



## The Institute

The Institute for Telecommunication Sciences is the chief research and engineering arm of the National Telecommunications and Information Administration (NTIA) under the Department of Commerce. ITS supports such NTIA telecommunications objectives as promotion of advanced telecommunications and information infrastructure development in the United States, enhancement of domestic competitiveness, improvement of foreign trade opportunities for U.S. telecommunications firms, and facilitation of more efficient and effective use of the radio spectrum.

ITS also serves as a principal Federal resource for solving the telecommunications concerns of other Federal agencies, state and local governments, private corporations and associations, and international organizations.

## Boulder, Colorado



Boulder is located in the foothills of the Rocky Mountains, just 35 miles northwest of Denver. Home of the University of Colorado's main campus and the National Center for Atmospheric Research, Boulder sits 5,430 feet above sea level and is surrounded by a greenbelt of city trails and open spaces. Boulder is known for its natural beauty, outdoor recreation, natural product retailers and restaurants, outstanding alternative transportation options, diverse businesses, and technological and academic resources.

### Equal Employment Opportunity

It is the policy of the Government of the United States to provide equal opportunity in Federal employment for all persons, to prohibit discrimination in employment because of race, color, religion, sex, national origin, handicap, age, sexual orientation, or status as a parent and to promote the full realization of equal employment opportunity through a continuing affirmative program in each executive department and agency.



# ITS

Institute for Telecommunication Sciences

Boulder, Colorado

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The Institute for Telecommunication Sciences

E m p l o y m e n t O p p o r t u n i t i e s



## Facilities

### OUR WORLD-CLASS FACILITIES INCLUDE:

- Audio-Visual Laboratories
- Compliance Assessment Research Laboratory
- Radio Spectrum Measurement Equipment and Facilities
- Table Mountain Field Site/Radio Quiet Zone
- Telecommunications and GIS Analysis Equipment and Tools
- Wireless Networks Research Center



## Job Openings

Starting in February, 2007, we will begin recruiting electronics engineers, computer science majors, and technical writers to work on some of the nation's hottest telecommunications issues, such as spectrum utilization and public safety communications. Most positions are expected to be filled by the summer of 2007.

We are looking for candidates interested in the areas of telecommunications analysis, software development, radio spectrum measurement, and technical standards development. Job openings will be listed on USAJOBS, the Federal Government's official one-stop source for Federal jobs and employment information. Please see the section on "How to Apply" for more details.



## Benefits

Pay is only part of the compensation you will earn working for the Federal Government. We offer a broad array of benefits programs and family friendly flexibilities to meet the needs of you and your family. Here are some highlights. Look for additional information along with links to pages that spell out the details below.

- Our health insurance program offers you choice and flexibility along with a substantial employer contribution to premiums. And you can pay your share of premiums as well as your out-of-pocket costs with pre-tax dollars. Find out more at <http://www.opm.gov/insure/health/index.asp>.
- In addition to 10 paid holidays every year, you will accumulate 13 days of sick leave each year along with from 13 to 26 vacation days, depending on your years of employment. Find more information at <http://www.opm.gov/oca/index.htm>.
- Federal agencies offer a range of family friendly flexibilities including flexible work schedules and telework; child care and elder care resources; adoption information and incentives programs; child support programs, including subsidies and dependent care flexible spending accounts; and employee assistance programs. Find more information at <http://www.opm.gov/insure/pretax/fsa/index.asp>.

In addition to these programs that will be of interest to you right now, the Federal Government recognizes the need for income replacement and income support benefits down the road. Our 3-part retirement program includes a social security benefit, a 401(k) type plan called the Thrift Savings Plan (TSP): <http://www.tsp.gov/>, and a defined benefit component based on years of employment and salary history. Find more information at Employees Retirement System (FERS) <http://www.opm.gov/retire/index.htm>.

- In addition to retiree health insurance benefits under the Federal Employee Health Benefits Program, you also will be eligible for Medicare.
- You will be able to choose among several options for life insurance coverage for both you and your family members.
- We offer the largest group long-term care insurance program in the country. As a new employee, you can apply by answering just a few simple questions. And you can tailor your benefits package to your own needs.

## Career Development

A placement at ITS is a first step on the career ladder in the telecommunications technical field. At ITS, we ensure that all new employees are given real jobs with real roles and responsibilities. New employees will have a great deal of support from their manager and their team and will be provided with all of the necessary training in order to enable them to perform in their chosen discipline.

ITS has an excellent track record of retaining students and employees. There have been employees who have spent their entire careers at ITS due to the wide range of professional growth opportunities within the organization. The casual laboratory environment, beautiful setting, and stimulating work of national importance are some of the reasons why employees remain within the organization.

Interested applicants should visit [www.usajobs.gov](http://www.usajobs.gov) or USAJOBS - the Federal Government's official one-stop source for Federal jobs and employment information. Once you access USAJOBS, you may search for job openings at NTIA-ITS by conducting key word searches, e.g., "NTIA." You may also perform searches by Location, e.g., "CO-Boulder," or by Job Category, e.g., "Engineering and Architecture."

## Tips on Applying

In completing the on-line application, the golden rules are:

- This is your chance to sell yourself to us
- Answer the questions fully
- Think - "Why are they asking me that?"
- Be realistic
- Check your spelling and grammar
- Be honest

