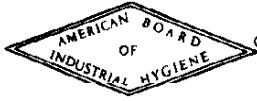


AMERICAN BOARD OF INDUSTRIAL HYGIENE®

6015 West St. Joseph • Suite 102 • Lansing, Michigan 48917-3980 • (517) 321-2638 (517) 321-4624 Fax
www.abih.org • e-mail: abih@abih.org

ABIH®



February 3, 2000

Chair

DANIEL E. AGOPSOWICZ, CIH
Infineum

Vice-Chair

ANA M. PRIETO, JD, CIH
Novartis Corporation

Secretary

EDWARD T. BARTOSH, JR., CIH
Health Risk Associates

Treasurer

THOMAS A. HETHMON, CIH, ROH
Phelps Dodge Corporation

Directors

HARRY J. BEAULIEU, Ph.D., CIH, CSP
Industrial Hygiene Resources

CHING-TSEN BIEN, CIH
LAO Consulting, Inc.

MARY BROPHY, Ph.D., CIH, CPE
New York State
Department of Labor

JOHN J. BURKE, JD
Strategic Communications, Inc.

MICHEL J. GREPEAU, CIH, ROH
Environmental & Occupational
Risk Management, Inc.

ALICE FARRAR, CIH
Clayton Environmental
Consultants, Inc.

DAVID M. GIOIELLO, JR., CIH, CSP
Industrial Health & Safety Consultants, Inc.

BARBARA C. HARGIS, CIH, CSP
Los Alamos National Laboratory

DON W. HARVEY, CIH, CSP
U.S. Department of Energy

NORMAN W. HENRY, III, CIH
E.I. DuPont de Nemours & Co., Inc.

KIRBY P. JAMES, CIH, ROH
MDS, Inc.

CHRIS LASOZ, CIH
Kaiser Aluminum & Chemical Corporation

ROSEMARY E. PATHODE, CIH, CSP
U.S. Department of Veterans Affairs

JIMMY L. PERKINS, Ph.D., CIH
UT-Houston School of Public Health
San Antonio MPH Program

WILLIAM POPENDORF, Ph.D., CIH
Utah State University

Executive Director

Lynn C. O'Donnell, CIH

In response to your letter regarding ABIH certification maintenance points, the Board has reviewed the material submitted and will award CM points to CIHs as follows:

Sponsor: Dept. of Energy
Name of activity: Chronic Beryllium Disease Prevention Program
Date: 02/29/00 to 03/02/00
CM points: .5 IH CM point per .5 day, 2.5 IH CM points total
CM approval #: 1999

ABIH does **not** accredit, certify or endorse any courses, seminars, conferences or educational programs. Please inform CIHs who attend your course, conference or educational program of the ABIH CM points which were awarded (include safety designation where applicable) and the ABIH CM approval #.

CM points are accrued by Certified Industrial Hygienist (CIHs) who are certified by the American Board of Industrial Hygiene. Please be aware that granting of CM points does not authorize the sponsors use of the ABIH logo.

Please note that ABIH requires CIHs to maintain verification of the courses and conferences which they attend. Verification for courses or educational programs must include the following: a certificate, letter, attendance roster or some other documentation from the sponsor verifying the completion of the entire course or educational program. Verification for conferences and meetings must include the following: local - attendance rosters, and/or a certificate, and/or a registration receipt; out of town - registration receipts and hotel/motel receipts, and/or approved expense vouchers for out of town meetings/conferences. Sponsors are required to distribute verification documentation directly to CIHs.

We have included blank course point inquiry forms for your future use. If we can be of any further assistance or if you have additional questions, please contact me.

Sincerely,

Barbara A. Saalfeld
Administrative Assistant
F:\wp\course98.spo

AMERICAN BOARD OF INDUSTRIAL HYGIENE

CERTIFICATION MAINTENANCE POINT INQUIRY FORM

Instructions:

This form may be filled-out either by the sponsoring organization or a CIH requesting CM point review. Please attach a detailed outline or agenda and specific timeframe for your course or conference. An updated form is required annually for courses or conferences which have previously received CM points. Distance learning activities receive CM points based on the following criteria: 2 hour minimum timeframe, a test and course evaluation form are required. The following formats are acceptable for distance learning: manuals only, manuals and videos, audio and web-based.

Verification: Courses, educational programs and distance learning: a certificate, letter, attendance roster or some other documentation from the sponsor verifying the completion of the entire course. Conferences/Meetings: local - attendance rosters, and/or a certificate, and/or a registration receipt; out of town - registration receipt and hotel/motel receipts, and/or approved expense vouchers. (Sponsors: please send verification proof directly to CIHs for their records.)

1. Course: _____ Conference: _____ *Distance Learning: _____
Has this course/conference been credited for CM points before: ___ Yes ___ No ___ Unknown.
Is the content and length the same as before: ___ Yes ___ No ___ Unknown

Title: _____
Sponsor: _____
Location: _____
(City) (State or Province) (Country)

Dates: _____ to _____ Multiple offering dates: _____

2. Course: _____ Conference: _____ *Distance Learning _____
Has this course/conference been credited for CM points before: ___ Yes ___ No ___ Unknown.
Is the content and length the same as before: ___ Yes ___ No ___ Unknown

Title: _____
Sponsor: _____
Location: _____
(City) (State or Province) (Country)

Dates: _____ to _____ Multiple offering dates: _____

Contact Person: _____
Address: _____
Phone: _____

Send to:
Barbara A. Saalfeld
American Board of Industrial Hygiene
6015 W. St. Joseph Highway, Suite 102
Lansing, MI 48917-3980
517-321-2638

Please be aware that granting of CM points does not authorize the sponsor's use of the ABIH logo. ABIH does **not** accredit, certify or endorse any courses, seminars, conferences or educational program.