

**Summary of EPA Small Business Initiatives and Activities**

<b>Topic/Title</b>	<b>Summary</b>	<b>Schedule</b>	<b>Program Contact</b>	<b>Web Site Info</b>
<b>OAR</b>	<b>OTAQ</b>			
Service Information Rule	These regulations mandated by the CAA are intended to ensure that independent technicians and repair shops, most of which are small businesses, have access to auto manufacturer information to fix emissions-related problems detected by OBD	NPRM issued 6/01 FRM expected 12/02	Holly Pugliese 734-214-4288	www.epa.gov/otaq/vehserv.htm
Independent Commercial Importer (ICI) Program	This program is designed to import vehicles and engines from other countries. Most importers are small business and our Certification Team spends substantial phone time with small businesses, walking them through the certification process.	program already in place additional guidance and a workshop are being planned to update the program on 3/27/02	Dave Good 734-214-4450	www.epa.gov/otaq/imports/imptop.htm
Transitional Program for Equipment Manufacturers	Program to help small volume equipment manufacturers comply by giving them more time for a limited number of engines. A guidance document is being prepared to aid equipment manufacturers in complying with the program.	estimated completion is summer 02	John Guy 202-564-9276	
Alternate Fuels Conversion program	This program is designed for entities (usually small businesses) wishing to convert existing vehicles to run on alternate fuel, such as compressed natural gas.	EPA is holding a workshop on 2/13/02 on the topic of meeting EPA requirements for alternate fuel conversions.	Marty Reineman 734-214-4430	www.epa.gov/otaq/cff.htm
Sulfur limits for gasoline and highway diesel fuel	Temporary delay of compliance deadlines, less stringent sulfur standards, less restrictive credit generation requirements, options to stagger equipment costs	2000 - 2010	Lawrence Haslett 202/564-9728	Gasoline: <a href="http://www.epa.gov/otaq/tr2home.htm">http://www.epa.gov/otaq/tr2home.htm</a> Diesel: <a href="http://www.epa.gov/otaq/diesel.htm#regs">http://www.epa.gov/otaq/diesel.htm#regs</a>
Fuel/Additive Registration	Health assessment of motor vehicle emissions	Since 1994	Jim Caldwell 202-564-9303	www.epa.gov/otaq/fuels.htm
Commuter Choice Leadership Initiative	Offers employers choices for solving commuting problems	Program in place	Stephan Sylvan 202-564-2223	www.commuterchoice.gov
<b>OAR</b>	<b>Office of Radiation and Indoor Air</b>			
Radon Testing / Mitigation	Radon is an important public health issue. Testing and mitigation are two important elements of the program and both are performed through small businesses.	operational	Phil Jalbert 202-564-9431	www.epa.gov/iaq/radon

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	<p>In 2001, approximately 1.5 million test kits were sold (\$15 - \$45 M in sales) and approximately 60,000 homes were mitigated (approximately \$16M).</p>			
<b>OAR</b>	<b>OAQPS</b>			
<p>Secondary Aluminum MACT (Sweat Furnace Operators) Brochure</p>	<p>EPA has issued national regulations to control air emissions from secondary aluminum production facilities. This MACT standards covers many different types of facilities, for example:</p> <ul style="list-style-type: none"> <li>· aluminum scrap shredders</li> <li>· thermal chip dryers</li> <li>· scrap dryers/ delacquering kilns/decoating kilns</li> <li>· sweat furnaces</li> </ul> <p>Sweat furnaces are typically owned and operated by smaller businesses.</p> <p>The is brochure presents only a summary of the sweat furnace MACT requirements. The brochure, among other things outlines:</p> <ul style="list-style-type: none"> <li>· who is likely affected</li> <li>· emission limits</li> <li>· required test method</li> <li>· monitoring requirements</li> <li>· compliance timelines</li> <li>· where to go for more information</li> </ul>	<p>Completed</p>	<p>Larry Brockman 919-541-2664</p>	<p><a href="http://www.epa.gov/ttn/atw/alum2nd/alum2pg.html">http://www.epa.gov/ttn/atw/alum2nd/alum2pg.html</a></p>
<p>Implementation Assistance Activities for New Surface Coatings MACTs - Overview Brochures</p>	<p>EPA will publish 10 new MACT standards that regulate air toxics emissions from surface coating operations. Small businesses will need to comply with many of these rules.</p> <p>To help industry and regulators prepare for the implementation and compliance phase that comes after these new rules are finalized, EPA is in the process of determining what types of implementation tools are needed for each new coating MACT.</p> <p>The goal is to work with partners to develop tools, (e.g., compliance options flow diagrams, reporting timelines) that help industry and regulators gain a better understanding of the rule requirements.</p> <p>EPA plans to develop overview brochures for each MACT.</p>	<p>Ongoing</p>	<p>Ingrid Ward 919-541-0300</p>	<p><a href="http://www.epa.gov/ttn/atw/powc/partner.pdf">http://www.epa.gov/ttn/atw/powc/partner.pdf</a></p>
<p>Boat Manufacturing MACT Brochure</p>	<p>EPA has issued national regulations to control air emissions from certain Boat Manufacturing facilities. These facilities, some of them small businesses, include fiberglass or aluminum boat manufacturing.</p>	<p>Completed</p>	<p>Valerie Broadwell 919-541-3310</p>	<p><a href="http://www.epa.gov/ttn/atw/boat/boatpg.html#IMP">http://www.epa.gov/ttn/atw/boat/boatpg.html#IMP</a></p>

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	<p>The Boat Manufacturing brochure presents a summary of the requirements of the standard for owners and operators. The brochure, among other things outlines:</p> <ul style="list-style-type: none"> <li>· who is affected</li> <li>· what operations are covered</li> <li>· how to demonstrate compliance</li> <li>· compliance timelines</li> <li>· where to go for more information</li> </ul>			
<p>Boat Manufacturing MACT Workshop</p>	<p>Many small business need to comply with this MACT standard. The MACT standard workshop provides:</p> <ul style="list-style-type: none"> <li>· An overview of the boat manufacturing industry and the rule</li> <li>· Requirements for fiberglass boat manufacturing operations, aluminum recreational boat surface coating operations</li> <li>· Determining HAP content of regulated materials</li> <li>· Relationship between the Boat Manufacturing MACT and the General Provisions</li> <li>· Boat Manufacturing MACT relationship to other rules</li> <li>· Permitting</li> </ul>	<p>May 13, 2002 - Chicago</p> <p>Recently completed workshops:</p> <p>Jan. 17, 02 RTP, NC</p> <p>Feb. 8, 02 Ft. Lauderdale, FL.</p>	<p>Valerie Broadwell 919-541-3310</p>	<p><a href="http://www.epa.gov/ttn/atw/boat/boatpg.html#IMP">http://www.epa.gov/ttn/atw/boat/boatpg.html#IMP</a></p>
<p>Air Pollution Control Technology Training Tool</p>	<p>The Control Technology Series is a self instructional training tool. The training tool is designed to provide a basic overview to those, including small businesses unfamiliar with a variety of air pollution control technologies. The series is broken down into different types of equipment such as:</p> <ul style="list-style-type: none"> <li>· wet scrubbers</li> <li>· carbon absorption</li> <li>· incineration</li> <li>· condensation</li> <li>· electrostatic precipitators.</li> </ul> <p>The training tool can be downloaded from EPA's website.</p>	<p>Completed</p>	<p>Holly Wilson 919-541-5624</p>	<p><a href="http://www.epa.gov/ttn/atw/utrain.html">http://www.epa.gov/ttn/atw/utrain.html</a></p>
<p>Lime Manufacturing SBEFRA Panel</p>	<p>Small business advocacy review panel has been created as part of the process mandated by SBEFRA. The panel consists of representatives from OMB, EPA and the Small Business Administration. The panel allows small businesses representatives to identify ways to make the rule more flexible to accommodate needs that tend to be specific to small businesses.</p>	<p>Ongoing</p>	<p>Joe Wood 919-541-5446</p>	<p>EPA Lime Manufacturing website is forthcoming</p>
<p><b>OAR</b></p>	<p><b>Climate Protection Partnership Division</b></p>			

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ENERGY STAR for Small Business	free energy efficiency information, tech support, and public recognition for success stories	operating since June 1966	Jerry Lawson, 202.564.9314, lawson.jerry@epa.gov	<a href="http://www.energystar.gov">www.energystar.gov</a> (Click on "small business")
<b>OPEI</b>	<b>Regulatory Management</b>			
RFA/SBREFA Website	RFA/SBREFA website provides public access to comprehensive, up-to-date information and documents produced for or directly related to, the Agency's implementation of the SBREFA amendments to the RFA.		Jennifer Vernon	<a href="http://www.epa.gov/sbrefa">www.epa.gov/sbrefa</a>
Outreach and accommodation for small businesses subject to upcoming regulations	SBREFA Team identifies and tracks regulations that will impose any burden on any number of small businesses or communities. Under EPA policy, program offices are expected to conduct outreach and seek accommodations for small entities in such rules, even those that may not impose a significant economic impact on a substantial number of small entities under the terms of RFA/SBREFA.		Jennifer Vernon	<a href="http://www.epa.gov/sbrefa">www.epa.gov/sbrefa</a>
<b>OPEI</b>	<b>OBCI/ Sector Strategies Division</b>			
Center for Industry Sector Innovation	SectorSTAR website established with GETF in Fall 2001-- environmental performance tools and resources, access to federal-state-local programs, and library of innovations from companies in EPA's 5 Sustainable Industry sectors. Targets small business performance improvement and burden reduction. Issue Forums being planned – high-level decision-makers in industry and government will address issues facing small businesses, such as how business use of EMSs should be incorporated into EPA regulatory and voluntary programs.	SectorSTAR will be expanded to include more industry sectors, Apr-Aug 2002. State-SCAN compendium of state info and resources published Nov 2001. First Issue Forum planned for Summer 2002.	Shannon Kenny (260-6170)	<a href="http://www.sectorSTAR.org">www.sectorSTAR.org</a>
Shipbuilding Sustainable Industry Partnership Program	Includes EMS guide & training, exploring ways to allow on-site treatment of hazardous waste, and voluntary enhancement of stormwater BMPs in lieu of numerical limits. Awaiting Administrator's decision to sign Ship Building Sustainable Industry Partnership Agreement w/performance goals.	EMS guide & training will be completed Mar 2003. Resolution of haz. waste treatment issue by Mar 2002. BMP gaps analysis to begin Summer 2002.	Shannon Kenny (260-6170) and Teresa Amato (260-4029)	<a href="http://www.sectorSTAR.org">www.sectorSTAR.org</a>
Metal Casting Sustainable Industry Partnership Program	Includes EMS guide & training, NSR primer for foundries and state permit writers, foundry sand recycling regulatory guide, haz. waste and other compliance assistance. Awaiting Administrator's decision to sign Metal Casting Sustainable Industry Partnership Agreement w/performance goals.	EMS guide & training will be completed Sep 2002. NSR primer Mar 2002. RCRA compliance poster is completed and being distributed. Foundry sand	Peter Truitt (260-8214) and Jerry Newsome (260-8666)	<a href="http://www.sectorSTAR.org">www.sectorSTAR.org</a>

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		recycling guide in Feb 2003.		
Meat Processing Sustainable Industry Partnership Program	Includes EMS guide & training, providing wastewater and biosolids disposal compliance assistance, working on voluntary programs with farm suppliers to reduce impacts, and representing sector interests in CAFO rule and effluent guidelines. Awaiting Administrator's decision to sign Meat Processing Sustainable Industry Partnership Agreement.	EMS implementation guide and training will be completed Aug 2002. Wastewater checklist & BMPs is completed. Biosolids disposal options being distributed. CAFO rule & effluent guidelines options selection in July 2002. 1 <sup>st</sup> stage processor/producer pilot to reduce nutrient impacts completed in Sep 02.	Roger Holtorf (260-7563)	www.sectorSTAR.org
Specialty-Batch Chemical Sustainable Industry Partnership Program	Includes developing Performance Metrics for the sector, RCRA reform regulation utilizing sector viewpoint, and Title V permitting projects. Holding Smart Permitting forum in two states and co-hosting Environmental Forum with trade associations. Awaiting Administrator's decision to sign Specialty-Batch Chemical Sustainable Industry Partnership Agreement w/performance commitments.	Performance metrics to be completed by Apr 2002. RCRA reform option chosen by Jul 2002. Launch Flexible Air Permit Pilot by April 2002. Smart Permitting forums held by August 2002.	Janice Bryant (260-2730) and Barry Elman (260-2727)	www.sectorSTAR.org
Metal Finishing Strategic Goals Program	Initiated and now supporting Strategic Goals Program with voluntary performance targets and services to help achieve them, including free audits, facility performance reports, technical assistance, funding for new technologies, workshops, P2 & EMS training.	<i>(To be completed)</i>	Kathleen Bailey (260-3413) and Michael Hessling (260-6078)	www.sectorSTAR.org
<b>OPEI</b>	<b>Policy and Program Change Division</b>			
Environmental Results Program	ERP is an environmental management initiative that assists small business reliable comply with multi-media regulations and has shown dramatic improvements in compliance and environmental performance. ERP is founded on three components: 1. Compliance assistance, including sector friendly workbooks. A small business owner that completes the workgroup can demonstrate compliance. 2. Annual self-certification increases self awareness and accountability 3. Performance measurement tracks results and determines priorities.	On-Going	Greg Ondich 260-4822 (OPEI)  Patricia Mott 564-5133 (OECA)	<a href="http://www.epa.gov/permits/masse/erp.htm">www.epa.gov/permits/masse/erp.htm</a>  <a href="http://www.state.ma.us/dep/erp/erp_text.htm">www.state.ma.us/dep/erp/erp_text.htm</a>

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	<p>OPEI and OECA are supporting sector-based ERP efforts in other states and with Federal programs. OPEI and OECA believe that the ERP approach and its analytical framework offers a less burdensome, more effective, and more transparent regulatory system. In addition, this approach may be applicable to voluntary programs.</p> <p>Mass ERP successes with three sectors are being replicated in Rhode Island, Florida, Maryland, and DC. In addition, State and Federal Underground Storage Tank programs are exploring the advantages of the ERP approach to their own tank programs. OAR is also exploring how ERP could be the foundation for new air limits – especially from sectors primarily comprised of small businesses.</p>			
<b>OPEI</b>	<b>Small Business Division</b>			
Small Business Ombudsman Hotline	Toll-free hotline gives the small businesses community the easiest access to information about EPA regulations and guidance impacting their businesses	Operational since 1982	Larry Tessier Jim Malcom Tom Nakley Bill Crosswhite	
Revising EPA's Small Business Strategy	Revisions to the Small Business Strategy will demonstrate to the small business community that EPA is incorporating the latest ideas, trends, and technologies into the Agency's small business program.	Scheduled for completion - Sept. 2002	Karen Brown 260-1390	
Small Business Environmental Homepage	This web site benefits the small business community by providing a one stop shop for access to EPA, state, and other environmental and pollution prevention information		Karen Brown 260-1390	<a href="http://www.smallbiz-enviroweb.org">www.smallbiz-enviroweb.org</a>
Electronic Resources	SBD will make over 360 publications available electronically on the smallbiz website .	Scheduled for completion - October 2002	Karen Brown 260-1390	<a href="http://www.smallbiz-enviroweb.org">www.smallbiz-enviroweb.org</a>
Regional Small Business Liaison Conference	This annual conference for up to 60 participants provides an opportunity for the EPA regional small business liaisons and the state SBO/SBAP programs to meet and share information about the small business activities that are ongoing in their states and regions.	August 2002	Angela Suber 260-7205	

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National SBO/SBAP Conference	This annual conference for up to 300 participants is hosted by a state SBO/SBAP program and is supported through a grant. The conference provides training and interactive opportunities for all of the components of state small business programs.	June 29-July 3 2002	Karen Brown 260-1390	<a href="http://www.sbpconference.com">www.sbpconference.com</a>
Environmental Management Training for State Small Business Assistance Providers	A continued train-the trainer program to educate public small business assistance providers in practical EMS approaches.	Washington, DC - March 7-8, 2002  Denver, CO April 5, 2002  Sacramento, CA April 19, 2002  Albany, NY May 3, 2002  Tallahassee, FL May 17, 2002  Dallas, TX May 31, 2002  Chicago, IL June 30, 2002	Daniel Eddinger 260-1133	
Specific Environmental Management Plans	Specific plans provide essential information to small business sectors having the greatest need for assistance		Karen Brown 260-1390	
Expanded Compendium of Best Environmental Management Practices (BEMP)	Expand BEMP experience compendium and provide case studies to demonstrate the successful practices. The expanded BEMPs respond to expressed needs for practical and useful information by small businesses to take effectively beyond complex actions.		Karen Brown 260-1390	
EMS Cost/Benefit Model	Small Businesses are more likely to embrace EMS if they can realize tangible costs savings and other desirable benefits in a realistic time frame. This universal model is designed to help eliminate one of the largest impediments to EMS acceptance		Karen Brown 260-1390	
National Compliance	This program is designed to help states form and maintain a Compliance Advisory Panel, which is a required component of a		Karen Brown 260-1390	

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Advisory Panel Training and Education Program	state small business assistance program under the CAAA of 1990.			
Planning Guide for Environmental Emergencies	Post 9/11 interest by small business in practical steps that can be taken to prevent or address environmental impacts from emergency events have been extremely high. In partnership with over ten trade associations and linked to four other agencies this EPA product will help thousands at small businesses to prepare for these events.		Karen Brown 260-1390	
Small Business Ombudsman Report to Congress	This report is required and frequently referenced by section 507 of the 1990 CAAA. It is a source of information about the status of small business activities in state programs.	September 2002	Angela Suber 260-7205	
Million Dollar Cooperative Agreement - Report on Ten Demonstration Projects	This final report summarizes key results of the 10 state demonstration projects designed to improve state environmental assistance to small businesses with an emphasis on measuring results and benefits.	February 2002	Angela Suber 260-7205	
Administrator's Summit Plan	As summit host, SBD will lead planning activities and coordination in FY2002. This product will also support the Administrator's Small Business Environmental Forum	September 2002	Karen Brown 260-1390	
Expert Systems for Small Business	This project involves the development of two expert systems. The first system will help assist in compliance the Class V Injection Wells regulation, and the second will assist automotive salvage and recycling operations. These systems will work much like a Do-It-Yourself (Turbo Tax) income tax retrun, a CD or Internet product allowing small businesses to self-evaluate and manage compliance needs in Plain Language.	October 2002	Daniel Eddinger 260-1133	
Small Business Assistance Providers Directory	This Directory will provide an overview of available small business assistance programs which includes sections that list federal, state, and private providers of environmental assistance. The purpose of this Directory is to highlight existing environmental assistance providers that can be used to obtain environmental compliance and pollution prevention assistance.	March 2002	Angela Suber 260-7205	
<b>OIAA</b>	<b>TRI Program Division</b>			



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TRI Lead Rule Guidance	The TRI Program Division developed a detailed guidance document to assist businesses (many of which are small) in understanding and complying with the TRI lead rule which was issued in April, 2001. Stakeholders (including small businesses) were notified about the draft and final guidance through fliers and mass emails. We worked with closely with EPA's Office of Small Business Ombudsman to notify small businesses.	The draft guidance document was made available in September, 2001, and the final was issued in January, 2002	Steve Devito 260-6185	www.epa.gov/tri
TRI Lead Rule Training Workshops	The TRI Program Division conducted 9 training workshops around the country in the Fall of 2001 to train primarily small businesses about how to comply with the new TRI lead rule reporting requirements. We worked with closely with EPA's Office of Small Business Ombudsman to notify small businesses about the workshops. The workshops were very well-attended.	Fall 2001	Steve Devito 260-6185	
Annual TRI Training Workshops	Each Spring EPA conducts TRI Workshops around the country to train facilities in how to report under TRI. A few different formats are offered, including 2-day and 1-day workshops. This spring EPA will be conducting 44 free TRI workshops. EPA does extensive mailings to industries, trade associations, and small business organizations to publicize the workshops.	Spring 2002	Priscilla Evans 260-9124	www.epa.gov/tri/report/training/index.htm
<i>TRI-ME</i> intelligent reporting software	EPA has developed intelligent reporting software to simplify TRI reporting, particularly for small businesses. The software walks the user through a series of questions that enable him/her to determine whether or not they need to report, and if they do, how to report. TRI guidance is searchable through the software. The reporting software was first made available on a pilot basis last Spring (2001) for 2000 reporting. This year <i>TRI-ME Version 2.0</i> will be sent to all facilities that have reported in the past two years.	All TRI reporting facilities will receive the intelligent reporting software in March in order to fill out reporting year 2001 reports. <i>TRI-ME Version 2.0</i> is currently available for downloading off the TRI website	Annette Marion 260-0567	www.epa.gov/tri/report/trim/index/htm
<b>OSWER</b>				
Hazardous Waste Combustion National Emission Standards for Hazardous Air Pollutants (NESHAP) Toolkit	Contains several different types of materials that regulators, industry, and the public can refer to regarding the implementation of the hazardous waste combustion NESHAP or Maximum Achievable Control Technology( MACT) Phase I rule.		Rosemary Workman  703-308-8725  Workman. Rosemary@epamail.epa.gov	<a href="http://www.epa.gov/epaoswer/hazwaste/combust/toolkit/index.htm">www.epa.gov/epaoswer/hazwaste/combust/toolkit/index.htm</a>

Summary of EPA Small Business Initiatives and Activities

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Hazardous Waste Manifest Website	Provides a variety of data pertinent to compliance with both the existing and future manifest systems.		Rich Lashier 703-308-8796 Lashier.Rich@epamail.epa.gov	<a href="http://www.epa.gov/epaoswer/hazwaste/gener/manifest/index.htm">www.epa.gov/epaoswer/hazwaste/gener/manifest/index.htm</a>
RCRA On Line	A public access searchable database containing nearly 3,000 memoranda, policy and guidance documents (including the RCRA Permit Policy Compendium), and all publications issued by OSW. RCRA Online is updated monthly and provides one-stop access to all OSW-generated material pertaining to RCRA		Judi Kane 703-308-7893 <a href="mailto:Kane.Judith@epamail.epa.gov">Kane.Judith@epamail.epa.gov</a>	<a href="http://www.epa.gov/rcraonline/">www.epa.gov/rcraonline/</a>
Underground Storage Tanks - Compliance Assistance Resources	Provides compliance assistance to meet federal regulatory requirements. This resource helps UST owners and operators get their USTs in full compliance as quickly as possible.		Karen Ellenberger 703-603-7171 ellenberger.karen@epa.gov	<a href="http://www.epa.gov/swerust1/cmplastc/index.htm">www.epa.gov/swerust1/cmplastc/index.htm</a>
RCRA, Superfund & EPCRA Call Center	This publicly accessible service provides regulatory and non-regulatory information on RCRA, including the Underground Storage Tank (UST) program; CERCLA; Oil Pollution Prevention Program; EPCRA and the accidental release prevention provisions of the Clean Air Act and provides relevant documents.		Judi Kane 703-308-7893 <a href="mailto:Kane.Judith@epamail.epa.gov">Kane.Judith@epamail.epa.gov</a>	<a href="http://www.epa.gov/epaoswer/hotline/">www.epa.gov/epaoswer/hotline/</a>
<b>OPPT</b>				
Pollution Prevention Initiatives: Pollution Prevention Incentives for States (PPIS)	PPIS is the funding mechanism through which EPA supports state and tribal governments in providing technical assistance to help primarily small businesses adopt preventive approaches to environmental management. While the specific content of these programs varies widely among the participating states, all are underpinned by the notion that the most efficient means of dealing with industrial pollution is to prevent its generation in	Ongoing, annual grant program	Christopher Kent 202-564-8842; <a href="mailto:kent.christopher@epa.gov">kent.christopher@epa.gov</a>	<a href="http://www.epa.gov/p2/programs/ppis.htm">www.epa.gov/p2/programs/ppis.htm</a>

Topic/Title	Summary	Schedule	Program Contact	Web Site Info
	the first instance.			
Pollution Prevention Resource Exchange (P2Rx)	P2Rx is a national network of regional centers designed to supply the information needs of state and local pollution prevention technical assistance providers, who serve primarily small businesses. As such, P2Rx functions as the information product-development arm and as an information clearinghouse for the technical assistance programs supported by PPIS. Most of P2Rx's technical information is also directly accessible to businesses or individuals via the Internet.	Ongoing activity, funded by EPA through a competitive grant process	Elizabeth Anderson 202-564-8833; <a href="mailto:anderson_beth@epa.gov">anderson_beth@epa.gov</a>	<a href="http://www.p2rx.org">www.p2rx.org</a>
The Small Business Guide, "Why Should You Care About Preventing Waste?"	The "Small Business Guide" is a compilation of national and state-based programs that provide technical assistance to small businesses for pollution prevention or compliance with environmental regulations. As a hard-copy medium, the "Small Business Guide" was designed to literally put information in the hands of small business-persons at face-to-face venues, such as conferences and trade shows.	Originally published in July 2001; to be updated on an as-needed basis	Alison Kinn 202-564-8859; <a href="mailto:kinn.alison@epa.gov">kinn.alison@epa.gov</a>	Also available at: <a href="http://www.epa.gov/p2/assist/sbg.htm">www.epa.gov/p2/assist/sbg.htm</a>
<i>Selling Environmental Products to the Government</i>	<i>Selling Environmental Products to the Government</i> was designed as a "roadmap" to help small businesses wishing to sell environmentally-preferable products navigate the complex procurement process of the Federal Government. This brochure is available in hard copy or on the Internet.	Most recent version printed in October 2000	Alison Kinn 202-564-8859; <a href="mailto:kinn.alison@epa.gov">kinn.alison@epa.gov</a>	
Lead Abatement Initiatives; Requirements for the Renovation and Remodeling (R&R) of Target Housing and Child Occupied Facilities	The R&R proposed rule would establish training, certification, and work practice standards for certain types of renovation and remodeling activities. OPPT conducted a Small Business Advocacy Review Panel for the R&R proposed rulemaking to explore ways of minimizing significant burdens on regulated small entities. The Panel's report is being considered during the development of the proposed rulemaking. OPPT has conducted several informal meetings with trade associations who represent substantial numbers of small business entities, and participated in conferences to address the proposed rule. OPPT recently completed a model training program for renovation and remodeling contractors.	Additional small business consultation in the Summer 2002; publication of proposed regulation in FY2003	Mike Wilson, 202-260-4664; <a href="mailto:wilson_mike@epa.gov">wilson_mike@epa.gov</a>	
TSCA 406(b) Regulatory Advisor	Interactive , plain language, on-line, HTML web-based tool.  The Pre-Renovation Lead Information Rule (PLIR) requires persons performing renovation to distribute a lead hazard information pamphlet. The pamphlet is designed to help the user	Completed	John Myers: 202-564-8624; <a href="mailto:myers.john@epa.gov">myers.john@epa.gov</a>	

Summary of EPA Small Business Initiatives and Activities

Topic/Title	Summary	Schedule	Program Contact	Web Site Info
	decide if the PLIR applies to their specific renovation situation. If the PLIR applies to a particular renovation situation, the pamphlet describes what must be done to comply with the rule.		Vicki Anderson: 202-564-8626; <a href="mailto:anderson.vicki@epa.gov">anderson.vicki@epa.gov</a>	
Lead Hazard Disclosure Advisor	Interactive , plain language, on-line, HTML web-based tool.  The Lead Hazard Disclosure Rule, also known as the 1018 Rule, requires persons selling or leasing most types of housing, and their agents, to disclose to prospective buyers or tenants, any known lead-based paint hazards._ The advisor helps determine if the 1018 Rule applies to specific transactions, and if so, what must be done to comply with the rule.	On line by March 2002	John Myers: 202-564-8624; <a href="mailto:myers.john@epa.gov">myers.john@epa.gov</a>  Vicki Anderson: 202-564-8626; <a href="mailto:anderson.vicki@epa.gov">anderson.vicki@epa.gov</a>	When finished, the document will be available at: <a href="http://www.epa.gov/opptintr/advisors">www.epa.gov/opptintr/advisors</a>
Design for the Environment (DfE) Initiatives: Design for the Environment Program	DfE is a testing ground for new approaches to risk reduction through pollution prevention. By balancing business needs and environmental concerns, the DfE Program is serving as a catalyst for lasting change. DfE's approach is grounded in comparing the risks, performance, and costs of alternative technologies or processes. DfE has typically focused on the small- and medium-sized business. Rather than rely on end-of-pipe controls, DfE encourages pollution prevention or front-end innovations through the redesign of products, processes, and management practices.	Continuous	Carol Hetfield 202-564-8792; <a href="mailto:hetfield.carol@epa.gov">hetfield.carol@epa.gov</a> Karen Chu 202-564-8773; <a href="mailto:chu.karen@epa.gov">chu.karen@epa.gov</a>	<a href="http://www.epa.gov/dfe">www.epa.gov/dfe</a>
Auto-refinishing Project	The DfE Program is working with auto refinishers to identify and adopt safer, cleaner, and efficient practices and technologies. Auto refinishers use many harmful chemicals, especially during painting operations, such as diisocyanates, solvents and paint additives. DfE identified control technologies that reduce worker exposures, more efficient workplace practices, and practical ways to adapt new technologies to the real-world parameters of the small shop. DfE recently completed 40 technical assistance visits. DfE has also worked with the Coordinating Committee on Auto Repair to develop a virtual auto body web site containing information that is easily accessible to painters, shop owners, and technical assistance providers.	Through FY 02	Mary Cushmac 202-564-8803; <a href="mailto:cushmac.mary@epa.gov">cushmac.mary@epa.gov</a> David DiFiore 202-564-8796; <a href="mailto:difiore.david@epa.gov">difiore.david@epa.gov</a>	<a href="http://www.epa.gov/dfe">www.epa.gov/dfe</a> See also Compliance Assistance Center: CCAR-Greenlinks site
Industrial & Institutional Laundry	DfE is partnering with detergent formulators to design and adopt safer, more efficient products used in industrial and institutional cleaning. In this project DfE works with individual companies	Continuous – approach can expand to any formulator sector	David DiFiore 202-564-8796; <a href="mailto:difiore.david@epa.gov">difiore.david@epa.gov</a>	<a href="http://www.epa.gov/dfe">www.epa.gov/dfe</a>

h h d f d di (MOU) f l

**Summary of EPA Small Business Initiatives and Activities**

Topic/Title	Summary	Schedule	Program Contact	Web Site Info
	through memorandums of understanding (MOUs) to reformulate products and, thereby, prevent pollution and reduce impacts to human health and the environment. This approach is being expanded to include other industrial formulations.		<a href="mailto:david@epa.gov">david@epa.gov</a> Mary Cushmac 202-564-8803; <a href="mailto:cushmac.mary@epa.gov">cushmac.mary@epa.gov</a>	
Integrated Environmental Management System (IEMS)	The DfE Program has integrated DfE, pollution prevention, and risk reduction approaches and methodologies into an EMS framework. DfE partnered with the Screen printers and Graphic Imaging Association (SGIA) to pilot DfE/EMS with screen printers. Now SGIA is implementing a national DfE/EMS program.	Continuous	Karen Chu 202-564-8773; <a href="mailto:chu.karen@epa.gov">chu.karen@epa.gov</a>	<a href="http://www.epa.gov/dfc">www.epa.gov/dfc</a>
Electronics Industry - Alternatives to Lead Solder	DfE is undertaking a life-cycle assessment to examine the environmental impacts of alternatives to lead solder. LCAs evaluate the impacts on human health, atmospheric resources/air quality, water quality, ecological systems, and natural resource consumption. DfE expects information generated will allow industry to perform improvement assessments, allowing them to redesign products and process that reduce the release and use of toxic chemicals and risks to health and the environment.	Initiated in late FY 01. Expected completion in early FY 04.	Kathy Hart 202-564-8787; <a href="mailto:hart.kathy@epa.gov">hart.kathy@epa.gov</a>	<a href="http://www.epa.gov/dfc">www.epa.gov/dfc</a>
Adhesives in Foam Furniture	Environmental and occupational regulations are causing rapid changes in the use of adhesive solvents. The industry's concern is that affordable, effective, and safe adhesives will not be available in the future. DfE has investigated solvents and processes with the goal of providing information on alternative adhesives that are less harmful than the chlorinated and flammable solvents currently in use. Case studies are being developed to share information on alternative adhesives.	Expected completion in FY02	John Sparks 202-564-8783; <a href="mailto:sparks.john@epa.gov">sparks.john@epa.gov</a>	<a href="http://www.epa.gov/dfc">www.epa.gov/dfc</a>
Recently Completed Projects - PWB Alt Surface Finishes; Dry Cleaning; Computer Display; and Flexographic Inks	These projects have been recently completed by the DfE Program. Important technical and outreach materials are available on the DfE website. Project partners are an integral part of implementation of results and are identified on the website. For more information on these projects, general inquiries should be directed to the DfE website and the Pollution Prevention Information Center (PPIC).	Completed	DfE website. PPIC 202-260-1023; or <a href="mailto:ppic@epa.gov">ppic@epa.gov</a> National Service Center for Environmental Publications (NSCEP) 513-489-8190. General DfE number: 202-564- 8780 fax: 202-564-8893	<a href="http://www.epa.gov/dfc">www.epa.gov/dfc</a>  See also Compliance Assistance Center sites

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Greening the Supply Chain	DfE and P2 are working collaboratively with General Motors' supplier network of over 4,000 suppliers, many of which are small- and medium-sized businesses.	Ongoing	John Sparks 202-564-8783; <a href="mailto:sparks.john@epa.gov">sparks.john@epa.gov</a>	<a href="http://www.epa.gov/dfe">www.epa.gov/dfe</a>
Miscellaneous Compliance Assistance Tools	OPPT has numerous compliance assistance tools for regulatory programs administered by the Office. These include: guidance for submissions under §5 (new chemicals) of TSCA; guidance for importers under §13; guidance for small laboratories.		Materials are available through the TSCA Technical Assistance Information Service (TSCA Hotline); 202-554-1404	
<b>OECA</b>	<b>Office of Compliance</b>			
Small Business Compliance Policy	Provides incentives to be proactive about compliance by providing penalty waivers or reductions for small businesses that voluntarily discover and disclose violations, and promptly correct them.	Effective May 2000.	Ann Kline 202-564-0119 kline.ann@epa.gov	<a href="http://www.epa.gov/oeca/smbusi.html">http://www.epa.gov/oeca/smbusi.html</a>
Compliance Assistance Centers	Provide internet and “faxback” assistance services for several industries with many small businesses. The centers provide tools such as screening checklists, plain English guides, on-line “virtual tours” of facilities, and educational modules to assist small businesses in understanding their regulatory requirements. Sectors supported by centers include: metal finishing; printing; automotive service and repair; agriculture; printed wiring board manufacturing; transportation; chemical industry; and paints and coating. New centers currently under development include the auto salvage and the construction sectors, as well as one on U.S./Mexico border issues (addressing transport of hazardous waste).	10 centers currently on-line, 3 new centers under development (planned to go on-line in FY 02 & 03)	Tracy Back 202-564-7076 back.tracy@epa.gov	<a href="http://www.assistancecenters.net">www.assistancecenters.net</a>  Metal Finishing: <a href="http://www.nmfrc.org">www.nmfrc.org</a>  Printing: <a href="http://www.pneac.org">www.pneac.org</a>  Automotive Service and Repair: <a href="http://www.ccar-greenlink.org">www.ccar-greenlink.org</a>  Agriculture: <a href="http://www.epa.gov/oeca/ag">www.epa.gov/oeca/ag</a>  Printed Wiring Board Manufacturing: <a href="http://www.pwbrc.org">www.pwbrc.org</a>  Chemical Industry: <a href="http://www.chemalliance.org">www.chemalliance.org</a>  Transportation Industry: <a href="http://www.transource.org">www.transource.org</a>  Paints and Coatings:







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Partnership Measures Pilot Program	performance measures and environmental indicators and include them in their Performance Partnership Agreements. The measures developed should be transferable to other states and the national enforcement and compliance program, and will be used by the states and EPA for priority-setting and strategic planning.	indicators over a two year period; all of the work should be completed by the end of Fiscal Year 2003.		
Environmental Results Program: Partnering With States	OPPAC and OPEI have partnered with Massachusetts and other EPA offices to offer information, as well as technical and financial assistance, to states to encourage them to adopt an Environmental Results Program (ERP). As part of those efforts, OPPAC has been working with, and encouraging cross-fertilization between, several states planning to develop ERP programs for auto repair sectors. <b>Florida</b> currently proposes addressing RCRA issues at auto repair shops in two Florida districts; <b>Rhode Island</b> anticipates a voluntary program aimed at auto refinishing; <b>Maryland</b> is targeting auto repair shops in Park Heights, a Baltimore City neighborhood; and the <b>District of Columbia</b> will apply ERP to auto repair shops in Ward 5 in Northeast D.C.	<p>- OECA and OPEI are organizing quarterly meetings for states developing auto repair ERPs.</p> <p>- Florida plans to have a pilot in place by July of 2002.</p>	Patricia Mott (202) 564-5133	<a href="http://www.state.ma.us/dep/erp/erphone.htm">http://www.state.ma.us/dep/erp/erphone.htm</a> (Massachusetts Web site for ERP)
Federal Environmental Results Program	OPPAC is exploring the development of a federal ERP and has secured the agreement of OPEI and the Office of Underground Storage Tanks that the underground storage tank sector might benefit from an ERP. Currently, we are exploring the potential for a multi-media ERP applying to retail gasoline stations.	None in place yet	Patricia Mott (202) 564-5133	None at this time.
Council on Environmental Cooperation (CEC) Environmental Management System Pilots	OPPAC, which played a major role in developing the CEC guidance document " <i>Improving Environmental Performance and Compliance: 10 Elements of Effective EMSs</i> ," is funding pilots with Texas and California to promote the CEC document, offer technical assistance and gather data. The pilots will seek to foster the development by small and medium businesses of new EMSs, or the improvement of existing ones.	The cooperative agreements conclude during FY 2002	Beverly Updike (202) 564-7142	None at this time
<b>Office of Water</b>				
Small System Affordability Report to Congress	Will summarize Agency efforts to review the affordability criteria and how small system variances and exemptions should be implemented for arsenic	March 1, 2002	Amit Kapadia, 564-4879	When final, will be accessible through OGWDW web site
Review and Revision (if appropriate) to Agency's approach	Will occur over the course of CY 02 and will involve reviews the Science Advisory Board and the National Drinking Water Advisory Council	December 2002 (completed review)	Amit Kapadia, 564-4879	When final, will be accessible through OGWDW web site

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to determining small system affordability				
Arsenic Small System Compliance Guide	User-friendly information for small utilities concerning compliance with EPA's 1/01 final arsenic rule	April 2002 (approximate)	Irene Dooley, 564-4699	When final, will be accessible through OGWDW web site
Radionuclides Small System Compliance Guide	User-friendly information for small utilities concerning compliance with EPA's 12/00 final non-radon radionuclides rule	April 2002 (approximate)	David Huber, 564-4878	When final, will be accessible through OGWDW web site
Small Systems Manual for GWR	Compliance guide for small systems intended for use by public water systems that use only ground water or surface water systems that also serve or mix ground water that is not disinfected to 4-log inactivation or removal of viruses before entry into the distribution system.	March 2003	Crystal Rodgers - 564-5275	When final, will be accessible through OGWDW web site
Sanitary Survey Guidance for GWR	The Guidance Manual for Conducting Sanitary Surveys of PWSs Served Solely by Groundwater will be used by State and local primacy agencies agencies to conduct sanitary surveys of all PWSs serving ground water. Small businesses that operate PWSs serving ground water that have deficiencies identified in these sanitary surveys will be required to correct these deficiencies and will incur costs for repairs, maintenance or construction.	March 2003	Mike Finn - 564-5261	When final, will be accessible through OGWDW web site
Sanitary Survey Guidance for GWR	The Guidance Manual for Conducting Sanitary Surveys of PWSs Served Solely by Groundwater will be used by State and local primacy agencies agencies to conduct sanitary surveys of all PWSs serving ground water. Small businesses that operate PWSs serving ground water that have deficiencies identified in these sanitary surveys will be required to correct these deficiencies and will incur costs for repairs, maintenance or construction.	March 2003	Mike Finn - 564-5261	When final, will be accessible through OGWDW web site
LT2ESWTR Toolbox Guidance	The LT2ESWTR Toolbox Guidance Manual will be used by all PWSs serving surface water to evaluate the treatment options that are available and appropriate to meet the requirements of the rule. Small businesses that operate PWSs serving surface water that are required to provide additional treatment based on monitoring of their source water required by the LT2ESWTR will use the guidance manual in meeting any additional treatment requirements required under the LT2ESWTR.	September 2003	Mike Finn - 564-5261	When final, will be accessible through OGWDW web site

