United States Postal Service
Postage Statement — Package Services
(Bound Printed Matter, Library Mail, Media Mail, Parcel Post, and Parcel Select)

Use this form for all Package Services. Only Library Mail and Media Mail may be combined.

Post Office: Note Mail Arrival Date & Time

Mailer

Permit Holder's Name and Address and Email Address If Any	Telephone	Name and Address of Mailing Agent *(If other than permit holder)*	Telephone	Name and Address of Individual or Organization for Which Mailing Is Prepared *(If other than permit holder)*

CAPS Cust. Ref. No. _____
Customer No. _____

Customer No. _____

Customer No. _____

Mailing

Post Office of Mailing	Processing Category	Mailing Date	Federal Agency Cost Code	Statement Seq.No.	No. & Type of Containers

Processing Category:
☐ Flats
☐ Parcels - Machinable
☐ Parcels - Nonmachinable

Type of Postage:
☐ Permit Imprint
☐ Metered

Weight of a Single Piece
____ ____ . ____ ____ ____ ____ pounds

Permit #

Packaging Based on
☐ Piece Count ☐ Weight ☐ Both

If Sacked, Based on
☐ Piece Count ☐ 20 Pounds

Total Pieces

Total Weight

_____ Sacks

_____ Flat Trays

_____ Pallets

_____ Other

For Barcoded Rate Pieces, Enter Date of Address Matching and Coding
____ ____ / ____ ____ / ____ ____ ____ ____

Postage

Parts Completed *(Select all that apply)* ☐ A ☐ B ☐ C ☐ D & E ☐ S

Total Postage *(Add parts totals)*

Price at Which Postage Affixed *(Check one)*
☐ Correct ☐ Lowest ☐ Neither _____ pcs. x $ _____ . _____ = **Postage Affixed**

Net Postage Due *(Subtract postage affixed from total postage)*

For USPS Use Only: Additional Postage Payment *(State reason)*

(Add additional payment to net postage due and total in box for affixed or permit imprint - choose one only) **Total Adjusted Postage Affixed**

Postmaster: Report Total Postage in Applicable AIC (Permit imprint only)

AIC 131	**Total Adjusted BPM Postage Permit Imprint**
AIC 124	**Total Adjusted Media Mail/Lib. Mail Postage Permit Imprint**
AIC 223	**Total Adjusted Parcel Post/Select Postage Permit Imprint**

Certification

The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the rates and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.

Privacy Notice: For information regarding our Privacy Policy visit *www.usps.com*

Signature of Mailer or Agent	Name of Mailer or Agent	Telephone

USPS Use Only

Weight of a Single Piece
____ ____ . ____ ____ ____ ____ pounds

Is figure at left adjusted from mailer's entries? ☐ Yes ☐ No
If "Yes," Reason

Total Pieces	Total Weight

Total Postage

Round Stamp *(Required)*

Presort Verification Performed? *(Check One)*
☐ Yes ☐ No

I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage rates claimed; (2) proper preparation *(and presort where required);* (3) proper completion of postage statement; and (4) payment of annual fee *(if required).*

Date Mailer Notified	Contact	By *(Initials)*

Verifying Employee's Signature	Verifying Employee's Name	Time	AM PM

Package Services

☐	Part A			*Check box at left if prices are populated in this section.*
	Bound Printed Matter			

Nonpresorted - Flats or Parcels

	Zone	Barcoded / Nonbarcoded	Price	No. of Pieces	Total
A1	1 & 2	Barcoded			
A2	3	Barcoded			
A3	4	Barcoded			
A4	5	Barcoded			
A5	6	Barcoded			
A6	7	Barcoded			
A7	8	Barcoded			
A8	1 & 2	Nonbarcoded			
A9	3	Nonbarcoded			
A10	4	Nonbarcoded			
A11	5	Nonbarcoded			
A12	6	Nonbarcoded			
A13	7	Nonbarcoded			
A14	8	Nonbarcoded			

Carrier Route - Flats or Parcels

	Zone	Entry	Barcoded/ Nonbarcoded	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	No. of Pounds	Pounds Subtotal	Total
A15	1 & 2	None	Nonbarcoded								
A16	3	None	Nonbarcoded								
A17	4	None	Nonbarcoded								
A18	5	None	Nonbarcoded								
A19	6	None	Nonbarcoded								
A20	7	None	Nonbarcoded								
A21	8	None	Nonbarcoded								
A22	1 & 2	DBMC	Nonbarcoded								
A23	3	DBMC	Nonbarcoded								
A24	4	DBMC	Nonbarcoded								
A25	5	DBMC	Nonbarcoded								
A26		DSCF	Nonbarcoded								
A27		DDU	Nonbarcoded								

Part A Nonpresorted and Carrier Route BPM Total [_____]

Package Services

	Part A cont.

☐ Part A cont.
Bound Printed Matter

Check box at left if prices are populated in this section.

Presorted - Flats or Parcels

	Zone	Entry	Barcoded Nonbarcoded	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	No. of Pounds	Pounds Subtotal	Total
A28	1 & 2	None	Barcoded								
A29	3	None	Barcoded								
A30	4	None	Barcoded								
A31	5	None	Barcoded								
A32	6	None	Barcoded								
A33	7	None	Barcoded								
A34	8	None	Barcoded								
A35	1 & 2	None	Nonbarcoded								
A36	3	None	Nonbarcoded								
A37	4	None	Nonbarcoded								
A38	5	None	Nonbarcoded								
A39	6	None	Nonbarcoded								
A40	7	None	Nonbarcoded								
A41	8	None	Nonbarcoded								
A42	1 & 2	DBMC	Barcoded								
A43	3	DBMC	Barcoded								
A44	4	DBMC	Barcoded								
A45	5	DBMC	Barcoded								
A46	1 & 2	DBMC	Nonbarcoded								
A47	3	DBMC	Nonbarcoded								
A48	4	DBMC	Nonbarcoded								
A49	5	DBMC	Nonbarcoded								
A50		DSCF	Barcoded								
A51		DSCF	Nonbarcoded								
A52		DDU									

Part A Presorted BPM Total [ ]

Part A Total [ ]

Package Services

☐ Part B
Library Mail and Media Mail

Check box at left if prices are populated in this section.

Library Mail

		Barcoded / Nonbarcoded	Price	No. of Pieces	Total
B1	Basic	Barcoded			
B2	Single Piece	Barcoded			
B3	5-Digit				
B4	Basic	Nonbarcoded			
B5	Single-Piece	Nonbarcoded			

Media Mail

		Barcoded / Nonbarcoded	Price	No. of Pieces	Total
B6	Basic	Barcoded			
B7	Single Piece	Barcoded			
B8	5-Digit				
B9	Basic	Nonbarcoded			
B10	Single-Piece	Nonbarcoded			

Part B Total	

Package Services

☐ Part C
Parcel Select

Parcel Select

	Zone	Entry	Machinable / Nonmachinable / Oversized	Price	No. of Pieces	Total
C1	1 & 2	DBMC	Machinable			
C2	3	DBMC	Machinable			
C3	4	DBMC	Machinable			
C4	5	DBMC	Machinable			
C5	1 & 2	DBMC	Nonmachinable			
C6	3	DBMC	Nonmachinable			
C7	4	DBMC	Nonmachinable			
C8	5	DBMC	Nonmachinable			
C9		DSCF	Machinable			
C10		DSCF	Nonmachinable - 5-Digit			
C11		DSCF	Nonmachinable - 3-Digit			
C12		DDU	Parcels			
C13	1 & 2	DBMC	Oversized			
C14	3	DBMC	Oversized			
C15	4	DBMC	Oversized			
C16	5	DBMC	Oversized			
C17		DSCF	Oversized			
C18		DDU	Oversized			

Part C Total

Package Services

☐ Part D
Single-Piece Parcel Post and Parcel Select

Single-Piece - Inter BMC/ASF Parcel Select

	Zone	Inter BMC/ASF	Barcoded / Nonbarcoded	Machinable / Nonmachinable	Price	No. of Pieces	Total
D1	1 & 2	Inter	Barcoded	Machinable			
D2	3	Inter	Barcoded	Machinable			
D3	4	Inter	Barcoded	Machinable			
D4	5	Inter	Barcoded	Machinable			
D5	6	Inter	Barcoded	Machinable			
D6	7	Inter	Barcoded	Machinable			
D7	8	Inter	Barcoded	Machinable			

Single-Piece - Inter BMC/ASF Parcel Post

	Zone	Inter BMC/ASF	Barcoded / Nonbarcoded	Machinable / Nonmachinable	Price	No. of Pieces	Total
D8	1 & 2	Inter	Nonbarcoded	Machinable			
D9	3	Inter	Nonbarcoded	Machinable			
D10	4	Inter	Nonbarcoded	Machinable			
D11	5	Inter	Nonbarcoded	Machinable			
D12	6	Inter	Nonbarcoded	Machinable			
D13	7	Inter	Nonbarcoded	Machinable			
D14	8	Inter	Nonbarcoded	Machinable			
D15	1 & 2	Inter	Nonbarcoded	Nonmachinable			
D16	3	Inter	Nonbarcoded	Nonmachinable			
D17	4	Inter	Nonbarcoded	Nonmachinable			
D18	5	Inter	Nonbarcoded	Nonmachinable			
D19	6	Inter	Nonbarcoded	Nonmachinable			
D20	7	Inter	Nonbarcoded	Nonmachinable			
D21	8	Inter	Nonbarcoded	Nonmachinable			
D22	1 & 2	Inter	Nonbarcoded	Oversized			
D23	3	Inter	Nonbarcoded	Oversized			
D24	4	Inter	Nonbarcoded	Oversized			
D25	5	Inter	Nonbarcoded	Oversized			
D26	6	Inter	Nonbarcoded	Oversized			
D27	7	Inter	Nonbarcoded	Oversized			
D28	8	Inter	Nonbarcoded	Oversized			

Part D - Single-Piece Inter BMC/ASF Total

Package Services

Single-Piece - Intra BMC/ASF Parcel Select

	Zone	Intra BMC/ASF	Barcoded / Nonbarcoded	Machinable / Nonmachinable	Price	No. of Pieces	Total
D29	Local	Intra	Barcoded	Machinable			
D30	1 & 2	Intra	Barcoded	Machinable			
D31	3	Intra	Barcoded	Machinable			
D32	4	Intra	Barcoded	Machinable			
D33	5	Intra	Barcoded	Machinable			

Single-Piece - Intra BMC/ASF Parcel Post

D34	Local	Intra	Nonbarcoded	Machinable			
D35	1 & 2	Intra	Nonbarcoded	Machinable			
D36	3	Intra	Nonbarcoded	Machinable			
D37	4	Intra	Nonbarcoded	Machinable			
D38	5	Intra	Nonbarcoded	Machinable			
D39	Local	Intra	Nonbarcoded	Nonmachinable			
D40	1 & 2	Intra	Nonbarcoded	Nonmachinable			
D41	3	Intra	Nonbarcoded	Nonmachinable			
D42	4	Intra	Nonbarcoded	Nonmachinable			
D43	5	Intra	Nonbarcoded	Nonmachinable			
D44	Local	Intra	Nonbarcoded	Oversized			
D45	1 & 2	Intra	Nonbarcoded	Oversized			
D46	3	Intra	Nonbarcoded	Oversized			
D47	4	Intra	Nonbarcoded	Oversized			
D48	5	Intra	Nonbarcoded	Oversized			

Part D - Single-Piece Intra BMC/ASF Total

Package Services

Part E
Parcel Select

Check box at left if rates are populated in this section.

BMC Presort

	Zone	Barcoded / Nonbarcoded	Machinable / Nonmachinable	Price	No. of Pieces	Total
E1	1 & 2	Barcoded	Machinable			
E2	3	Barcoded	Machinable			
E3	4	Barcoded	Machinable			
E4	5	Barcoded	Machinable			
E5	6	Barcoded	Machinable			
E6	7	Barcoded	Machinable			
E7	8	Barcoded	Machinable			
E8	1 & 2	Nonbarcoded	Machinable			
E9	3	Nonbarcoded	Machinable			
E10	4	Nonbarcoded	Machinable			
E11	5	Nonbarcoded	Machinable			
E12	6	Nonbarcoded	Machinable			
E13	7	Nonbarcoded	Machinable			
E14	8	Nonbarcoded	Machinable			
E15	1 & 2	Nonbarcoded	Nonmachinable			
E16	3	Nonbarcoded	Nonmachinable			
E17	4	Nonbarcoded	Nonmachinable			
E18	5	Nonbarcoded	Nonmachinable			
E19	6	Nonbarcoded	Nonmachinable			
E20	7	Nonbarcoded	Nonmachinable			
E21	8	Nonbarcoded	Nonmachinable			
E22	1 & 2	Nonbarcoded	Oversized			
E23	3	Nonbarcoded	Oversized			
E24	4	Nonbarcoded	Oversized			
E25	5	Nonbarcoded	Oversized			
E26	6	Nonbarcoded	Oversized			
E27	7	Nonbarcoded	Oversized			
E28	8	Nonbarcoded	Oversized			

Part E - BMC Presort Total

Package Services

OBMC Presort

	Zone	Barcoded / Nonbarcoded	Machinable / Nonmachinable	Price	No. of Pieces	Total
E29	1 & 2	Barcoded	Machinable			
E30	3	Barcoded	Machinable			
E31	4	Barcoded	Machinable			
E32	5	Barcoded	Machinable			
E33	6	Barcoded	Machinable			
E34	7	Barcoded	Machinable			
E35	8	Barcoded	Machinable			
E36	1 & 2	Nonbarcoded	Machinable			
E37	3	Nonbarcoded	Machinable			
E38	4	Nonbarcoded	Machinable			
E39	5	Nonbarcoded	Machinable			
E40	6	Nonbarcoded	Machinable			
E41	7	Nonbarcoded	Machinable			
E42	8	Nonbarcoded	Machinable			
E43	1 & 2	Nonbarcoded	Nonmachinable			
E44	3	Nonbarcoded	Nonmachinable			
E45	4	Nonbarcoded	Nonmachinable			
E46	5	Nonbarcoded	Nonmachinable			
E47	6	Nonbarcoded	Nonmachinable			
E48	7	Nonbarcoded	Nonmachinable			
E49	8	Nonbarcoded	Nonmachinable			
E50	1 & 2	Nonbarcoded	Oversized			
E51	3	Nonbarcoded	Oversized			
E52	4	Nonbarcoded	Oversized			
E53	5	Nonbarcoded	Oversized			
E54	6	Nonbarcoded	Oversized			
E55	7	Nonbarcoded	Oversized			
E56	8	Nonbarcoded	Oversized			

Part E - OBMC Presort Total

Extra Services

☐ **Part S**
Extra Service *Items mailed with Extra Services must meet the mailing standards for the extra service.*

		Fee	No. of Pieces	Total
S1	Certificate of Mailing *(3 or more)*	$0.40		
S2				
S3	Collect on Delivery (COD)			
S4	Delivery Confirmation *(parcels only)*			
S5	Insurance			
S6				
S7	Restricted Delivery	4.30		
S8	Return Receipt *(Electronic)*	1.00		
S9	Return Receipt *(Form 3811)*	2.20		
S10	Return Receipt for Merchandise	3.60		
S11	Signature Confirmation *(parcels only)*			
S12	Parcel Airlift (PAL)			
S13	Special Handling			

Part S Total _____

Package Services - Instructions

Use this form for Package Services including Bound Printed Matter, Library Mail, Media Mail, Parcel Post, Parcel Select, and Parcel Return Service.

Step 1: Complete Mailer and Mailing sections on page 1.

Step 2: Determine which part(s) to complete for your mailing, as follows: Parts A - Bound Printed Matter (BPM) Flats or Parcels, Part B - Library Mail and Media Mail, Parts C, D, & E - Parcel Select and Parcel Post, or Part S - Extra Services.

Step 3: Complete applicable part(s) as follows:

Part A: Nonpresorted BPM is charged a per-piece price based on weight and zone. Enter applicable per-piece price in "Price" column. Multiply per-piece price times corresponding number of pieces and enter in "Total" column.

Permit Imprint mailings, round off to four decimal places; *Postage Affixed* round off to three decimal places. Add line-item totals and enter sum in Part A Total box. Do not round.

Presorted and Carrier Route BPM are charged a per-pound price and a per-piece price. Note: For pieces weighing one pound or less, calculate per-pound postage for a one pound piece.

Permit Imprint: Check box to show if mailing Flats or Parcels; enter corresponding per-piece price for all zones in column one. Multiply applicable per-piece price times number of pieces per zone and enter in "Pieces Subtotal" column. Compute per-pound postage by multiplying the unrounded weight of a single piece (one pound per piece, minimum) times the number of pieces per zone; enter result in "No. of Pounds" column. Multiply the applicable Pound Price times the number of pounds. Do not round. Enter result in "Total" column. Add line-item totals and enter sum in Part/Total box. Do not round.

Postage Affixed: Check box to show if mailing Flats or Parcels. Compute per-pound postage by multiplying unrounded weight of a single piece (one pound per piece, minimum) times applicable Pound Price for the zone. Do not round. Add per-pound postage to applicable per-piece postage. Round this number up to next tenth of a cent (three decimal places). Enter (rounded) postage amount in column one ("Amt. Affixed") and multiply times corresponding number of pieces. Enter result in "Total" column. Add line-item totals and enter sum in Part/Total box. Do not round.

Parts B-E: These categories of mail are charged a per-piece price.

Permit Imprint: Multiply number of pieces times applicable per-piece price. Round each result off to four decimal places. Add the products and enter in "Total" column. Add line-item totals and enter sum in Part/Total box. Do not round.

Postage Affixed: Compute applicable postage for a single piece. Round up to next tenth of a cent (three decimal places). Enter single-piece amount(s) in appropriate line in "Price" column; multiply times corresponding number of pieces; enter result in "Total" column. Add line-item totals and enter sum in Part/Total box. Do not round.

Part S: Extra Services are charged a per-piece price.

Permit Imprint: Multiply price for requested extra service(s) times number of pieces. Enter result in "Total" column. Add the line-item totals and enter sum in Part S Total box. Round off to four decimal places. Add line-item totals and enter sum in Part A Total box. Do not round.

Postage Affixed: Multiply price for requested extra service(s) times number of pieces. Round off to three decimal places. Enter result in "Total" column. Add line-item totals and enter sum in Part S Total box. Do not round.
  Note: Add postage for extra services to individual postage amounts in Part A - D; round up sum to next tenth of a cent (three decimal places) and affix to piece(s); or include total postage for extra services in "Net Postage Due" (p.1).

Step 4: Go to Postage section on page 1. Place a check mark in the appropriate box(es) to show which part(s) you have completed. Add the postage from the Part/Total box for each completed section; round off to the nearest whole cent (two decimal places); enter sum in Total Postage.

Step 5: Read and sign Certification section, including your telephone number. Attach all completed pages together to submit with the mailing. (Do not include blank pages.)

Information: For more information on mailing standards, prices, and fees please go to Postal Explorer at *pe.usps.com*.