. Teams are ordered by name through the normal Resource Ordering process. Once in place, they work with local agencies to enhance existing programs or to develop recommendations for new or expanded programs.

Oversight of National FPE Teams is essential to interagency prevention, education and mitigation. They recommend an interagency position responsible for the

coordination and management of the National FPE Team program. The WFEWT will provide guidance and oversight for the FPE teams and assist with the implementation of the five-year strategic plan. Funding needs to be provided for continued successful operations of the National FPE program. Some of the funds needed would be required annually, while others may be one-time start up costs. Total needs recommended by the WFEWT include:

- FPE positions included in the fire qualification system.
- Guidance and assistance from NWCG WFEWT.
- Financial support for National FPE Team operations and management.
- Recognition and acceptance as an integral part of fire management.

10. SUBJECT: Aviation Use Committee

DISCUSSION: Dave Mihalic, Chair, discussed progress to date on the work of the committee. The Task Force was chartered in February 2001 to examine restrictions on use of aviation resources that had become barriers to safer and more cost-effective air operations. Work completed and actions for improvement to date were discussed. The consensus from NWCG was to delete the committee task of reviewing the changing lead plane mission of fixed wing aircraft. The committee will provide a final report to NWCG at the May 2002 meeting

11. SUBJECT: Weather Service Memorandum of Understanding

DISCUSSION: The agreement between the NWCG (Federal agencies and states) was provided for review and discussion. It is Roger Erb's recommendation that we approve the agreement as presented. There are still some problems between the Weather Service and agencies in obtaining Incident Meteorologists (IMET) in support of the fire weather program.

There are two areas of concern into which NWCG would like to have input. First is a clear understanding that wildland meteorologists could be mobilized in an IMET capacity if the NWS could not respond in an acceptable time frame. This would be an interim measure to ensure appropriate coverage of IMET needs being met for safety. The second issue is the training and qualification standards of IMETs. The wildland agencies at the national level will work with the NWS to establish training needs for the IMET based on a task book approach.

The agreement (MOU) is the basis for development of a National Operations Plan. This Annual National Operations Plan should be completed by May 2002 for use during this year's fire season. This plan should spell out the details of the Weather Service and agency operations, such as IMET availability and training qualifications. Development of the National Operations Plan will provide the guide for GACGs to develop localized operating plans.

MOTION: Accept the recommendation from Roger Erb to approve the MOU with the understanding that the two areas of concern noted in the discussion (clarifying IMET availability and qualifications) be resolved in the Annual Operating Plan.

SECONDED AND CARRIED.

12. SUBJECT: Canadian Interagency Forest Fire Centre update

DISCUSSION: Several issues were discussed with NWCG to bring us up to date on CIFFC activities. These issues include:

- Canada is in the process of adopting ICS.
 1. Develop Canadian ICS organization chart - same terminology as NIIMS.
 2. Use ICS Terms and position equivalent names during their 2001 season.
 3. Develop a Canadian ICS Operations Description Manual.
 4. Familiarization at all levels with ICS terminology.
 5. Formalize working groups for implementation actions.
 6. They predict full implementation by January 2004.
 7. Canada plans to use Sectors within their organizational structure.
- Cooperation and support for Global Wildfire III.
 1. Sydney, Australia, in October 2003.
 2. Coordinate North American Support.
- CIFFC Five Point Plan (similar to the Fire Plan in the USA).
 1. Fire science and technology.
 2. Information management.
 3. Equipment enhancement.
 4. Aerial fleet modernization.
 5. Aboriginal forest protection initiative.
 6. Identifies needs and priorities.
 7. Identifies cost (estimated at \$1.4 billion).
 8. Identify benefits (business cases).
- Joint meeting - NWCG/CIFFC Directors.
 1. Hold one-day joint meeting with CIFFC and NWCG (January 29, 2003) in Boise.
 2. Propose three alternating presentations between Canada and NWCG.
- CIFFC/NIFC Directors' meeting is scheduled for 2002 and will be hosted by Canada.

13. SUBJECT: TWT strategies

DISCUSSION: Logan Lee, TWT Chair, provided information on her team's budget and strategy. Course revision and course maintenance is the priority of the group. Not all of the positions for trainers that were committed to have been filled. In FY 2003 the work includes 4 new courses, 22 revisions and 5 Job Aid revisions.

There are other opportunities for the Training Working Team, including:

- \$500,000 for a contractor Training Management Implementation Plan.
- \$4,000 for a DoD partnership agreement to convert I-100 and S-130 courses to distributed learning techniques for military application. It is thought that actual military development costs will be borne by the military; our financial involvement will be for technical support.
- Leadership curriculum update. The committee is working aggressively on the training program identified as a need by NWCG. A pilot advanced course will be held at NARTC in May 2002. The thought is that the courses developed are good, but there may be a need to make modifications as a result of the pilot delivery. If modifications are extensive, they may need more funds to accomplish the changes.

14. SUBJECT: 2003-2005 budget review and tentative allocations

DISCUSSION: A review of the tentative budget allocation for the next 3 years was accomplished. This is a tentative approval, pending possible increased needs for information from submitting teams. We will review the budget at the spring meeting for final approval pending agency allocations in October. The following notes are included by Working Team:

- TWT - add \$4,000 for military distance learning proposal. The TWT should continue to develop their Training Management Implementation Plan and come to NWCG in May with a budgetary proposal.
- FEWT - No budget submittal received, but the carryover funds from last year are approved.
- FUWT - approved as submitted.
- FWWT - approved as submitted.
- FDWT - approved as submitted.

It is recommended that the FWWT and FDWT meet jointly to determine if both WTs are needed. We would like to receive a briefing at our May 2002 meeting that clearly defines the continuation of both of these teams, versus possible consolidation or deletion of one or both groups. Dave Cleaves, FDWT Liaison, and Don Motanic, FWWT Liaison, will facilitate this discussion with the teams.

- SHWT - approved as submitted.
- IOSWT - approved as submitted.
- WFIWT - approved as submitted.
- IBPWT - approved as submitted, but this team needs to work with the IRMWT to facilitate a business plan for the Incident Base Automation project and make recommendations for actual tasks/costs to NWCG at the May 2002 meeting.
- WFEWT - Delete the \$60,000 request for NWCG Internet Coordination. The

website and Internet are included in the IRMWT budget and Ted Tower, BIA, is responsible for this maintenance. Any perceived NWCG website problems should be coordinated with the IRMWT and Ted Tower. Reduce the request for meeting facilitation to \$2,500, which should be targeted for a specific difficult meeting. NWCG does not fund specific positions (FTEs), and therefore has deleted the \$106,000 for the Fire Prevention and Education Team pending alternative proposals from the working team by May 2002. Alternatives may include short-term contract or possible agency or GACG leadership to complete the qualification standards and team leadership.

- IRMWT - Reduce the proposed expense for the NWCG website to \$15,000. This amount should cover the annual costs of a contract server. Delete the \$50,000 for the Geospatial Strategy Plan pending additional information and justification. Delete \$100,000 for the IRM Strategy Project pending additional information and justification. Reduce the PMO Repository funding to \$10,000 to purchase and/or maintain software to perform repository functions. NWCG Liaison will work with the IRMWT Chair to ascertain if the budget changes are appropriate.
- Three possible additions to the budget may include: Social Science implementation, Transition Group needs, and GACG Advisory Group needs.

The new totals for the budget are \$872,000 for FY 2003, \$931,500 for FY 2004 and \$836,000 for FY 2005

15. SUBJECT: IRM issues

DISCUSSION: Barry Mathias, IRM Program lead, brought us up to date on the current projects and initiatives. Following are the highlights:

- ROSS (Resource Ordering and Status System) has completed three modules and is awaiting delivery by Lockheed/Martin.
- IQCS (Incident Qualification and Certification System) - the contract design, build and implementation phases have been awarded. The project team starting date proposed is April 30, 2002.
- Fire-MAP is in the planning stages in Washington, D.C. IRMWT and PMO needs to monitor and make a presentation in May 2002.
- Incident Base Automation is pending approval.
- GeoMAC - efforts to continue services are ongoing.
- WIMS Re-engineering (Phase II) may be looking at NWCG sponsorship and possible funding.
- NWCG Web Page - an outside source has been identified that will host all NWCG pages.

16. SUBJECT: NWCG WT Liaison

DISCUSSION: NWCG reviewed current Liaison assignments and found no reason for changes. The assignments will remain as they exist.

17. SUBJECT: Social Science roll-out strategy

DISCUSSION: As a result of the publication *Burning Questions* and previous discussions on the topic, Dave Cleaves provided a strategy update. This publication lays out social research problems in the fire community. The publication is organized around 7 topics and 23 research problems. Dave asked for a careful review and comments of the roll-out plan as presented. He also suggested forming a small Implementation Team to keep the momentum going forward. Dave Cleaves will form a small group to develop a charter and advise the team on how to proceed in the roll-out strategy.

18. SUBJECT: Expand the use of trainees on fires

DISCUSSION: This resulted from a request from the Eastern Area GACG to have 10% trainees dispatched to all fires. This increase or proposal must involve Agency Administrators and it is not prudent to make direction on this. It is essential to develop our workforce to meet the challenges of the wildland fire program. This is endorsed by NWCG, but action needs to be resolved at a local level. This appears to continue to be a GACG group problem and solution for implementation.

19. SUBJECT: Execution of fire policy strategies

DISCUSSION: An interagency team has been designated, but the group has not met to date. A meeting is planned to work out details, make assignments, etc.

20. SUBJECT: FCOG concerns

DISCUSSION: Correspondence was received from Gary Morgan, FCOG, to request follow-up on some of their informational requests and an NWCG liaison in these areas. These include:

- Participate in fire management policy and procedure review. We will replace Rick Gale (recently retired) as a liaison for you. Don Artley will contact Gary Morgan to re-validate our liaison.
- Common ICS role development - IOSWT
- Watchouts, safety concerns, medical physical fitness, etc. - SHWT
- Foam application - FEWT
- Smoke management - FUWT

Consider a joint meeting with FCOG in September 2003 at the third International Wildfire Conference and Summit. There were two alternatives discussed. First, we could jointly meet with FCOG at the end of September and permit active participation in the International Meeting the following week. The second thought may be to designate a smaller group which would meet with FCOG and to attend the conference. The 2003/2004 budget has been increased to reflect travel. NWCG and FCOG will meet jointly September 29-30. NWCG will hold their regular meeting October 1-2, 2003. The decision was to hold our regular fall meeting October 1-2, 2003 in Sydney, Australia

FCOG has invited NWCG representatives to attend the next FCOG meeting April 22, 2002. If anyone is planning travel coincidentally they could attend, but we will probably not send a representative.

21. SUBJECT: Threat mitigation on transition fires and long-duration events

DISCUSSION: There have been two work sessions for this group to strengthen an interagency means to manage risks and mitigate threats in transition phases in large fires and long-duration, and landscape-scale fire use events. The group wants to recommend policies, procedures, performance expectations and capabilities for June 2002 start-up and long-term resolution. The group should work with existing NWCG Working Team Chairs to engage them in parts of the solutions. Even though the group claims to be interagency, it was noted that there were only two DOI representatives listed as part of the group. If NWCG is going to buy into this effort, NWCG represented agencies need to be better represented as rapidly as possible to participate in the solutions.

22. SUBJECT: Quarter-turn hose couplings

DISCUSSION: The 1/4 turn coupling has merit but there is considerable opposition to the transition, especially at state and local government levels.

MOTION: Drop the conversion to quarter-turn couplings

SECONDED and CARRIED.

23. SUBJECT: Prescribed fire complexity

DISCUSSION: There were several issues we had tasked to the Fire Use Working Team for consideration. They have completed this assignment and made a completion presentation to NWCG. These products include:

- a. Prescribed Fire Complexity Rating System Guide is a planning guide that walks an individual through individual burn complexities using various trigger points. The FUWT recommends a one-year pilot program before

- adoption by NWCG.
- b. Risk Assessment Guidelines provide a basis for evaluating the risk of implementing prescribed fire situations. This tool should also be field tested for one year before adoption by NWCG.
 - c. The go/no-go checklist is also provided for review. The FUWT recommends a one-year evaluation period for this document as well.
 - d. The FUWT is also recommending definitions for contingency forces and contingency planning. These definitions will be added to the NWCG Glossary of Wildland Fire Terminology (PMS-205) during the next revision by the IOSWT.

MOTION: We approve the FUWT recommendations for items a through c. The evaluation of these products should include the ease of use by the practitioner phase. We are also comfortable with the glossary proposal, and when complete this should be passed on to the IOSWT.

SECONDED and CARRIED.

24. SUBJECT: FIREWISE, NFPA update

DISCUSSION: Jim Smalley will provide copies of the FIREWISE report to NWCG members. The handouts he brought to the meeting were lost. Three new projects are being proposed for the WUIWT. These include:

- Fire Safety in the Wildland Urban Interface
- Fire Behavior in the Wildland Urban Interface
- ICS in the Urban Interface

NFPA standard revisions:

- NFPA 295 *Wildfire Control* will be revised and be renumbered as NFPA 1143.
- NFPA 1051 *Wildland Professional Qualifications* was just revised and approved.
- NFPA 299, *Protection of Life and Property in the Wildland* will be renumbered as NFPA 1144.

George Miller, current NFPA President, has announced his retirement. The new NFPA President will be announced in March or April 2002.

25. SUBJECT: NWCG logo

DISCUSSION: A California group has asked permission to use the NWCG logo for a Fallen Firefighter tee shirt. Proceeds for sales of this tee shirt will be donated to the National Firefighter Memorial. We will continue to seek legal advice on the use of the logo for future requests that may arise.

MOTION: Move that the Fallen Firefighter Foundation be permitted to use the NWCG

logo to raise funds for the Fallen Firefighter Memorial, contingent upon favorable legal review. NOTE: Post meeting legal review was favorable so permission is granted to use the logo.

SECONDED and CARRIED.

26. SUBJECT: FEWT Chair

DISCUSSION: Replace Alice Forbes with Paul Solarz.

MOTION: Ask Paul Solarz to be Chair of the FEWT.

SECONDED and CARRIED.

27. SUBJECT: Future meetings

DISCUSSION: Future NWCG meetings are set for the following dates:

- May 21-23. TWT presentation NWCG May 21-22, May 23 joint GACG meeting,
- October 7-11, 2002 - Emmitsburg, Maryland (USFA host) - joint meeting with WT Chairs for discussion on operations, procedures, etc. - WUIWT presentation.
- January 29, 2003 - joint meeting with CIFFC. NWCG will meet January 28-30 in Boise, Idaho.

83RD NWCG MEETING SUMMARY AND FOLLOW-UP ACTIONS

Issue	Action	Responsibility	Accomplishment Date
Incident Base Automation costs	Discuss actual and specific costs for the IBPWT preferred alternative of combining existing incident base applications.	Tory Majors, IBPWT	May 2002
BLM Redbook	Determine use of the BLM Redbook as a NWCG document	IOSWT	Fall 2002
Aviation Use Committee	Final report and possible sunset of the Aviation Use Committee	Jim Stires / Dave Mihalic	May 2002
Fire Prevention and Education Team	Present a revised strategic plan for national fire prevention & education team to contract service and role over to GACG delivery by 2006.	WFEWT	Fall 2002
Social Science rollout strategy	Provide an update on the status of this project	May 2002	Dave Cleaves
Fire Policy strategies	Update on the execution of fire policy strategies	May 2002	Larry Hamilton/Jerry Williams
Transition fires	Update of the work on threat mitigation on transition fires and long-duration events	May 2002	Dave Cleaves
Wildfire Transition and Crew Cohesiveness	Review John Driessen's paper and make recommendations on how to best proceed to link Driessen's work with leadership training	May 2002	SHWT/TWT
IMT configuration	Review field comments and make final recommendation to NWCG	Fall 2002	IOSWT
Thirtymile fire followup	Task the appropriate working teams to provide follow up on recommendations in the report	Fall 2002	Don Artley

Transition concerns	Develop a Task Group to have preliminary transition direction in place	Jerry Williams	May 2002
NWCG Officers	Present a slate of officers for NWCG Chair and Vice Chair election for a 2-year term	Don Artley/Jim Stires	May 2002
FY 2003 budget	Make final approval of the FY 2003 budget based on any modifications during the 83rd meeting	NWCG	May 2002