

**MESC INDUSTRY DAY / SITE VISIT
QUESTIONS AND ANSWERS**

No.	Question/Comment	Response
1.	After hours Occupational Medicine personnel, how many?	<p>The procurement development team is not able to provide the following staffing information: current staffing levels, contractor organization charts, or staffing approach. It is the Government's intent to have the offeror propose the appropriate staffing level for their approach to the MESC requirements.</p> <p>Current staffing data will not be provided. Offeror is encouraged to utilize information listed in the Draft Request For Proposal (DRFP) including work load indicators provided in Section J, Attachment J-5.</p> <p>A more detailed staffing plan than that in DRFP Attachment L.17-2, will not be provided. Each offeror is responsible for proposing a staffing plan, as required in DRFP Section L.17 (A)(1)(a), to best meet the contract requirements.</p>
2.	What are the staffing models during launch time versus daily operations?	
3.	What is size of staff: # of doctors, # of nurses, # of employees?	
4.	Will the RFP provide a "set" staffing plan for the contract, or will the bidder be required to develop their own staffing plan?	
5.	Will NASA provide a staffing plan for this effort or will the contractor be expected to provide for this effort?	
6.	Will you be providing a staffing plan and alternate work schedules?	
7.	How many staff support the Occupational Health clinic?	
8.	About how many staff and by what type of skills (provider, records clerk, etc.) support the current contract for the occupational medical facilities?	
9.	How many personnel are currently on staff? What number is considered a full staff? Will there be after hours overhead personnel?	
10.	How many staff and what skills for the Health Physics office?	<p>The PWS specifies specific licensures and certifications and provides historical staffing data in DRFP Section L.17-2. No additional staffing data will be provided.</p>
11.	Since so many of the facilities shown today are unique to NASA programs, is it possible to get precise, detailed numbers of personnel in each scope area? i.e.: # of nurses, physical therapists, environmental specialists, etc.	<p>A more detailed staffing plan than that in DRFP Attachment L.17-2, will not be provided. Each offeror is responsible for preparing a staffing plan, as required in DRFP Section L.17 (A)(1)(a), to best meet the contract requirements.</p>

12.	Will there be after hours overhead personnel?	This is not a Government decision, it is up to the offeror to propose based upon the proposal assumptions and the requirements of the RFP how to staff the contract.
13.	Will organization charts be provided?	Organization charts for the current contractors will not be provided.
14.	Are all the personnel at the Medical Facility contractor employees?	Yes, all of the personnel providing occupational health support at the Occupational Health Facility are contractor employees.
15.	Can we get a list of the incumbent staff?	No. A list of incumbent staff will not be provided.
16.	Are all the physicians employed by Comprehensive Health Services?	There are several NASA civil service physicians who are independent from the physicians employed under the current contracts. All physicians that work at the OHF are employees under the J-BOSC contract.
17.	How many are GS workers? Doctors? RNs? Administrative? Other ancillary staff? Contractors? The KSC Occupational Health Facility currently does not have civil service staff.	A more detailed staffing plan than that in Attachment L.17-2, will not be provided. Each offeror is responsible for preparing a staffing plan, as required in DRFP Section L.17 (A)(1)(a), to best meet the contract requirements.
18.	Will all of the current employees stay?	Incumbent capture rate will be proposed by the offeror, please reference DRFP section L.17 (A)(1)(vi).
19.	Will you allow alternative work schedules?	Work schedules are to be proposed by the offeror in accordance with DRFP Section L.17 (A)(1)(a) to meet the MESC requirements. Offerors should describe their work schedules and underlying assumptions, and ensure that they fall within allowable parameters of applicable maximum work time restrictions.
20.	How many employees in this MESC scope are unionized?	The current CBA information is posted on the MESC web site; however, the number of employees by job category will not be published.
21.	Will the government furnish details regarding CBAs?	Yes, they are posted on the MESC website.
22.	Is the lab equipment in each area owned by NASA?	Section J, Attachment J-6 of the DRFP includes listings of Government Furnished Property, as well as property currently owned by the incumbent contractor which will be made available for purchase (after inspection) to the successful offeror.
23.	Please give status of equipment ownership in each area of contract.	This information is listed in the DRFP Section J, Attachment J-6. The contractor owned equipment will be clearly identified in the final RFP.
24.	The labs, is all equipment owned by NASA or the contractor? Or is it split someway?	Section J, Attachment J-6 of the DRFP includes listings of Government Furnished Property, as well as property currently owned by the incumbent

25.	Please provide current inventory of lab equipment, exercise, etc. for each area.	contractor which will be made available for purchase (after inspection) to the successful offeror.
26.	What percentage of equipment that we saw on the tour is GFE vs. contractor provided?	
27.	Can you provide who is the owner of the equipment at each site and who maintains it?	Section J, Attachment J-6 of the DRFP includes listings of Government Furnished Property, as well as property currently owned by the incumbent contractor which will be made available for purchase (after inspection) to the successful offeror. In general, the MESC contractor will be responsible for equipment property maintenance with the exception of the vehicles listed in J-6. The Government Furnished Services list in Attachment J-12 of the DRFP provides additional information on services such as calibration.
28.	Who currently owns the Industrial Hygiene monitoring equipment?	Section J, Attachment J-6 of the DRFP includes listings of Government Furnished Property, as well as property currently owned by the incumbent contractor which will be made available for purchase (after inspection) to the successful offeror.
29.	Will contractor provide equipment to be used in Occupational health facility?	
30.	Who provides the ground ambulance?	The ambulance(s) and staff will be provided by the Government under a different contract, the Protective Services Contract. Medical direction of the EMS will be provided under the MESC.
31.	What is the current inventory and status of ownership?	Section J, Attachment J-6 of the DRFP includes listings of Government Furnished Property, as well as property currently owned by the incumbent contractor which will be made available for purchase (after inspection) by the successful offeror.
32.	Will the contractor be required to maintain the lab equipment?	In general, the MESC contractor will be responsible for equipment property maintenance. The Government Furnished Services list in the DRFP as Section J, Attachment J-6, provides additional information on services such as calibration.
33.	What percent of vehicles (estimated) are contractor supplied vs. Government supplied?	With the exception of vehicles listed on the Government Furnished Property List, included in the DRFP as Section J, Attachment J-6, the contractor is to supply all vehicles reasonably required for this effort.
34.	What is the “triage vehicle” as opposed to the triage van?	The triage vehicle and triage van are the same vehicles.

35.	Who provides the field vehicles (Ecological Support Facility vehicles)? Is this a contractor expense?	Refer to the DRFP, the equipment list (GFE list) Section J, Attachment J-6.
36.	Who provides the field (ecological support facility) vehicles? Is this a contract expense?	
37.	Who creates the Plan of Care (evaluation) for injury patients with regard to RehabWorks athletic trainers?	The MESC contractor is responsible for the Plan of Care.
38.	What is the population demographics, i.e., civil service, contractor, etc. served by medical?	Offeror is referred to the work load indicators in the RFP for information on service levels.
39.	How is review of X-rays from clinic handled?	The offeror is expected to propose this information in their proposal.
40.	How is regulated medical waste handled?	In accordance with applicable regulations and local policies provided in the MESC website bidders library.
41.	Who does the Medical Director report to?	Within NASA the MESC Medical Director will interface with the Chief of the NASA-KSC office of Aerospace Medicine & Occupational Health.
42.	What are the primary types of injuries / illnesses you receive {at the OHF} by %? Example – what percent beyond First Aid?	General ambulatory minor illnesses and injuries. These constitute “treatments” as listed in the Work Load Indicators. Major injuries and illnesses are sent to the local hospitals. The Government does not have treatment information by percentage.
43.	What is greatest Health exposure to employees / visitors?	Center operations present a wide range of potential exposures to chemical and physical agents in a busy space flight operational environment.
44.	Does the current (incumbent) medicine vendor provide EAP, Fitness Center Service, Rehab & wellness services?	Yes, those services are provided by the incumbent contractors.
45.	What hospital & where located is the emergency patients sent to?	Emergency patients are sent to several hospitals in the local area, including hospitals in Orlando, Daytona, Jacksonville, and Gainesville.
46.	Who transfers the patient? Facility on-site EMS or outside ambulance service?	The majority of personnel transported off site to local hospitals are transported by the EMS provider which is currently under the Joint Base Operations Contract; and in the future will be provided by the Protective Services Contract. Local hospitals may also transfer patients. Medical direction of those EMS services will be provided by the MESC.
47.	What hospital are lab samples shipped to? Is the contractor required to pay for these or is it a NASA responsibility?	It is up to the MESC contractor to propose which laboratories to utilize. Costs associated with laboratory analysis should be included in the bidders cost proposal.

48.	Will the contractor be responsible for delivering the labs to the hospitals (will the contractor be responsible for clinical labs)?	Yes.
49.	What is your patient visit rate?	Please refer to the information included in the DRFP work load indicators, Section J, Attachment J-5, for treatments and physical examination data.
50.	Do you see non NASA employees [at the clinic]?	The NASA clinic services are available to all KSC employees (Government and contractor).
51.	Who does care management?	Question is not clear.
52.	How many medical encounters [visits] do you see annually?	Offeror should refer to the DRFP workload indicators, Section J, Attachment J-5.
53.	How many incidents on OSHA log?	An electronic copy of the KSC safety metrics summary containing this information will be in the MESC website bidder's library.
54.	How many visits to the clinic per week? Treatment? Physicals?	Offeror should refer to the DRFP workload indicators, Section J, Attachment J-5.
55.	What is your EAP penetration rate?	This question is not clear.
56.	Is the MESC contractor responsible for any radioactive, mixed waste, biomedical waste?	Radioactive and biomedical waste is generated, however mixed waste is not generated at KSC. The MESC contractor will be responsible for all hazardous and medical waste generated at KSC. JSC would manage/handle any Mixed Waste that might be generated on shuttle flights.
57.	How many EAP visits in the last 24 months and what trends are apparent since the Columbia incident?	Offeror should refer to the DRFP workload indicators, Section J, Attachment J-5.
58.	Do you have a human reliability program and if yes, how big is it?	Yes, there is a human reliability program. All personnel who require access to operational facilities are included in the personal reliability program.
59.	How do you handle any referrals from EAP for psychiatric care?	The EAP Counselor will make the referral or advise the employee on how to seek psychiatric care.
60.	What ISO level are you certified for currently?	NASA-KSC is currently certified to ISO 9001-2000. The MESC contractor will be required to meet the requirements of the RFP.
61.	Occupational health, How many patients are seen monthly and yearly?	Offeror should refer to the DRFP workload indicators, Section J, Attachment J-5.
62.	Amount of time for Occupational Health physicals to be completed?	Examination schedules and duration will be proposed by the MESC contractor.
63.	Do all of the RNs have to be COHNs?	Yes, within a contractor specified period following employee hire.

64.	Is there a possibility of an alternative work schedule?	Yes, this will be up to the contractor.
65.	What type of sampling for mold spores do you prefer? Spore trap or live culture?	This is to be proposed by the MESC contractor.
66.	Are the employees at KSC given time during work hours to work out at KSC fitness center?	Yes, with approval of their employer, and on the employees own time.
67.	Do civil servants and contractors work side by side on this project or are civil servants primarily oversight?	Both. In some areas the contractors operate independently to provide services with government oversight and in other areas the contract team will provide direct support to the civil service functional offices in which case they will work in more of a side by side relationship.
68.	How many Occupational Medicine visits per year?	Please refer to the DRFP work load indicators, Section J, Attachment J-5.36.
69.	How many emergency medicine visits per year?	Please refer to the DRFP work load indicators, Section J, Attachment J-5.
70.	Do all employees take the same type of physical, or is the physical determined by their type of job?	No, the job description determines the type of physicals.
71.	Where is the Agency Occupational Health located?	Currently, the Agency Occupational Health function is located at KSC.
72.	Does the Government have dedicated satellites to support the environmental labs or does the Government expect the contractor to procure this item and include the cost as part of the offeror's proposal?	The Government does not have a dedicated Satellite System. The contractor is responsible procuring this support.
73.	GIS lab, is the contractor paying for the satellite usage for collecting data?	
74.	Are you going to provide waste management and medical database?	A waste management database will be provided with the final RFP. Medical data will be provided as described in the DRFP. The MESC contractor will provide the medical database.
75.	Will there be off-site EMS?	This question is not clear.
76.	Models of exposure?	This question is not clear.
77.	What is the database program being used for the lab work? Who owns & maintains?	The MESC contractor will determine what database /programs will be needed for laboratory work. NASA has purchased a database system for laboratory data, however use of that system will not be required by the MESC.
78.	What database program is utilized to track the waste management? Is it NASA owned?	Currently an Access® database is used and it will be made available to the MESC contractor.

79.	When do you expect to issue the final RFP?	The Government expects the final RFP to be released in September 2007.
80.	Will there be a 30 day turnaround time?	No, the Government anticipates allowing 60 days to respond to the final RFP.
81.	Can you provide contact information on all the participants to the Pre-Bidders Conference?	Yes, the attendance roster is posted on the MESC web site.
82.	Will you post a list of the site visit attendees?	
83.	Will the attendance list be distributed or posted?	
84.	Who has the occupational health contract currently?	Space Gateway Support is the prime contractor responsible for the current contract.
85.	Who is the contractor that has the current OHC, MSC, ESC?	This question is not clear.
86.	Can you provide an organization chart for each site and indicate which are NASA and which are contractor employees?	No contractor organization chart(s) will be provided.
87.	What universities participate in current contract[s]?	We are unsure what is meant by participate. However, currently, the University of Florida supports, via contract, the emergency trauma physician services for launch and landing as described in RFP Attachment J-3. In addition, multiple universities are involved in the education programs as well as the current ecological studies program.
88.	What part do the universities play in the contract[s]?	The University of Florida currently has the specialized physician support for launch and landings. In addition, multiple universities are involved in the education programs as well as the current ecological studies program.
89.	How much of the work must be done by the small business (what%)?	In accordance with FAR clause 52.219-14, Limitations on Subcontracting (b) (1), at least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern.
90.	What percentage can a large business partner perform?	
91.	What percent of scope does the prime have to perform?	
92.	Is there any requirement for SDB, 8(a) or SDVB under this contract?	No, this is a total small business set-aside with no further requirements regarding small business subcontracting.
93.	Do you have confidence that a small business can handle this magnitude contract?	Yes, based on our market research and the sources sought.
94.	Is the chance that the contract will be broken up into smaller pieces?	The contract will not be divided into smaller contracts.

95.	Will there be orals?	The Government will not permit oral presentations or oral proposals.
96.	Will there be another opportunity to ask questions once the final RFP is issued?	We invite you to submit questions and comments at that point, too by e-mail and using the form on the MESC web-site. After the final RFP is posted questions will also be accepted via facsimile.
97.	When do you anticipate award of the MESC?	Continue to check the MESC website for updates to the schedule.