

CHARTER

DOE BEHAVIORAL SAFETY COMMITTEE

PURPOSE

The purpose of the DOE Behavioral Safety Committee is to facilitate the interaction between DOE and DOE contractor personnel with common interests regarding behavioral safety programs. The DOE Behavioral Safety Committee also provides a forum to discuss use of behavioral techniques, to improve safety, to develop basic information or guidance for use of these techniques and to explore other related issues for the DOE technical Standards Program Office.

VALUE STATEMENT

The Behavioral Safety Committee will promote the use of behavioral safety techniques throughout the DOE complex in an effort to reduce injury and other losses related to human error and unsafe behavior through performance based initiatives.

OBJECTIVES

- 1) Serve as the DOE focal point for behavioral safety technical standards and guidance.
- 2) Function as the Preparing Activity/Reviewing activity for developing behavioral safety guidance for the DOE Technical Standards Program Office.
- 3) Be prepared to define the DOE-wide position on DOE, non-DOE government and non-government consensus behavioral safety standards being written, coordinated or published.
- 4) Produce when the need arises, behavioral safety guidance for DOE, national or international use.
- 5) Promote DOE-wide best practices in behavioral safety related methods and implementation.
- 6) Provide mentoring support to DOE facilities without behavioral safety programs to allow them to establish effective programs with internal or external resources.
- 7) Establish and maintain liaison with other DOE topical committees having mutual interests through the TSPO. The committee shall advise other DOE technical committees on the preparation of standards or guidance related in subject matter and consolidations of similar standards prepared by these committees, and promote cooperation between these technical committees in areas of common interest.
- 8) Form direct ties with other organizations promoting behavioral safety to further the processes, methodology, and evaluation of behavior-based safety programs.

- 9) Participate with representatives of other topical committees and the TSP manager to establish guidance and protocols for topical committee operations under the TSP.
- 10) Partner and interface with non-DOE standards development organizations.

MEMBERSHIP

Membership in the DOE Behavioral Safety Topical Committee is voluntary and open to all DOE and DOE Contractors and their employees with interest in behavioral safety or integrating safety management using behavioral techniques.

STEERING COMMITTEE

The DOE Behavioral Safety Committee will be governed by an elected steering committee normally of 10-15 members. The chair of the steering committee will be elected by the steering committee to coordinate behavioral safety activities. When possible, the steering committee will reflect the variety of different sites and different interests (DOE, management and workers).

SPONSORSHIP

The Behavioral Safety Topical Committee is a standing standards topical committee sponsored by the DOE Technical Standards Programs. The following principles govern its operation:

1. **Openness:** Participation in committee standards development will be open to all persons who are directly and materially affected by the activity in question.
2. **Balance of Interests:** Any standards development activities undertaken by the committee will be comprised of representatives of all categories of interest that relate to the subject matter.
3. **Due Process:** The Committee will ensure that any individual or organization within DOE who believes that an action or inaction of the committee causes unreasonable hardship or potential harm is provided the opportunity to have a fair hearing of his/her concerns.
4. **Reporting:** The Behavioral Safety Committee will report on its activity to the DOE TSPO with a frequency that is appropriate to the activity and consistent with the needs of the TSPO.

MEETINGS: Committee meetings will normally be held yearly in conjunction with other scheduled workshops, conferences, or site events normally attended by safety personnel. The Steering committee will also meet via teleconference quarterly or when issues require resolution. Special meetings will be scheduled, as appropriate.

RENEWAL

Four years after the date of adoption, this charter will be re-evaluated for relevance. By vote of the Committee and with the concurrence of the Technical Standards Office, the charter will be renewed for four years.

This Charter was adopted by the DOE Behavioral Safety Topical Committee on

12/4/98
Date

Approved by the DOE Technical Standards Program Office

Richard J. Serbu 12/4/98
Richard J. Serbu, TSP Manager