

Exhibit 5

PAST PERFORMANCE QUESTIONNAIRE INSTRUCTIONS

Sections I through III provide for contract-related descriptive information and identification of the evaluator.

Section IV lists the major work elements within our Statement of Work (SOW). Please provide your assessment of the extent of relevant experience and performance rating associated with our SOW evidenced within the contract for which you are a reference. Your assessment of the relevancy should reflect the fact that the principal purpose of our contract is to provide aircraft services in the following areas: Manned Aircraft (Light, Medium, and Heavy Lift), Unmanned Aerial Systems (UAS), Lighter-than-Air, and Other Services (e.g., Fabrication, Installation, and Engineering) provided in connection with these platforms.

“Significant Experience” means that a full range of services was routinely performed by the contractor under the associated SOW element. “**Moderate Experience**” describes a contractor who has experience in several aspects of a work element even though the experience may not have been on a continuous basis or directly related to the purpose of our contract. “**Minimal Experience/Did not Perform**” means that, although at least some aspects of the work may have been performed, such performance was limited in scope or frequency, or the work element was not performed under the contract.

Section V evaluates the contractor’s technical, schedule, and cost performance and management. (Additional pages may be used for comments if desired). It is very important to keep in mind that only performance in the **past 3 years** is relevant. If you cannot answer any questions, please circle “N/R” for Not Rated.

The following definitions are offered for your use in assigning a performance level for each of the factors in Sections IV and V:

Excellent	Of exceptional merit; exemplary performance in a timely, efficient, and economical manner; very minor (if any) deficiencies with no adverse effect on overall performance.
Very Good	Very effective performance, fully responsive to contract requirements; contract requirements accomplished in a timely, efficient, and economical manner for the most part; only minor deficiencies.
Good	Effective performance; fully responsive to contract requirements; reportable deficiencies, but with little identifiable effect on overall performance.
Fair	Meets or only slightly exceeds minimum acceptable standards; adequate results; reportable deficiencies with identifiable, but not substantial, effects on overall performance.
Poor	Does not meet minimum acceptable standards in one or more areas; remedial action required in one or more areas, deficiencies in one or more areas which adversely affect overall performance.
N/R	Not Rated

Section VI provides for evaluation of the contractor’s management of cost and award/incentive fee history.

RETURN THIS QUESTIONNAIRE TO ⇨
BEFORE CLOSING DATE OF AN ON-RAMP
OR ACCEPTANCE PERIOD FOR
UNSOLICITED OFFERORS, WHICHEVER
IS APPLICABLE

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PAST PERFORMANCE QUESTIONNAIRE

I. Contract Information

- A. Name of Company/Division Being Evaluated: _____
- B. Address: _____
- C. Contract Number: _____
- D. Contract Type: _____
- E. Period of Performance (including options): From: _____ To: _____
- F. Total Contract Value: _____
- G. Award Information: Competitive: Yes ___ No ___
 Basis of Selection: Technical ___ Cost/Price ___
 Other (specify) _____

II. Description of Contract

Briefly describe the services provided under this contract:

During the contract performance being evaluated, this firm was the:

Prime Contractor ___ Significant Subcontractor ___ Team Member ___
 Other (describe) _____

Does a corporate or business relationship exist between the firm being evaluated and your organization?

Yes ___ No ___. If yes, please describe: _____

III. Evaluator Information

Name: _____
 Title: _____
 Agency/Company: _____
 Address: _____
 Phone: _____ Date Questionnaire Completed: _____
 Role in Program/Contract: _____
 Length of Involvement in this Program/ Contract: _____

PAST PERFORMANCE QUESTIONNAIRE

IV. SOW Survey: Experience Level and Performance Rating

SOW ELEMENT	SIGNIFICANT	MODERATE	MINIMAL/ DID NOT PERFORM	PERFORMANCE RATING (Please circle)						
				E	VG	G	F	P	N/R	
Manned Aircraft: Light Lift				E	VG	G	F	P	N/R	
Manned Aircraft: Medium Lift				E	VG	G	F	P	N/R	
Manned Aircraft: Heavy Lift				E	VG	G	F	P	N/R	
Unmanned Aircraft Systems (UAS)				E	VG	G	F	P	N/R	
Lighter-than-Air				E	VG	G	F	P	N/R	
Other Services (Fabrication, Installation, Engineering)				E	VG	G	F	P	N/R	

PAST PERFORMANCE QUESTIONNAIRE

V. General Performance Survey

NO	PERFORMANCE QUESTIONS	RATING (Please Circle)					
		E	VG	G	F	P	N/R
1.	Overall performance in planning and controlling the program	E	VG	G	F	P	N/R
2.	Quality of services and support provided	E	VG	G	F	P	N/R
3.	Compliance with technical requirements and performance standards	E	VG	G	F	P	N/R
4.	Content, accuracy, quality, and timeliness of technical reports and deliverables	E	VG	G	F	P	N/R
5.	Ability to design and/or deliver a product that meets or exceeds performance requirements within costs and schedule	E	VG	G	F	P	N/R
6.	Timely identification and mitigation of risks	E	VG	G	F	P	N/R
7.	Contractor's ability to identify and correct performance deficiencies in a timely manner	E	VG	G	F	P	N/R
8.	Compliance with technical process and control requirements (quality assurance, configuration management, etc.)	E	VG	G	F	P	N/R
9.	Ability to recruit and retain highly skilled personnel, including ability to fill key vacancies in a timely manner.	E	VG	G	F	P	N/R
10.	Adherence to safety and health procedures	E	VG	G	F	P	N/R
11.	Overall Safety and Health injury record	E	VG	G	F	P	N/R
12.	Demonstrated understanding and compliance with mission safety requirements	E	VG	G	F	P	N/R
13.	Communicating and interfacing with Government	E	VG	G	F	P	N/R
14.	Ability to effectively manage subcontractor performance	E	VG	G	F	P	N/R
15.	Ability to build effective working relationships with associate contractors, subcontractors and the Government in a team environment.	E	VG	G	F	P	N/R
16.	Timeliness, quality, and accuracy of schedule reporting	E	VG	G	F	P	N/R
17.	Adequacy of Contractor's system(s) for processing task orders and/or changes.	E	VG	G	F	P	N/R
18.	Overall responsiveness to Government requests	E	VG	G	F	P	N/R
19.	Ability to establish realistic price estimates	E	VG	G	F	P	N/R
20.	Ability to establish realistic schedule estimates	E	VG	G	F	P	N/R
21.	If performance based, how successful was the Contractor in meeting the contract metrics?	E	VG	G	F	P	N/R

Platform Reliability

Criteria

YES NO Remarks

Criteria	YES	NO	Remarks
1. Meeting Departure Scheduled Dates to within three days on over 90% of the missions.			
2. Mission reliability of platform in a full mission readiness state on over 90% of the days the project is online from upload (integration) to download (de-integration).			
3. Safety, such that there was less than one "engine out" landing made per year of flying.			
4. No one has been hurt resulting in hospitalization due to an accident or injury related to the operation of the platform.			
5. No crewmember has received a "flight violation" for violating FAA rules while providing mission support.			
6. The platform is less than 50 years old.			

PAST PERFORMANCE QUESTIONNAIRE

Section VI:

What is the Contract Value:

	Initial Value	Current Value
Estimated Cost:	\$ _____	\$ _____
Fee:	\$ _____	\$ _____
Total Value:	\$ _____	\$ _____

Briefly describe any change(s) from original contract value:

Was there a cost overrun? () Yes () No
 If yes, please explain:

If this was an award fee contract, what is the overall average rating of performance by your organization?

Please comment on particularly strong/weak points of Contractor's performance (technical, schedule, and/or cost).

Overall Contract Performance Rating (circle one)

Excellent Very Good Good Fair Poor

Would you select this Contractor Again? () Yes () No

Please add any other comments you may feel are pertinent.

 Rater's Signature

 Date