



U.S. Department of Labor Employment and Training Administration

Basic Information for Workers and Job-Seekers

Individuals looking for a new or better job, or for job training to improve their skills and marketability, can find many valuable programs and services of the Employment and Training Administration and its State and local partners in America's Workforce Network. These various services, which are described in other fact sheets, are intended to help our nation's 140 million workers and their families achieve greater economic security and prosperity.

A wide range of services and information for adults and youth is available through America's Workforce Network at One-Stop Centers in communities throughout the United States, as well as over the Internet and through a toll-free help line. These services include access to millions of job listings; job-search and job-placement assistance; assessment of job skills, abilities, aptitudes, and needs; career counseling; referrals to training, education, and related supportive services; and Unemployment Insurance. Certain individuals also can obtain more intensive services and training.

In order to more effectively and efficiently serve workers and job seekers in their communities, America's Workforce Network links many employment, training, and related social services provided by a variety of public and private organizations. Information on how and where to find any of these services can be obtained by calling the America's Workforce Network Toll-Free Help Line at 1-877-US2-JOBS (1-877-872-5627) or through the web-based America's Service Locator, at <http://www.servicelocator.org>. Job openings, information on training, and extensive labor market data can be accessed through America's Career Kit.

You can access America's Workforce Network at <http://www.doleta.gov>, or by calling the Toll-Free Help Line at 1-877-US2-JOBS. (For TTY, call 1-877-TTY-JOBS.)



U.S. Department of Labor Employment and Training Administration

December 2000

Fact Sheets

The following is a list of Department of Labor-supported activities and services that are part of America's Workforce Network which may be of particular interest to workers, employers, and workforce development professionals. A fact sheet with specific information is available for each of the following areas:

- Accessing Services via Phone or Internet
- Adult Employment and Training Services
- America's Labor Market Information System
- America's Career Kit (Online Resources)
- America's Workforce Network
- Applying for ETA Grants
- Assistance for Trade-Impacted Workers
- Basic Information for Employers
- Basic Information for Workers and Job-Seekers
- Disability Employment and Training Services
- Dislocated Worker Program (Services for Laid-Off Workers)
- Foreign Labor Certification
- High-Tech Skills Training
- Job Corps
- Migrant and Seasonal Farmworkers Employment and Training Services
- Native American Employment and Training Services
- Older Workers Employment and Training Services
- One-Stop Employment and Training Services
- One-Stop Partners
- Registered Apprenticeship
- School-to-Work
- Tax Credit Programs
- Unemployment Insurance
- Welfare-to-Work
- Youth Opportunity (YO) Grants
- Youth Opportunity (YO) Movement

Available online at: <http://www.usworkforce.org/factsheets> or by calling (202) 693-3900. This Web address also provides links to other Federal partners under the Workforce Investment Act and other initiatives that provide additional services to enhance individual and community well-being.