

## Contract Catalog Search Tool -Quick Guide

The National Acquisition Center's (NAC) Contract Catalog Search Tool (CCST) provides anyone with on-line access to important information related to products and services offered under VA Federal Supply Schedule (FSS) and National contracts for pharmaceuticals, medical equipment and supplies, and professional health care staffing. The CCST is accessible online at <u>http://www1.va.gov/nac</u>.

## 3 Easy Steps to Search Catalogs

- **Step 1:** To search vendor catalogs, click on either the "Search Pharm" for pharmaceuticals only or "Search Med Surg" button for all other items including services. These links are located on the right-hand portion of the page.
- Step 2: Search criteria can be entered by using the option boxes located on the top portion of the page. Any combination of the option boxes and menu's can be used to narrow your results. Results are arranged to display any matching standardized items at the top of the result list, followed by the remaining matches sorted by contract price.
- **Step 3:** Clicking the Details button next to each item result will display detailed item and contract information. If further information is needed, point-of-contact information for both the vendor and the VA Contract Specialist is listed as well.

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## 3 Easy Steps to locate vendors by Socio-economic status



Step 1: Under the "Locate Vendors by Socioeconomic Status" heading,

Click any of the 8 option links. These links are located on the right-hand portion of the page.

- **Step 2:** Contracted Vendors matching the selected socioeconomic status will be listed, along with a snapshot of each vendor's individual socioeconomic details.
- **Step 3:** Click on the vendor name to display detailed vendor and contract information.