

DATA REQUIREMENT LIST (DRL)

DRD Number	Title	Reference	Initial Delivery
LR-001	Wage/Salary & Fringe Benefits Data	FAR 52.222-41	45 days after award
PM-001	Government Property Management	PWS Section 4.1.8.1	90 days after ATP
PM-002	Monthly Task Order Price Report	PWS Section 4.10.3	11/14/08
PM-002a	Financial Reporting Template	PWS Section 4.10.3	11/1/08
PM-003	Information Technology Security Management Plan	PWS Section 4.11.1	30 days after award
PM-004	Information Technology Systems Security Plan	PWS Section 4.11.1	System Initiation Phase
PM-005	File Plan (Summary of Holdings)	PWS Section 4.15.2	120 days after award
PM-006	Management Plan	PWS Section 4.8.4	With Proposal
PM-007	Government Owned-Contractor Held Capital Assets	FMR 040503	30 days after award
QA-001	Quality Assurance and Control Plan	PWS Section 4.13	60 days after contract start
SA-001	Mishaps and Safety Statistics	PWS Section 4.12.2	2 nd month after contract start
SA-002	Safety, Health and Environment Plan	PWS Section 4.12.1	With Proposal
SB-001	Small Disadvantage Business Participation Reporting Data	FAR 19.1202	5/31/09
SB-002	Small Business Reporting Data	FAR 19.702 & 19.704	5/31/09
SB-003	Small Business Commitment Report	Clause H.16	5/31/09
TM-001	Contingency and Emergency Plan	PWS Section 5.3.5.1B	N/A As required by the COTR or TOM
TM-002	Comprehensive Emergency Management Plan (CEMP)	PWS Section 5.3.2.1A	Start of Contract
TM-003	Fire Protection Program Plan	PWS Section 5.1.1A	45 days after award
TM-004	Fire Services Proficiency Training Plan	PWS Section 5.1.3.8A	45 days after award
TM-005	Standard Operating Procedure (SOP)	PWS Section 4.1.5.1	60 days after ATP
TM-006	Reports of Incident/Investigation (ROI)	PWS Section 5.2.1.5A	As required
TM-007	Self-Assessment and Metrics Report	PWS Section 4.13.3 & 4.14.4	45 days after contract start date
TM-008	Security Services Training Plan Report	PWS Section 4.3.1.1 & 5.6.1.3	45 days after contract start date
TM-009	Electronic Security System Configuration Management Plan	PWS Section 5.2.18	120 days after award
TM-010	Health Stabilization Plan	PWS Section 5.0 & 5.2	N/A 10 days prior to mission
TM-011	Mission Readiness Security Plan	PWS Section 5.0 & 5.2	N/A 10 days prior to mission
TM-012	Badged Employee and Remote IT User Listing	PWS Section 4.14.5	NLT 10 working days after ATP
TM-013	Contractor Employee Clearance Document	PWS Section 4.14.5	Immediately when access is no longer Required
TM-014	Annual Physical Security Assessment	PWS Section 4.1.4, 4.1.4.1, 5.2.1.1, 5.2.1.2, & 5.2.1.3	6/1/2009
TM-015	Physical Security Plan	PWS 4.14.1	Within 90 days of contract start date