

**INDUSTRY DAY
FOR THE
CENTER INSTITUTIONAL SAFETY SERVICES
(CISS)
CONTRACT**

Date: The CISS Contract Industry Day will be held on
Wednesday, March 12, 2008

PRESENTATION

Time: 9:00 a.m. – 11 a.m., Central Standard Time (CST)

Location: **SPACE CENTER HOUSTON**
Silver Moon Room
1601 NASA Parkway
Houston, Texas 77058
Main Telephone: 281-244-2105

ONE-ON-ONE COMMUNICATIONS

Time: 1:00 pm. – 5:20 p.m. Central Standard Time (CST)

Location: **NASA/JSC/Building 111**
Room 108
2101 NASA Parkway (Off Saturn Blvd.)
Houston, Texas 77058
Main Telephone: 281-483-0123

Goals of Industry Day

1. Promote competition on the proposed CISS procurement
2. Develop industry understanding of the current Safety and Fire Services contract requirement
3. Allow NASA's Lyndon B. Johnson Space Center (JSC) to utilize industry input to improve the CISS procurement

Sign-Up Requirements Via E-mail

Interested parties are requested to **RSVP no later than 4:30 p.m., CST, Monday, March 10, 2008, by e-mail to the Source Evaluation Board secretary, Lil Carr, e-mail address: lilia.carr-1@nasa.gov.**

The e-mail RSVP should include the following information listed below:

1. **Subject line: CISS Industry Day RSVP**
2. Point of Contact's name, company name, and business telephone number
3. List all attendees (**limited to three**) from your respective company

Questions and Answers (Q&A) for Industry Day

Industry Day will focus on the current Safety and Fire Services Contract (NAS 9-03059) requirements. Absolutely no discussion(s) of the future CISS contract acquisition or its requirements will occur. Questions related to the CISS contract acquisition or its requirements will not be considered or answered.

A Q&A period will follow at the end of the "Industry Day" presentation. Oral questions may be answered, but keep in mind that this event is an open exchange with industry and answers given are not to be interpreted as a comprehensive description of current contract requirements.

One-on-One Communications with Industry

To facilitate open communications with industry, Safety and Mission Assurance (S&MA) Directorate Managers and Technical personnel and members of the S&MA Procurement Development Team (PDT) will be available for one-on-one-meetings.

An individual company or a group of businesses planning to team or subcontract may attend; however, each offeror/team is limited to three participants per company. Meetings will not exceed 20 minutes in length.

The Government hopes that industry will take this opportunity to meet with the Government early enough in the procurement process to provide input into the procurement strategy.

Scheduling of appointment times on Industry Day for one-on-one's are on a first come, first serve basis. Appointment times after the Industry Day will be contingent on the availability of the S&MA Managers and the PDT members. However, we will attempt to schedule your meetings as quickly as possible to prevent unnecessary delays. No meetings will be scheduled after the release of the Final RFP.

The Following Topics May Be Discussed

1. The general purpose of the contemplated procurement
2. Any information about the CISS Contract Strategy that NASA has already made accessible to the public or is otherwise being made available to all potential offerors
3. Historical information about the general nature or scope of prior contracts whose requirements may be similarly addressed in whole or in part under the contemplated procurement
4. Information that describes the federal procurement process as defined by the Federal Acquisition Regulation (FAR), NASA FAR Supplement (NFS), or other published procurement policy

documents

5. Procurement specific information already published such as information contained in the acquisition forecast, SOW, and pre-solicitation synopses

Questions Regarding the Subjects Below Will Not Be Discussed

1. Proprietary or confidential business information of contractor(s) or other business entities performing similar ongoing efforts
2. Privacy Act protected information such as existing contractor employees' personal data
3. Trade Secrets Act protected information
4. Speculation on what the Government might be looking for in proposals
5. Different technical and management approaches
6. Technical efficiencies
7. Performance of contractors providing similar requirements that could become competitors

Additional Notes

1. Formal presentations by interested parties or potential offerors are not permitted.
2. Recording devices are prohibited.
3. The draft RFP will be released on a subsequent date. After the draft RFP is released, NASA JSC will hold a Pre-proposal Conference which will allow industry to ask questions specific to the draft RFP. Therefore, industry will be solicited to submit

questions in writing so that the Government may officially respond.

One-On-One Communication Requests

1. To schedule your appointment please contact **Source Evaluation Board secretary, Lil Carr, e-mail address: lilia.carr-1@nasa.gov**

The following appointment times are available for One-on-One Industry Day discussions:

Wednesday afternoon, March 12, 2008:

1:00 - 1:20 p.m. CST
1:30 - 1:50 p.m. CST
2:00 - 2:20 p.m. CST
2:30 - 2:50 p.m. CST
3:00 - 3:20 p.m. CST
3:30 - 3:50 p.m. CST
4:00 - 4:20 p.m. CST
4:30 - 4:50 p.m. CST
5:00 - 5:20 p.m. CST

When you schedule your meeting please provide the following information:

1. Point of Contact's name and the company(ies) requesting a one-on-one session
2. Point of Contact's business telephone number
3. Point of Contact's e-mail address
4. The names, titles, and affiliated company of all persons attending the one-on-one session (limited to three attendees per company)
5. Top three times you would like to meet

6. ***Subject Line should read: CISS: Request for One-on-One Communications with Industry**

**This is important due to the potential volume of e-mail requests which will facilitate in distinguishing requests from other e-mail traffic.*

DIRECTIONS TO SPACE CENTER HOUSTON

**SPACE CENTER HOUSTON
1601 NASA Parkway
Houston, TX – 77058
281-244-2105**

Web link: <http://www.spacecenter.org/Hours.html>

From I-45 North:

1. Exit Bay Area Blvd. and head east on Bay Area Blvd. towards Highway 3
2. Drive past Highway 3, El Camino Real and Diana Lane
3. Turn right on Saturn Blvd.
4. Drive past Gemini, Hercules and NASA front gate
5. Turn right on NASA Parkway
6. SPACE CENTER HOUSTON entrance on the right
(Note: There are two T-38 airplanes displayed in front of the facility)

Note:

Due to major construction on NASA Parkway these directions are via Bay Area Blvd.

From I-45 South:

1. Exit Bay Area Blvd. and head east on Bay Area Blvd. towards Highway 3
2. Drive past Highway 3, El Camino Real and Diana Lane
3. Turn right on Saturn Blvd.
4. Drive past Gemini, Hercules and NASA front gate
5. Turn right on NASA Parkway
6. SPACE CENTER HOUSTON entrance on the right
(Note: There are two T-38 airplanes displayed in front of the facility)

Note:

Due to major construction on NASA Parkway these directions are via Bay Area Blvd.

DIRECTIONS TO NASA JSC BLDG. 111

**NASA JSC
BLDG. 111
2101 NASA PARKWAY
(OFF SATURN BLVD.)
Houston, TX – 77058
281-483-0123**

From SPACE CENTER HOUSTON

1. Exit Space Center Houston by turning right on NASA Parkway (*formerly NASA Rd. 1*)
2. Make U-turn to get back on NASA Parkway east at 1st light
3. Drive towards 2nd light which is Saturn Drive
4. Turn left on Saturn Drive and stay on the right-hand side lane
5. Drive up to the 1st light directly in front of NASA JSC front gate
6. Turn right and check-in with Security personnel
7. Advise Security that you have a meeting in Bldg. 111
8. Security will direct you to park in front of Bldg. 111 parking lot which is on the right, adjacent to Bldg. 110.