



NORTH AMERICAN STRAWBERRY GROWERS ASSOCIATION  
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### Guidelines for Submission of 2009 Research Proposals

This format is recommended for proposals submitted to NASGA. Proposals that do not adequately address these points may not be considered for funding. Deadline for submission is December 15, 2008.

- (1) **Title Page:** Include name of researcher(s), affiliation(s), address, phone and fax numbers, and email address(es). Designate whether production or marketing research.
- (2) **Rationale:** Beginning on a separate page, clearly state the rationale for conducting the proposed research. Cite relevant literature to demonstrate how the proposed research will contribute to the knowledge base and create benefits for growers.
- (3) **Objectives:** List objectives in logical sequence.
- (4) **Procedure:** Give sufficient details of procedures to allow the committee to evaluate the proposal. For field studies, a location and description of the site, soil type, and cropping history would be useful. Include a description of the experimental design including the number of replications and proposed method of data analysis.
- (5) **Timetable:** Outline a timetable, which details the project completion date and anticipated submission of the final report. If funding is for multiple years, provide dates for when progress reports will be given.
- (6) **Budget:** Include in the budget a list of expenditures detailed as to plant material, labor, supplies and maintenance, equipment and other miscellaneous costs. The committee looks favorably upon projects considered worthy by other institutions. The North American Strawberry Growers Association, a non-profit organization, does not pay overhead costs.
- (7) **References cited.**
- (8) **Cooperative Agreement:** Each proposal must contain the signatures of chairman of the department, the dean of the college, or the head of the division. Recipients of multiple year funding agree to provide NASGA with annual progress reports.
- (9) **Personnel:** List any personnel other than the principal investigator(s) along with their responsibilities relating to the project.
- (10) **Vitae:** A brief vitae of the principal investigator(s) would be useful to the committee if you have not submitted a proposal in the recent past.

**Final Reports:** Acceptance of funding commits the principal investigator(s) to submitting a final report to the committee for distribution to the members of NASGA. This report should contain a brief introduction to the problem, a description of the experimental design, a summary of results and conclusions. This report must be submitted to the NASGA office by December 15, 2009.

**Continuation of Funding:** Research projects originally designated for one or more years may receive additional funding. To be considered for funding in subsequent years of a multi-year proposal, resubmission of a proposal based on the original must be made. The resubmission should include a budget, as well as how an additional year will further add to the results.

*(continued)*

**Annual Report:** An annual report must be submitted by December 15, 2009 in order for a proposal to be considered for continued funding.

**Notification of Funding:** The researcher(s) will be notified in March of 2009 as to the decisions on grant awards.

**PROPOSAL AND ANNUAL REPORT DEADLINE: December 15, 2008.**

**SEND TO:** *Dr. Marvin Pritts, Co-Chair, NASGA Research Committee  
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