
NASA PROTECTIVE SERVICES CONTRACT**STENNIS SPACE CENTER****TASK ORDER****Table of Contents****NPSC-TO-SSC – ATTACHMENT A – PERFORMANCE WORK STATEMENT (PWS)**

- 1.0 Purpose (See NPSC Performance Work Statement Section 1)
- 2.0 Scope (See NPSC Performance Work Statement Section 2)
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The provisions of the NPSC PWS Sections 1.0 – 4.0, are global in application and apply to all protective services at all locations supported by this contract. As such, pricing must be included for NPSC PWS Section 1.0 – 4.0 and location PWS Section 5.0. Contractor shall perform services in accordance with master contract PWS and each Task order PWS.

NPSC-TO-SSC – ATTACHMENT B – MAXIMUM ALLOWABLE DEFECT RATES (MADRs)**NPSC-TO-SSC – ATTACHMENT C – ADDITIONAL DATA REQUIREMENTS DOCUMENTS****NPSC-TO-SSC – ATTACHMENT D – GOVERNMENT FURNISHED PROPERTY/SERVICES**

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NPSC-TO-SSC – ATTACHMENT E – WAGE DETERMINATIONS/CBA's

(Located at: <http://nps.ksc.nasa.gov/NPS/default.cfm>)

- 1. Wage Determinations
- 2. Collective Bargaining Agreements

5.0. Protective Services

- 5.0.1. All requirements contained within this PWS are considered to be within the day-to-day baseline effort, with the exception of the Unplanned Events paragraph below.
- 5.0.2. Planned and Unplanned Events
 - 5.0.2.1. Planned Special Events
 - A. The contractor shall provide protective services for Planned Special Events, which are considered within the baseline effort. Examples of Planned Special Events include picnics, rodeo events, open-house events, and air shows. The contractor shall be required to provide timely and responsive support for such events. Planned Special Events shall not necessitate modification to or issuance of an additional Task Order and shall be considered to be within the scope of the priced Task Order.

SSC will host an annual public engine test (approximately 3500 visitors) and Groundbreaking ceremony for A-3 Test stand.

5.0.2.2. Unplanned Events

- A. The contractor shall provide protective services for Unplanned Events outside of the baseline effort, as directed by the TOM. The contractor shall be required to provide timely and responsive support for such events. Examples of Unplanned Events are visits by domestic and/or senior foreign dignitaries, natural disasters, new programmatic requirements, or significant changes in the level of protection required as the result of increased threat levels. Unplanned Events that do not exceed dollar thresholds established under the Task Order shall not necessitate modification to or issuance of an additional Task Order and shall be considered to be within the scope of the priced Task Order. Unplanned Events that exceed dollar thresholds outlined in the Task Orders shall be subject to adjustment with the amendment of the Task Order, or issuance of a separate Task Order, as provided in paragraph B. below.
- B. Task Order Adjustment Formula (reference Clause B.10) - Protective services required to support events considered outside of the Task Order and exceed dollar thresholds as outlined under the Task Order shall be subject to adjustment based on the following formula. Within an invoice billing period, any single unplanned event which exceeds (\$1500.00); or all unplanned events not exceeding (\$1500.00) but cumulatively totaling over (\$4,000.00) will be subject to adjustment with the amendment of the Task Order or issuance of a separate Task Order.

5.1 Fire Services

Fire Services **is not required at SSC until 2017**, however it is expected that SSC will need the fire services described within this section at that time.

- 5.1.1 NASA Safety Standard for Fire Protection
 - 5.1.1.1 The contractor shall provide a professionally managed, comprehensive fire services program that complies with the NASA-STD-8719.11, NASA Safety Standard for Fire Protection, National Fire Protection Association (NFPA) codes and standards, as well as the OSHA, state, and local laws, standards, regulations and requirements as applicable, and NPR 8715.3 NASA General Safety Program Requirements. The Contractor shall report information of fire protection IAW NPSC DRD, Fire Protection Program. (see Attachment A.6 Firefighter Minimum Personnel Qualifications and Attachment A.2 Medical Examination for Emergency Services First Responders).
 - 5.1.2 Scope
 - 5.1.2.1 The contractor shall provide (1) fire operations and firefighting, and (2) fire prevention inspection and fire protection engineering services at the locations.
 - A. Fire Brigade. Not Required at SSC.
 - B. Aircraft Fire Fighting and Rescue. Not Required at SSC.
 - C. The management of the fire services program shall be focused on the provisions of quality-driven, customer-oriented services. Activities include: high angle, confined space, structural, vehicle; emergency response and standbys; facility pre-fire planning; fire inspection, fire permitting (Burn/POL); fire prevention education; inspection and maintenance of fire extinguishers; fire protection engineering in support of design reviews and risk analysis surveys; fire hydrant flow testing. National Fire Incident Reporting System (NFIRS); and hazardous material emergency response; fire investigations; emergency medical services, and when applicable, a wild-land fire fighting team shall be trained and equipped to combat wild-land fires
 - 5.1.2.2 Mutual And Automatic Aid Programs
 - A. The contractor shall actively participate in approved NASA mutual and automatic aid programs with the local city, county, state and federal emergency response agencies.

At SSC at least one company of fire responders shall remain at SSC at all times. SSC routinely responds on site to emergencies with two engine companies. Mutual Aid Agreements will be maintained on file in the fire department.
 - 5.1.2.3 Standardized Uniforms
 - A. The contractor shall use standardized uniforms, turn-out gear, self-contained breathing apparatus (SCBA), and associated equipment when practical. (see Attachment A.6 Firefighter Minimum Personnel Qualifications)
 - 5.1.2.4 Incident Management System

- A. Fire services shall manage all emergency operations IAW the National Incident Management System (NIMS), NFPA 1561, Emergency Services Incident Management System and NFPA 1710, Organization and Deployment of Fire Services. Personnel Accountability on the incident scene shall be a priority consideration by the fire department's Incident Commander and shall be managed in compliance with NFPA 1500, Fire Department Occupational, Safety and Health Program.
- 5.1.2.5 Fire Prevention Inspection Program
- A. The Fire Prevention Inspection program shall, through scheduled inspections, continually assess the fire-safe posture of the Center or Component Facility based upon NFPA 1, Uniform Fire Code, and applicable NASA guidance as addressed throughout this PWS, and state standards and requirements. This program shall identify hazards and include the authority to immediately correct imminent danger situations to prevent any emergency.
- At SSC the contractor shall administer a flame permit program that is responsive to the multi-task goals of SSC.
- At SSC the contractor develop and conduct fire prevention training for both in-house use and site-wide training use that is consistent with the current theme of National Fire Prevention Week.
- 5.1.2.6 Fire Inspection Documentation
- A. All inspections shall be documented, with follow-up and closure activities, to ensure that deficiencies are corrected. The fire prevention unit shall test, inspect, and ensure the maintenance of fire extinguishers at the Center or Component Facility, according to the NFPA inspection frequency requirements. As part of its public fire and safety education programs the fire department shall provide periodic publications, e.g. quarterly, or semi-annually, focused on fire prevention and safety.
- 5.1.3 Fire Operations and Firefighting
- 5.1.3.1 Emergency Medical Services Paramedic/Emergency Medical Technician
- A. At Centers or their Component Facility where required, the contractor shall provide a centralized rapid response of Advanced Life Support Emergency Medical Services, including transport of patients at Centers or Component Facilities that are geographically separated from local municipalities offering this service.
 - B. Fire Fighter Paramedics or Emergency Medical Technicians performing Emergency Medical Services shall operate under the authority and direction of the Center or Component Facility Medical Services Officer.

- C. At Centers or Component Facilities where required, the contractor shall provide emergency medical services (paramedic/emergency medical technician) response capability on duty 24 hours a day, 7 days per week.

At SSC ambulance services are required by this TO and will necessitate the staffing of the fire department with a minimum of 2 Emergency Medical Technicians (EMT) per shift. The EMT's shall establish and maintain contact with the SSC Medical Clinic and local hospital emergency room personnel when in route with a patient to that facility.

At SSC the contractor shall document and report all activities with regard to each medical emergency response to the TOM and the Chief Medical Officer.

- D. Ambulances and issuance of medical supplies shall be under the cognizance of the Center or the Component Facility Medical Services Officer.
- E. Cardiopulmonary Resuscitation (CPR) and Automatic External Defibrillator (AED) Training shall be provided by the contractor.

At SSC the contractor shall provide site-wide training and education by developing and teaching classes in CPR/First Aid, AED, Fire Extinguisher Training, and the development and distribution of flyers associated with fire safety, especially around holidays.

5.1.3.2 Fire Stations

- A. The contractor fire department shall staff the required number of Fire Stations 24 hours a day, 7 days per week to meet the emergency response mission for the Center or the Component Facility.
- B. The fire department shall conduct formalized shift turnover meetings to ensure that all on-duty personnel are informed of activities scheduled for their shift, including special scheduled work details, training requirements, and any special activities.
- C. All emergency responses shall comply with OSHA 1910.134 requirements for required personnel on scene to enter a fire area.
- D. When necessary, emergency responses to NASA facilities located off-site shall be accomplished through local agreement

5.1.3.3 Fire Equipment and Services

- A. Detailed inspections of all emergency response apparatus and equipment, including personal protective clothing and equipment shall be conducted daily to ensure that all emergency response elements are functional.

At SSC all motorized fire fighting apparatus shall be inspected and test to assure operability. Log apparatus checklist and keep on file in fire department. The

washing of apparatus shall be conducted at the designated vehicle washing facilities, Building 2105, and 2401.

B. Equipment shall be tested as follows:

- i. Fire Pumps shall be tested annually IAW NFPA Standard 1911.
- ii. Aerial Ladders shall be tested annually IAW NFPA Standard 1914.
- iii. Ground Ladders shall be tested annually IAW NFPA Standard 1931.
- iv. Self-Contained Breathing Apparatus, including filling equipment, shall be tested IAW NFPA Standard 1404 and 1989. Each firefighter shall be fitted and issued a personal mask.

At SSC the contractor shall develop and operate a Breathing Air Program, including the test and maintenance of all related equipment, supplies, air quality, and filling of the SCBAs.

- v. All fire hose shall be tested annually per NFPA 1962.
- vi. ARFF foam producing equipment shall be tested IAW NFPA 412 and 414.
- vii. The contractor shall develop a plan and flow test and mark all fire hydrants located on the Center or the Component Facility per NFPA 291.

5.1.3.4 Response and Standbys

- A. All emergency responses and daily communications shall be managed through a Communications Control Center (CCC), also known as a 911 Dispatch Center.
- B. The fire department's Incident Commander on scene shall manage all fire/hazmat emergency operations; all communications shall be through the Dispatch Center.
- C. All emergency responses and standbys shall be within the parameters established by NASA. Time and distance response criteria shall be measured at each Center or Component Facility. The Government will provide these requirements in the TO.
- D. The fire department shall, through its shift staffing, provide a rapid intervention crew to provide emergency back-up during interior fire ground operations when they exceed initial response guidelines.
- E. All fire incidents shall be reported to the National Fire Incident Reporting System, (NFIRS) IAW NASA Standard 8719.11.

At SSC the contractor shall respond to all fire alarms with the minimum required personnel and appropriate fire apparatus, equipment, and supplies to accomplish rescue, fire fighting, containment, and protection of explosives. The contractor shall also provide emergency response that is not fire related; such as vehicle accidents, extrications, confined space entries, immediately dangerous to life and health (IDLH) situations and hazardous chemical spills.

At SSC the minimum safe staffing for each type of responding fire vehicle shall be:

<u>Type Fire Vehicle</u>	<u>Minimum Crew Size</u>
First Run Fire Engine	4
Second Run Fire Engine	4
Ambulance	2
Rescue	2
Aerial	2

5.1.3.5 Aircraft Rescue and Firefighting. (Not Required at SSC).

5.1.3.6 Tactical Rescue

- A. The contractor shall provide tactical rescue at situations that present more complex and dangerous circumstances than what are routinely encountered. These types of incidents require a higher degree of training and specialized equipment to conduct safe operations.
- B. Several types of emergency incidents require this level of response, including confined space rescue, trench and excavation collapse, high and low angle rope rescues from buildings and rough terrain, water rescues, structural collapses, and non-typical/unique accidents as a result of natural disasters.

5.1.3.7 Protective Clothing

- A. All emergency service protective clothing (such as turn-out gear, ARFF suits, HAZMAT suits, wild land firefighting ensemble and uniforms) shall meet all current NFPA 1971, NFPA 1977, and OSHA requirements.
- B. The Contractor shall adhere to the established NFPA and OSHA procedures which define the inspection process and frequency of inspections for protective clothing.
- C. Records shall be maintained on protective clothing items.

At SSC the contractor shall perform preventative maintenance on personal equipment (i.e. boots, helmets, breathing apparatus). All equipment shall be maintained in a safe, operable condition, and replaced as necessary.

5.1.3.8 Fire Department Training

- A. The fire department shall provide a fire service training program that meets agency standards and complies with OSHA and NFPA Standards. The Contractor shall report information on fire services training IAW NPSC DRD, Fire Services Proficiency Training.
- B. All fire department members with an emergency response mission shall be required to meet annual training requirements consisting of: SCBA training, live

fire training, driver training, HAZMAT training, aircraft rescue and fire fighting (where required), safety training, and fire prevention training.

- C. Aircraft Rescue and Firefighting training is not required at SSC.
 - D. Live structural training shall be conducted twice every 12 months, 1 day burn and 1 night burn.
 - E. All personnel assigned to the fire prevention unit shall receive training and course education on the requirements of their job (such as fire prevention inspections, testing of fire alarm systems, testing and maintenance of sprinkler systems, and fire extinguisher inspections).

At SSC the testing and maintenance of fire alarms and fire protection systems is the responsibility of the Facility Operations Support Contractor.
 - F. The fire department training program shall also perform time/distance drills to ensure that all customer-established response times are maintained.
 - G. The contractor shall provide Fire Brigade Training at Centers or their Component Facility not staffing fulltime fire departments.
- 5.1.3.9 Hazardous Material Emergency Response Support
- A. The contractor shall respond to and mitigate all hazardous material spills or releases.
 - B. The contractor shall develop and institute a program to ensure competency of Hazardous Materials Technicians IAW in NFPA 471 and 472, OSHA 29 CFR1910.120, and the State Emergency Response Commissions, Public Sector Hazardous Materials Training Guidelines.
 - C. Where a HAZMAT Team is required, the contractor shall ensure a sufficient number of certified team members are on duty and fully mission capable 365 days a year 24 hours a day.
- 5.1.3.10 Immediately Dangerous to Life or Health Rescue Program
- A. The Contractor shall establish and implement an Immediately Dangerous to Life or Health (IDLH) Rescue Program IAW 29 CFR. This does not include confined space rescue IAW CFR 1910.146 and Section 5.1.2
- 5.1.4 Fire Prevention Inspections And Fire Protection Engineering
- 5.1.4.1 The contractor shall develop and maintain a Fire Prevention Inspection and Fire Protection Engineering program that complies with NASA-STD-8719.11, NASA Safety Standard for Fire Protection and the NFPA.
 - 5.1.4.2 The contractor shall participate in facility or operational walk downs as required by the mission and documented in written procedures.

- 5.1.4.3 The contractor shall identify all reportable fire discrepancies and track these until closure.
- 5.1.4.4 Fire Prevention Inspection and Fire Protection Engineering Program
- A. Inspections
- i. The contractor shall perform onsite inspections of all facilities at least annually.
 - ii. These inspections shall identify fire hazards and discrepancies as prescribe by the NASA-STD-8719.11; a written report shall be recorded to comply with this standard.
 - iii. Fire hazards and discrepancies shall be tracked until closure.
- B. Investigations
- i. The contractor is responsible for investigating all fires at each Centers or their Component Facility per NFPA 921.
 - ii. Persons assigned the responsibility of determining origin and cause shall be trained to NFPA 1033 with annual refresher training provided by independent parties or certified instructors.
- C. Permits
- i. The contractor shall prioritize and issue burn permits for scheduled, as well as short-notice, welding and burning operations in all areas of the Centers or Component Facility, except when other contractors may be responsible for issuing permits.
 - ii. Burn permits shall be issued at the work site.
- D. Fire Extinguishers
- i. The contractor shall maintain, purchase, install, and inspect portable fire extinguishers for all facilities and areas where portable extinguishers are required, IAW NFPA 10.

At SSC the agency/organization occupying an area is required to provide funding for the initial purchase of fire extinguishers for their respective area. The recurring inspection, testing, and maintenance/replacement is done by the fire department.
 - ii. Training in the use of fire extinguishers shall be a prerequisite to actually using the fire extinguisher.
- E. Fire Prevention Education

i. The contractor shall conduct annual fire evacuation drills and train the Centers or Component Facility populace in maintaining good fire safety habits, recognizing and eliminating fire hazards, and reporting fire and/or emergency situations.

ii. Fire evacuation drills shall be documented by the contractor.

At SSC the contractor shall conduct fire drills that demonstrate the fire system and egress through exits for all facilities.

F. Pre-fire Planning

i. The contractor shall conduct pre-fire planning on occupied (10 or more occupants) or high value structures, and unique vehicles IAW NFPA 1620.

At SSC the contractor shall also develop a woodland fire fighting plan.

ii. These plans shall be updated annually and retained on first response and command vehicles.

G. Fire Protection Engineering

i. The contractor shall develop and implement a Fire Protection Engineering Program.

ii. The contractor shall provide Facility Fire Risk Analyses and Fire Protection Engineering Surveys. In addition, the contractor shall witness all final acceptances of fire protection systems to ensure compliance with all applicable codes and standards.

iii. The contractor shall review and interpret technical fire safety requirements for all types of mechanical systems including heating, air conditioning, ventilation, lighting and electrical systems.

iv. The contractor shall support design reviews on all new projects, modifications, and refurbishments, including designs performed by other contractors. At a minimum, the initial and final stages of projects and modifications shall be reviewed.

At SSC the contractor Fire Chief is considered the resident expert in fire safety matters and shall participate in construction design reviews for new construction and major renovations. To maintain proficiency the Fire Chief shall attend one national level fire conference each year as designated by NASA.

5.2 Security Services

5.2.1 Physical Security

5.2.1.1 Resource Protection

- A. The contractor shall provide comprehensive and integrated systems that utilize both personnel and equipment to safeguard personnel, physical assets, and information.
- B. Not required at SSC
- C. The contractor shall deploy teams to evaluate and report on installation protection needs and requirements based on the current threat.

5.2.1.2 Inspections, Audit, Assessments

- A. The contractor shall conduct physical security inspections, audits and assessments of installations, buildings, or areas for the purpose of identifying security weaknesses and vulnerabilities, and recommending countermeasures.

5.2.1.3 Physical Security Support

- A. The contractor shall execute and sustain a comprehensive physical security protection program utilizing physical measures designed to safeguard people, prevent unauthorized access to equipment, facilities, material, and documents, and to safeguard them against damage and loss.
- B. The contractor shall conduct security studies, recommend security solutions, write reports, conduct briefings, review and analyze proposed construction and renovation projects, respond to user inquiries, evaluate statistical data, execute additional or enhanced physical security measures during periods of increased threat.
- C. The contractor shall provide priority attention and added protection to NASA Mission Essential Infrastructure assets and conduct MEI assessments as required by NPR 1600.1. Adhere to policy as set forth in NPR 1620.2. NPR 1620.3 and NPR 1600.1.

At SSC, the contractor shall perform unannounced security response drills of MEI assets semi-annually and report findings, results to the TOM IAW DRD, Self Assessment and Metrics Report.

5.2.1.4 Access Control Program

- A. The contractor shall manage and operate the physical, mechanical and electronic/IT systems used to control access to installations, areas, and facilities. This includes walls, fences, gates, doors, electronic and mechanical locks, turnstiles, and bollards.

5.2.1.5 Uniformed Operations

- A. The contractor shall provide armed and unarmed security officers and uniformed security police officers to perform tasks such as respond to emergencies, enforce NASA regulations, conduct personnel, vehicular, building and facility checks and inspections, access control, package and parcel inspection, crowd control, parking and traffic control, patrol public areas, roadways and marine waterways, staff gates, establish roadblocks, observe and report fires, water leaks, environmental threats, and other hazards, lock and unlock buildings and rooms, conduct flag protocols, safeguard NASA aircraft and other sensitive/available assets, provide motorist assistance, and escort persons and equipment. The Contractors security and law enforcement activities shall be reported IAW the requirements of 4.14 above and NPSC DRD, Report of Incident/Investigation (ROI). (see Attachment A.3 Physical Fitness Requirements, Attachment A.4 Security Officer/Police Qualifications, Attachment A.5 Officer Uniform and Equipment Requirements, Attachment A.7 Psychological and Emotional Requirements, and A.8 Drug Testing and Drug and Alcohol-Free Workforce Requirements)

At SSC, the contractor shall ensure that all Security Officers have an interim SECRET Security Clearance prior to active duty and a SECRET Security Clearance within 6 months of hiring date.

At SSC, the contractor shall provide administrative security support to programs such as driving suspensions and appeal responses.

At SSC, the contractor shall process traffic violation notices and maintain the traffic violation point assessment program.

At SSC, the contractor shall provide central point for safekeeping of personal property found on SSC and return property to rightful owner upon confirmation of ownership.

At SSC, the contractor shall provide access control, 24/7, (ingress and egress) to the installation and SSC Test Complex, ensuring all occupants are properly vetted for entry into SSC. Access gates are:

South Gate 24/7 (approximately 3300 cars daily, Monday - Friday)

North Gate 24/7 (approximately 1800 cars daily, Monday - Friday)

Saturn Drive Gate 24/7; (Internal gate with entry to Test Complex)

At SSC, the contractor shall provide a command supervisory level authority for each shift on a 24 hour, 7 day per week basis.

At SSC, the contractor shall ensure that patrols respond expeditiously to requests for assistance and emergencies and/or alarms. Examples include, but are not limited to unlock requests, unsecured area alarms, duress alarms, credit union alarms, fire alarms, environmental and oxygen sensor alarms, hazardous incidents, and medical emergencies.

The contractor shall respond within five minutes for all emergency calls, alarm activations or other situations where life or property is endangered. Delays in excess of five minutes shall be noted in the daily blotter. Non-emergency responses shall be within 20 minutes.

At SSC, the contractor shall assist in escorting persons being removed from the Center for security reasons.

At SSC, the contractor shall provide motorist assistance services to SSC employees within the SSC boundaries, such as jump starts and emergency unlocking of vehicles.

At SSC, the contractor shall provide flag services for at least but not limited to eighteen (18) flagpoles. Flags shall be raised no later than 7:00 a.m. and lowered at sunset on a daily basis. During NASA orbiter missions, the Contractor shall raise the appropriate orbiter pennant on flagpole east of Building 1100. The contractor will remove the pennant when orbiter lands.

At SSC, the contractor shall provide inspection and coordinate repairs/replacement of flags with NASA Security.

At SSC, the contractor shall procure flags and maintain ample supply of replacement flags for SSC.

5.2.1.6 Explosive/Chemical/Biological Hazmat Recognition: Not Required at SSC

5.2.1.7 Executive Protection

- A. The contractor shall provide executive protection for NASA designated personnel including: important government officials, distinguished visitors, and others designated by the TOM or COTR.

5.2.1.8 Not required at SSC

5.2.1.9 Locksmith

- A. The contractor shall provide a full range of locksmith services including lock and key management, data control, installation and repair of locks and locking devices both mechanical and electronic, performing emergency openings, setting and changing combinations, fabricating and issuing keys, issuing and controlling padlocks, and maintaining work order information.

At SSC, the contractor shall provide trained and certified technician(s) to conduct all locksmith services, including the installation of locks in lock-ready doors, setting combination locks, providing duplicate keys, installing and maintaining high-security locking systems, and emergency opening of all locks.

At SSC, the contractor is responsible for any supplies and equipment not expressly stated in the Government Furnished Property List, Attachment C of this Task Order.

At SSC, the contractor shall issue security keys and maintain a data base inventory of security locks and keys. The contractor shall manage the annual lock and key accountability inventory.

At SSC, the contractor shall expeditiously complete all locksmith work orders and key requests, normally within 48 hours of receipt. The regular hours of operation for the Locksmith services shall be 7:30 a.m. to 4:00 p.m., Monday through Friday excluding Federal holidays.

At SSC, the SECRET security clearance is required to perform these tasks.

5.2.1.10 ID Management

- A. The contractor shall manage and operate systems used to identify and badge employees, contractors, and visitors at designated SSC facilities. The contractor shall utilize the NASA Common Badging and Access Control System (CBACS) to issue and record the issuance of badges, and other facility access credentials.

At SSC, the contractor shall provide all supplies necessary to operate badge printing stations. The contractor shall issue badges at two reception centers on site from 0630 – 1600, Monday through Friday, excluding holidays.

Staffing level shall be maintained to ensure that customers are served within 20 minutes of arrival.

At SSC, the contractor shall provide badging clerk services for the issuance of federal credentials, Center unique badging for SSC, and visitor badging.

At SSC, the contractor shall ensure its clerks are trained on the use of Agency enrollment machines for the issuance of badges to the permanent workforce.

At SSC, the contractor shall ensure its clerks are trained on the Agency's Lenel CBACS system for issuance of visitor badges and SSC unique badges.

At SSC, the contractor shall ensure strict adherence to the agency's implementation of HSPD12 and the constraints for the issuance of the federal credential.

At SSC, the contractor shall provide service within 30 minutes of customer arrival at the Badge and Pass Office.

At SSC, the contractor shall ensure its clerks are trained in processing fingerprints.

- B. The contractor shall adhere to the requirements of Homeland Security Presidential Directive 12 (HSPD-12), and applicable NASA regulations as delineated in section 4.16 above. The contractor shall manage the ID management databases which contain personally identifiable information (PII).
- C. The contractor shall recover ID credentials from personnel upon termination of employment or as directed.
- D. Blank PIV-II card stock will be provided by the Government as GFP. Ancillary badge material such as non PIV-II card stock, pouches, lanyards and clips shall be provided by the contractor and in compliance with FIPS 201.

5.2.1.11 Not required at SSC

5.2.1.12 Dispatchers – Protective Services Communications Center

- A. The Contractor shall provide personnel to operate emergency dispatch Centers containing emergency and administrative telephones, point-to-point telephones, access control systems, fire and security alarm systems, Closed Circuit Television (CCTV) systems, 2-way radio base stations with multi-net/bridging capabilities, emergency warning systems, NCIC and CCTV recording and voice recording systems. Additionally a dispatcher may be required to monitor an air space surveillance radar system to identify and report on suspected incursions into NASA restricted air space.
- B. The Contractor shall track and record all incidents.
- C. The Contractor shall maintain and update existing written procedures for equipment operation as well as response to routine and emergency events.
- D. The operators shall provide emergency response elements with updated information vital to decision making.
- E. The Dispatchers shall operate the 911 emergency telephones and maintain the ability to document a continuous chronological listing of events during response activities.
- F. Not required at SSC

At SSC, the contractor shall monitor and react to alarms associated with doors, environmental monitoring and personal duress.

At SSC, the contractor shall dispatch and direct Protective Services personnel.

At SSC, the contractor shall identify and investigate possible facility penetration attempts by unauthorized personnel.

At SSC, the contractor shall perform data entries and complete reports for all incidents according to SOP.

At SSC, dispatchers must monitor all security/fire/safety radio transmissions to ensure proper radio procedures.

At SSC, the SECRET security clearance is required to perform these tasks.

5.2.2 Personnel Security

5.2.2.1 Security Records Management Systems

- A. The contractor shall maintain and operate the following systems of records:
 - i. Pre-employment screenings
 - ii. Internal access control records

- iii. National Security clearance records
- iv. 5 USC (re: Position Risk Designations) and HSPD 12 related records
- v. Other records as required by specific TO.
- vi. Personnel Reliability Program (PRP) records
- vii. Roster data into SSC Training Certification System

At SSC, the Contractor shall provide administrative clerk services to support the processing of background investigations to ensure currency and types of investigations are commensurate with risk for the entire SSC workforce. Specifically, the contractor shall:

1. Maintain a system of records on all civil servants and contractors requiring Center access greater than 6 months in duration.
2. Ensure records are maintained, retained, and destroyed in accordance with agency policy.
3. Initialize new hires for access to E-QIP within one business day of notification from NASA.
4. Receive signature sheets and other germane documentation for E-QIP.
5. Scan documentation and attach to E-QIP submittal.
6. Serve as Reviewers in E-QIP to ensure completeness.
7. Review for completeness within 3 business days of release of E-QIP.
8. Respond to calls for help on the use of E-QIP.
9. Prepare and present security files for adjudication within 5 business days of receipt of completed case from OPM.
10. Provide data entry for SSC cases in the NASA Clearance Tracking System and other authoritative source database designated by NASA.
11. Provide database inquiries for new hires for reciprocity.
12. Track the cost of investigations against the provided budget limit.

At SSC, the contractor shall perform data base inputs and queries of other Federal Agencies for information related to personnel security matters utilizing E-QIP, OPM, DCII, NCIC, FBI, CIA, JPAS, PIPS and INS and other similar systems.

At SSC, the contractor shall prepare a Badging and Investigation Status Report on a monthly basis, and submit to the TOM with the following data:

- a. Total SSC non-employee population, including remote IT access, those requiring PIV cards
- b. Total Risk/Sensitivity Level Determinations Completed
- c. Total NACI Investigations submitted to OPM or completed
- d. Total BI investigations submitted to OPM or completed
- e. Number of PIV Cards Planned for Issuance during the reporting period
- f. Number of PIV Cards actually issued during this reporting period
- g. Number of PIV Cards Planned for issuance to employees for next reporting period
- h. Number of PIV Cards issued to Contractors and Others to Date

At SSC, A SECRET security clearance is required to perform these tasks.

5.2.2.2 International Visits Coordinator (IVC)

- A. The contractor shall process foreign national, foreign representatives, dignitaries and guests according to current NASA NPR 1371.2 and NPR 1600.1.
- B. The contractor shall fabricate and issue temporary passes, picture badges/credentials, area permits and temporary area authorizations as well as necessary technology control plans.

At SSC, the contractor shall process and coordinate foreign travel for NASA civil servants in support of NASA missions, projects and programs as required under applicable NASA Space Act Agreements. The contractor shall:

At SSC, complete NASA U.S. State Department Foreign Travel Cable training.

At SSC, establish coordination processes with NASA Headquarters, Office of External Affairs for all Center foreign travel issues.

At SSC, monitor and ensure travel processing requirements in Travel Manager are accomplished through the traveler's administrative support staff.

At SSC, monitor and ensure all pre-travel screenings and briefings are accomplished.

At SSC, maintain files on all correspondence and cables for all processed travelers and be familiar with utilization processes for the NASA I-View Foreign Travel Portal

5.2.2.3 Personnel Security Systems Administration - The contractor shall continuously update NASA databases containing background investigation and security clearance information.

At SSC, the contractor shall provide personnel security support services to the SSC Personnel Reliability Program (PRP) and NASA Shared Services Center (NSSC) IAW NPR 1600.1 and local directives.

5.2.2.4 Electronic Questionnaires for Investigations Processing (E-QIP)

- A. The contractor shall initiate background investigations utilizing E-QIP.

5.2.2.5 Adjudications

- A. The contractor shall support government adjudicators in making contractor suitability for access determinations.

5.2.2.6 CNSI/Suitability Investigations

- A. The contractor shall assist and support Center HR personnel in the identification of the type of personnel investigation required for each position, including updating or upgrading clearance requirements. The type of investigation to be conducted is a product of the risk level designation of a position.

5.2.2.7 Inquiries

- A. The contractor shall conduct interviews with personnel during the processing of security background investigations to resolve any issues.
- 5.2.2.8 Records Checks
- A. The contractor shall conduct law enforcement records checks to collect criminal and security information.
- 5.2.2.9 Risk Determinations
- A. The contractor shall provide support to process appropriate Security Investigation as determined by level of risk determination.
- 5.2.2.10 Fingerprinting
- A. The contractor shall process electronic fingerprints and associated data inputs for Center access and Security Background Investigations and support potential biometric solutions.
- 5.2.2.11 Not Required at SSC
- 5.2.2.12 Personnel Security Data Management
- A. The contractor shall create and securely maintain all personnel security investigative and screening records on all NASA and contractor personnel security cases.
- 5.2.3 Information Security (INFOSEC)
- 5.2.3.1 NASA activities span the classification domain from unclassified, sensitive but unclassified, collateral Classified National Security Information (Confidential, SECRET and TOP SECRET), Special Access Programs through TOP SECRET/Special Compartmented Information (TS/SCI).
- 5.2.3.2 The information security activities of the contractor will be guided by the regulations, policies, procedures and requirements identified in documents such as the Information Security Oversight Office (ISOO), National Industrial Security Program Operating Manual (NISPOM), NISPOM Supplement (NISPOMSUP), the Department of Defense Overprint to the NISPOMSUP, Joint Air Force-Army-Navy (JAFAN) manuals (6/1, 6/3, 6/4, 6/9), Director of Central Intelligence Directives (DCID), National Security Telecommunications and Information Systems Security Advisory Memorandum (NSTISSAM) TEMPEST/2-95 manual, NPD 1600.2 NASA Security Policy, NPR 1600.1 NASA Security Program Procedural Requirements, Executive Order 12958.
- 5.2.3.3 Classification Guides: Not required at SSC
- 5.2.3.4 Document Destruction: Not required at SSC
- 5.2.3.5 Document Storage and Accounting

- A. The contractor shall be responsible for storing various levels of sensitive but unclassified and classified documents in storage containers and devices according to the applicable policies and procedures as delineated in section 4.16 above.
 - B. Not required at SSC
 - C. Not required at SSC
- 5.2.3.6 Classification Management: Not required at SSC
- 5.2.3.7 Sensitive But Unclassified (SBU), For Official Use Only (FOUO), Administratively Controlled Information (ACI), and Successor Terminology.
- A. The contractor shall comply with the Computer Security Act of 1987, Public Law 100-235. PL 100-235 defines "sensitive information" as "any information, the loss, misuse, or unauthorized access to or modification of which could adversely affect the national interest or the conduct of Federal programs, or the privacy to which individuals are entitled under Section 552a of Title 5, United States Code (the Privacy Act) but which has not been specifically authorized under criteria established by an executive order or an act of Congress to be kept secret in the interest of national defense or foreign policy." NASA previously identified this information as "For Official Use Only" with a subsequent change to the term "Administratively Controlled Information" for added clarity. However, recent attempts to provide uniform markings across the government have led NASA to utilize the term "Sensitive But Unclassified" (SBU). SBU data, as identified in NPR 1600.1, Chapter 5.24, requires various markings and protections to prevent unauthorized disclosure.
 - B. The contractor shall develop and implement a program to train the NASA work force as to what information falls under SBU, how it shall be marked, who shall have access, how it will be disseminated, and how it shall be stored.
 - i. Should the federal government subsequently develop new categories or titles for sensitive but unclassified information, the contractor shall ensure that the NASA workforce is trained in the policies and procedures for protecting this information from unauthorized and inappropriate use and availability.
- 5.2.3.8 Mandatory Training (Executive Order 12958)
- A. The contractor shall comply with Executive Order 12958. EO 12958 prescribes a uniform system for classifying, safeguarding, and declassifying national security information.
 - B. The contractor shall develop and implement a program to ensure that all personnel granted a security clearance are trained to comply with EO 12958 and are aware of the penalties associated with non-compliance.

- C. The contractor shall provide training prior to access to classified information and shall obtain a signed acknowledgement, that the training was received, from the trained individual.
 - i. When a person no longer has need for an active security clearance, a clearance is suspended, or a person ends their service with certain classified activities, the contractor shall debrief the person to make them aware of any continued requirements for the protection of the information to which they previously had access and a reminder of associated penalties for non-compliance.
 - ii. The debriefing shall include a signed acknowledgement from the person being debriefed.
- D. The contractor shall store the signed acknowledgements for durations consistent with applicable policies and procedures.

5.2.4 Law Enforcement

5.2.4.1 Criminal Investigation

- A. The contractor shall provide in-depth fact finding capability using the disciplined, logical, and intuitive tools of the investigative arts, including interviewing, interrogation, documents analysis, and a thorough understanding of State and Federal rules of criminal procedure, to identify offenders, acquire and control evidence, and document activities.

At SSC, the contractor shall support both criminal and administrative investigations of actual or suspected crimes, suspicious activities, and security hazards, with activities and duties including:

Conducting investigations of missing property and completing detailed investigative reports with recommendations to prevent recurrence

Conducting follow-up investigations on reports of incidents to determine facts concerning specific events.

Informing the TOM of unusual activities and conducting after-hours checks as required.

Providing liaison with Local, State, and Federal Law Enforcement Agencies and NASA Office of Inspector General, as required, in the conduct of investigations.

At SSC, the contractor shall conduct preliminary investigations and submit reports on lost or stolen property, suspicious activity, and other incidents. Preliminary investigations shall be conducted on the reported day and a preliminary report submitted to the SSC Chief of Security via e-mail by 9:00 a.m. the following workday. Preliminary investigations shall be followed up in a timely manner with a detailed investigation. The contractor shall ensure that reports are detailed, accurate and timely.

At SSC, the contractor shall provide an aggressive theft/conversion prevention and detection program with specific responsibilities to include such activities as inspections and

documentation of SSC areas and buildings for property theft hazards, providing recommendations for improvements, conducting investigations and preparing Reports of Investigation, and making National Crime Information Center (NCIC) inquiries. The contractor shall submit Reports of Investigation (ROI) to the TOM and SSC Chief of Security.

5.2.4.2 Patrol Operations

- A. The contractor shall provide crime detection and prevention, make arrests, respond to emergencies and provide roadway and parking area safety through the application of directed enforcement techniques using observation and technical means to detect and cite violators.
- B. The contractor shall utilize “in-car” audio systems.

At SSC, the contractor shall develop and employ a patrol plan that deploys security officers for maximum effectiveness and efficiency. Vehicles, gas and maintenance shall be provided by the Government.

5.2.4.3 Traffic Accident Investigation

- A. The contractor shall provide in-depth fact finding capability using the disciplined, logical, and intuitive tools of observation, including interviewing, scene and damage analysis, and a thorough understanding of state or federally adopted traffic rules.

At SSC, The contractor shall respond within 5 minutes to vehicle accidents occurring on government maintained roadways, including outside the “Fee Area” (South Gate to I-10 and North Gate to Santa Rosa.)

At SSC, the contractor shall control and enforce all parking regulations on SSC, direct and control traffic, and provide continuous surveillance and enforcement of SSC traffic regulations as specified in SPR 1600.1 and as directed by the TOM. Contractor shall operate traffic control points and identify, delay and detain all suspicious vehicles and personnel as necessary to maintain a level of security sufficient to ensure the safety and protection of all personnel, property and resources within the site.

At SSC, the contractor shall issue and process traffic citations, update the SSC traffic point database, investigate traffic accidents, and complete detailed accident reports.

At SSC, the contractor shall operate speed radar check points at least 7 hours per week and notify the TOM of any unusual or unsafe traffic and road conditions.

At SSC, the contractor shall make all incident reports and traffic accident reports available in computerized form, including all photographs, signed statements, custody documents, other attachments or exhibits. The data format(s) (PDF, TIF, DOC, etc) shall be approved by the TOM and shall be compatible with NASA-wide protective services reporting criteria approved by the TOM.

5.2.4.4 Canine (K-9) Narcotics/Explosive Patrol Not required at SSC

5.2.4.5 Criminal Incident Reports/Records

- A. The contractor shall provide complete reports on criminal incidents reported. Maintain records of crime and criminal information IAW applicable Federal law and NASA regulations. (4.14 for further guidance)

5.2.4.6 Testify in Court/Other Official Hearings

- A. The contractor shall give direct evidence in the form of sworn testimony, to identify legal issues, establish facts, and identify procedures in judicial and non-judicial settings.

5.2.4.7 Evidence Collection & Storage

- A. The contractor shall identify, protect, and retain evidence in criminal and administrative matters to maintain integrity and establish chain of custody.
- B. The contractor shall apply Federal Rules of Evidence to maintain the evidentiary value of items identified as indicative of a crime, items related to the identity of the perpetrator, fruits of the crime, contraband or other items illegally possessed.

5.2.4.8 Standard Blotter and Reports

- A. The contractor shall provide a daily topical and/or chronological record of activities associated with criminal incidents, life safety, and general security.

5.2.4.9 Prisoner Transport

- A. The contractor shall provide security and protection to persons in custody or detained persons during transport operations pending further detention, release or transfer to another jurisdiction.

5.2.4.10 Federal, State & Local Liaison

- A. The contractor shall establish and maintain a cordial and professional working relationship with various levels of Federal, State and local law enforcement agencies, whose jurisdictions include, abut, impinge or are excluded from specific areas of operation.

At SSC:

At SSC, the contractor Operations Manager or designated contractor representative shall participate in the Gulf Coast Force Protection Working Group and the SSC Quarterly Security Officers Meeting.

At SSC, the contractor shall coordinate law enforcement issues with the Hancock County Sheriff's Office, NASA OIG, FBI, and other local, state, and federal agencies as required.

5.2.4.11 Crime Scene Protection.

- A. The contractor shall respond to and protect the physical area associated with criminal activity likely to provide valuable information to the investigative process.
 - B. The contractor shall guard and maintain the legal and physical integrity of evidence from destruction, tampering, or loss.
- 5.2.5 Special Programs
- 5.2.5.1 CI/CT Not required at SSC
 - 5.2.5.2 Foreign Travel Briefings Not required at SSC
 - 5.2.5.3 Special Access Program Not required at SSC
 - 5.2.5.4 Technology Protection Program
 - A. The contractor shall provide support services to NASA Technology Protection Program (also known as Program Security) in support of NASA's acquisition programs/projects IAW NPR 1600.1, Chapter 8. The Technology Protection task areas include: 1) Task Management, 2) TPP Planning and Implementation, 3) Input to Security Policy and Procedure Development, and 4) Security Awareness Training.
 - 5.2.5.5 Technical Surveillance Countermeasures (TSCM)
 - A. The contractor shall provide technical surveillance countermeasures support services to NASA's security program, which is governed by NPR 1600.1.
 - 5.2.5.6 COMSEC: Not required at SSC
- 5.3 Emergency Management**
- 5.3.1 General
 - 5.3.1.1 The contractor shall provide and maintain services relevant to the efficient, effective and obligatory capabilities supporting the framework by which NASA prepares for, responds to, recovers from, and mitigates the impacts of a wide variety of emergencies and natural and technological disasters that could adversely affect the health and safety of people, the continuity of mission essential operations and infrastructure, and the environment. The contractor shall comply with NPD 1600.1, NPD 1040.4, NPD 8710, NPR 8715.2, NPR 1040.1, and applicable Homeland Security Presidential Directives.
 - 5.3.2 Emergency Management four Tenets Framework Not required at SSC
 - 5.3.2.1 Emergency Preparedness Not required at SSC
 - 5.3.2.2 Emergency Operations

- A. The contractor shall provide Emergency Operations Center (EOC) support, and mutual aid efforts.

5.3.2.3 Continuity of Operations (COOP): Not required at SSC

5.3.2.4 TT & E

At SSC, the contractor shall assist the SSC Emergency Management Team during tests, training and exercises. The Contractor shall be trained in Incident Command System, National Incident Management System (NIMS), and National Response Plan emergency training.

- A. Not required at SSC

5.3.3 Emergency Preparedness

5.3.3.1 General: Not required at SSC

5.3.3.2 CEMP Verification Reviews: Not required at SSC

5.3.4 Emergency Operations

5.3.4.1 Emergency Operations Center Staffing

- A. The contractor shall support an Emergency Operations Center (EOC).
- B. The EOC is staffed when major emergencies occur or likely to occur, such as hurricane ride-outs, interagency emergency operations, and other responses where an intra- or interagency response is required.
- C. Not required at SSC

5.3.4.2 Recovery Operations

- A. Contractor shall support recovery operations to include physical inspection of buildings, structures, systems, and equipment after a crisis has occurred. Such Preliminary Damage Assessments (PDA) is to be consistent with NASA protocol.

5.3.4.3 Incident Command Structure

- A. The contractor shall conduct emergency operations (whether NASA direct or interagency under plan or mutual aid agreement) consistent with standard practices for response and recovery protocol, the incident command structure and the NIMS.

5.3.5 Continuity of Operations (COOP): Not Required at SSC

5.3.6 Test, Training & Exercise (TT&E)

- 5.3.6.1 The contractor shall test, train and exercise emergency management and continuity capabilities essential to demonstrate, evaluate, and ultimately improve the ability to execute the planned capabilities.
- 5.3.6.2 The contractor shall develop, maintain and administer a comprehensive TT&E program IAW standards and requirements outlined in NIMS, Federal Preparedness Circular-65, Homeland Security Exercise and Evaluation Program (HSEEP).
- A. Not required at SSC
 - B. Not required at SSC
 - C. Exercise Component - Annual Exercise Component - Annual exercises shall be conducted by the Contractor to demonstrate the capability to (a) adequately and appropriate execute emergency response plans using first response force; (b) mobilize a deliberate and pre-planned movement to activate and stand-up the EOC (all-hands); (c) mobilize a deliberate and pre-planned movement to activate and stand-up the Alternate Facility (COOP Management, Support Team).
 - i. The contractor shall support and participate in biennial Agency participation in national-level exercise programs to evaluate Agency capabilities to execute emergency operating plans.
 - ii. The contractor shall develop and administer a Lessons-Learned Program and Corrective Action Plan (CAP) consistent with national practices to identify shortfalls, weaknesses, and failures identified during the evaluation of exercises whether as exercise monitor or after-action reviewer. A published, final report will describe assessed performance against exercise objectives and include recommended corrective actions.
 - iii. The contractor shall coordinate activities with NASA, State and local emergency management officials, and other local, state, and government agencies including tenants and adjacent military installations. Documentation of activities such as training, response to emergencies, and accident/incidents requiring emergency response will be maintained by the contractor on behalf of the government.
 - iv. The contractor shall coordinate activities with NASA, State and local emergency management officials, and other local, state, and government agencies including tenants and adjacent military installations. Documentation of activities such as training, response to emergencies, and accident/incidents requiring emergency response will be maintained by the contractor on behalf of the government.
- 5.4 Export control:** Not required at SSC
- 5.5 Unclassified Information Assurance:** Not required at SSC
- 5.6 Training Requirements and Mandatory Skill and Performance Levels**
- 5.6.1 Responsibilities

- 5.6.1.1 The contractor is responsible for providing a skilled and capable workforce. Where appropriate, performance-based training, and quality control measures shall be applied to validate performance capabilities.
- 5.6.1.2 Best practices and prevailing industry practices shall be considered as a minimal standard when more severe standards are not established.
- 5.6.1.3 Training and certification records shall be maintained in an electronic data base and be available for inspection. The Contractor shall report on employee training IAW NPSC DRD, Training Plan Report.
- 5.6.2 Local And State Education Requirements
 - 5.6.2.1 The contractor may be required to complete local and state educational requirements plus obtain licenses or certifications when required by NASA. Task Order will detail any specific relevant state and local training; however State certification is not required for contractors hired under the FAR based contract.

At SSC, the contractor shall utilize the National Crime Information Center (NCIC) and provide a Terminal Area Coordinator (TAC).

At SSC, is required by the state of Mississippi, the TAC shall attend an instructor certification course and refresher training thereafter every two years. TAC will provide user training to contractor personnel with 60 days of appointment and user refresher training every two years thereafter.

- 5.6.3 Firearms Training, Range Operations and Maintenance
 - 5.6.3.1 The contractor shall conduct firearms range operations as may be necessary to maintain the required qualification and proficiency of the workforce, and support of other training requirements.
 - 5.6.3.2 Range operations may be conducted on NASA facilities or on non-NASA facilities where appropriate.
 - 5.6.3.3 The contractor shall ensure the safety of range operations and shall conduct lead monitoring and other operational or safety reviews as may be necessary.
 - 5.6.3.4 Not required at SSC
 - 5.6.3.5 The contractor is required to ensure the safety, serviceability and proper maintenance of all firearms, ammunition and related equipment utilized by the location.
 - 5.6.3.6 Firearms maintenance shall be conducted by a qualified armorer.
- 5.6.4 External Training

- 5.6.4.1 External training is that training which the contractor may be tasked to perform for personnel who are not protective services contractor employees or subcontractors. Example of training which applies to most Centers is listed in the following section.
- 5.6.4.2 The contractor shall also conduct external training for personnel at all Centers where required by NPR's, by law or as detailed in Task Orders.
- 5.6.4.3 Required Security Education, Briefings and Orientations
 - A. The contractor shall provide security education, annual and periodic security briefings to both internal and external personnel. Examples include annual or periodic security briefings for those with access to various categories of classified information or Special Access Programs, annual workplace violence training.
 - B. The contractor shall generally provide security education support or administration, briefing, training media, for external programs for which they administer or as specified in Task Orders.
 - C. The contractor shall conduct crime prevention training for the general NASA population. Training may include but is not limited to such topics as locking offices and security containers, use and control of keys and security systems, and general loss prevention topics.
- 5.6.4.4 Export Control Training: Not required at SSC
- 5.6.4.5 Fire Safety Training: Not required at SSC
- 5.6.4.6 Emergency Management Training
 - A. The contractor shall participate in emergency Management training for the general population as required by NPR 8715.2, the National Incident Management System (NIMS) and other requirements.
 - B. The contractor shall support comprehensive drills, tests and exercises. The contractor shall support efforts associated with the Continuity of Operations Plan (COOP), to include significant support of COOP drills and exercises.
 - C. The contractor shall prepare comprehensive plans and procedures as defined in Task Orders.
- 5.6.4.7 Identity Theft Training
 - A. The contractor shall conduct security awareness training for all NASA personnel on an annual basis. Training shall include information relevant to the NASA work environment and information technology.
- 5.6.4.8 Wildlife Safety Training: Not required at SSC
- 5.6.4.9 Preconstruction Briefings

- A. The contractor shall periodically participate in preconstruction briefings to educate personnel concerning security and fire prevention requirements prior to initiation of construction which may pose a risk to personnel. Expanded requirements are provided in Task Orders.
- 5.6.5 NFLET: Not required at SSC