

August 1, 2007

Honorable Clay Johnson, III
Chairman of the President's Management Council
Office of Management and Budget
Washington, DC 20530

REF: Executive Order 13392 – Updated Status Report

Dear Mr. Johnson:

In accordance with Executive Order 13392, "Improving Agency Disclosure of Information" and compliance with the Department of Justice Memorandum, the National Aeronautics and Space Administration (NASA) is providing an update on our noted deficiency, which was posted in our FY06 Annual FOIA Report.

WEB SITE IMPROVEMENT

- 1) Brief statement of goal sought: Redeveloping NASA's FOIA Web page to enhance the public's knowledge of our FOIA process. Redesign all subordinate FOIA web pages to incorporate the 'portal' design. Finally, consolidate the NASA Electronic Reading Room from thirteen (13) sites into one.
 - List of all distinct steps planned to be taken: Work with NASA Internet Services to development and design of the 'portal' look and feel among all subordinate FOIA sites.
 - Means of measurement of success: 100 percent of the NASA Center Web pages updated with current information and having the 'portal' look and feel.
- 2) Deficient Milestone and Original Date:
 - Four of our thirteen (13) NASA FOIA Requester Service Center's web pages were not redesigned in the NASA "portal" look, which was scheduled to be completed, in accordance with our FOIA Improvement Plan, no later than December 31, 2006.
- 3) Specific Steps Taken and Dates Completed:
 - Work orders at those four (4) deficient centers were checked for action and completion date. During our last status check, as of July 17, 2007, the final center of

those four (4) centers web pages were updated and completed. Currently, all thirteen (13) FOIA Requester Service Centers are on line with the 'portal' look.

- 4) Specific Steps to be Taken and Dates of Expected Completion:
- None; deficiencies completed no further action required.

FOIA DATABASE

- 1) Brief statement of goal sought: Replace current FileMaker Pro database with an established commercial-based system which will allow the public to access and track the current status of its FOIA request.
- 2) Deficient Milestone and Original Date:
- The initial milestone was met dealing with the interviews and evaluations of commercial FOIA database software. However, the decision of which commercial package is still pending the procurement and funding process.
 - This was an unfunded mandated action, which our agency's current budget had no funding, during FY07; December 31, 2006.
- 3) Specific Steps Taken and Dates Completed:
- Initial contact with the Chief Information Office has been completed and additional evaluation is being conducted to see if this task can be done in house; June 1, 2007.
- 4) Specific Steps to be Taken and Dates of Expected Completion:
- Seek funding to procure commercial FOIA database software in either end of year funds or budgeted for FY08 budget cycle; December 31, 2007.
 - Initiate the procurement process to obtain the FOIA database software; December 31, 2007.

NASA will continue to support the President's FOIA initiatives and work to improve public accessibility to Agency records.

Sincerely,

Original Signed

David Mould
Chief Freedom of Information Act Officer

cc:
Director, Office of Information and Privacy
United States Department of Justice