



Manuscript Data Sheet

Please complete this form when donating letters, diaries, and other printed and handwritten manuscripts to the Veterans History Project. It is to be used in conjunction with the required forms.

1. Name of donor.

Name of Donor/Interviewer _____

Telephone (_____) - _____ Email _____

Organization affiliation (if any) _____

2. Name of veteran/civilian.

3. Types and dates of manuscripts submitted, for example:

Diary, November 20, 1942–February 17, 1944; Service records, 1951–1953; Letters, 1969–1972; Commendations, 1991; Unpublished memoir, 2001; etc.

Title of Item: _____

Topic: _____

Description: _____

Title of Item: _____

Topic: _____

Description: _____

Title of Item: _____

Topic: _____

Description: _____

4. Number of items: _____ Is this an exact or estimated figure?

5. Number of pages: _____

6. Describe the scope and content of the manuscripts by addressing the following:

Please identify by name the writers and recipients of the letters and other documents. What is their relationship to the veteran or civilian whose name appears on the Biographical Data Form?

What are the most interesting/important topics and events described in these documents?

7. Have any of these materials been published, or have copies of them been donated elsewhere? If so, please provide full citation of the publication or the location of the copies.
