

Natural Resource Specialist 1  
(Sudden Oak Death Forester)  
\$2,610 - \$3,782 Monthly

#### GENERAL INFORMATION

This is a permanent, part-time position, 30 hours a week with the Oregon Department of Forestry located in Brookings or Gold Beach. This recruitment will be used to establish a list of qualified candidates for the current vacancy. An Oregon driving check will be conducted on the top applicants to ensure a valid license and acceptable driving record. If your license is from outside Oregon, you must submit at least a three year driving history at the time of interview. Specific questions regarding this position should be referred to Alan Kanaskie, Forest Pathologist in Salem, at 503-945-7397.

#### TO QUALIFY

Your PD100 application form will be reviewed to verify that you meet the qualifications stated in this section. To receive credit, your application must clearly show that you have:

- A Bachelor's degree in Forestry or related natural resource field such as Biology, Botany, Plant Pathology, Forest Engineering, Wildlife Management, Recreation and Park Management. If you are within 3 months of graduation, you will be considered to have met the minimum qualifications; OR
- Three years of experience performing field forestry tasks including conducting tree identification and measurement; collecting stand data using plots or transects; identification of forest vegetation and navigating in forested landscapes.
- A valid driver's license.

NOTE: If you were an Oregon Department of Forestry Intern within the last five years, enter the skill code OFI (Oregon Forestry Intern) in the Skill Code Section of the PD100. Also be sure to include this experience in the Work History Section of the PD100.

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H.I.R.E.: H.I.R.E. system participants are encouraged to apply. You must follow the instructions in the TO APPLY section of this announcement.

#### DUTIES AND RESPONSIBILITIES

The main purpose of this position is to coordinate the implementation of treatments designed to eradicate the pathogen (*Phytophthora ramorum*) responsible for sudden oak death (SOD). This position is required to make landowner contacts, ensure progress on and completion of eradication contracts, provide contract progress reports, and participate in eradication efforts on sensitive sites. Tasks also include field data collection, data quality control, synthesis, and basic reporting in support of SOD scientific studies. May also provide SOD technical assistance to the public.

Major duties include:

##### Data Collection

- Locates ground plots or survey lines using maps, aerial photos, and compass for Sudden Oak Death

(SOD) or general forest health surveys.

- Implements survey and evaluation procedures for identifying and measuring pests, forest damage, and other forest resource inventory information.
- Deploys and retrieves insect and pathogen traps (stream baiting) and processes samples in the insect and disease laboratory.
- May act as an aerial observer from a fixed or rotary winged aircraft, identifying and recording pest damage onto maps or photos.

#### Contract Inspection

- Monitors and inspects SOD eradication or other contract work to ensure quality, compliance and progress.
- Resolve minor contract compliance issues.
- Write reports of findings and inspection reports.

#### Project management

- Assists other unit staff in collecting and documenting relative information for monitoring and eradication projects, contacting landowners to discuss project goals, obtaining permission to access land and arrange field visits.

#### Data Management & Reporting

- Assists in preparation of maps, summarizing and processing data, laboratory analyses, and survey reports.
- Manages complex data sets for statistical analyses, including quality control to ensure accuracy and preparation of data displays including graphs, charts, and tables.

The Department's highest priority work is responding to forest fire emergencies. Therefore, this position may be utilized during those emergencies to provide assistance in a variety of ways. This assistance may be in direct support of the emergency effort in the field, providing back-up support for another position that is being used in direct aid to the emergency, or performing any other essential function in any area within the agency.

#### WORKING CONDITIONS

This position works primarily outdoors, often alone, occasionally in steep or difficult terrain and in all types of weather conditions. About 70% of time is spent conducting ground surveys and other field work, 5% surveying from an airplane or helicopter. May have frequent out-of-town travel and irregular working hours. Occasional use of pesticides or exposure to them during research, and use of standard forest and pest management tools, including chainsaws. Laboratory work involves use of some toxic chemicals and high-pressure sterilization equipment.

#### TO APPLY YOU MUST SUBMIT THE FOLLOWING:

1. A State of Oregon Employment application (form PD100); AND
2. A cover letter, no more than two pages, which describes your experience or training in:
  - a) conducting forest inventory
  - b) contract administration, and
  - c) working cooperatively with forest landowners.

Only those applicants whose background most closely matches the needs and the requirements of this position will be contacted for an interview.

Copies of applications, supplements and job announcements can be obtained from:

1. the State of Oregon Job Page at: [www.oregonjobs.org](http://www.oregonjobs.org)
2. local Oregon Employment Department field offices, or
3. most state agency human resource offices, including the Department of Forestry, Human Resource Office, Building C, 2600 State St., Salem OR 97310.

If you have a disability and need an alternative format in order to complete the employment process, you may call (503) 945-7290 or TTY (503) 945-7213 or (800) 437-4490 for the hearing impaired. Please be prepared to leave a message describing the alternate format needed.

SEND completed application materials to Department of Forestry, Human Resource Office, Building C, 2600 State Street, Salem, OR 97310. You may FAX, if necessary, to (503) 945-7404. They must be received by midnight of the close date and must be complete and legible.

You may E-MAIL your application materials to us at [odfjobs@odf.state.or.us](mailto:odfjobs@odf.state.or.us). By electronically submitting your application, you agree to the conditions stated in the certification and signature section of the application, which is enforceable as if you had signed. You will receive automated confirmation of receipt only if you submit via e-mail.

AFTER your application materials have been reviewed, you will be sent a notice by mail advising: a) if your application was accepted or b) if your application was not accepted. If you don't agree with the results, you may request a review. Review requests must be submitted in writing and must be received within 10 days from the date of the notice. Additional information cannot be accepted. However, if your application was not accepted and if the recruitment is still open, you may submit a new application as long as it is received in our office by the close date. SUBMIT only the required materials. Reference letters or work examples should be kept for interviews. In addition, any application materials previously submitted for other positions (transcripts, driving records, responses to test questions, etc.) will not be matched to this application by the Oregon Department of Forestry. It is the applicant's responsibility to submit all required documents every time.

KEEP a copy of all application materials for job interviews. COPIES ARE NOT PROVIDED.

PLEASE NOTE: The Oregon Department of Forestry does not offer visa sponsorships. Within three days of hire, all applicants will be required to complete U.S. Department of Justice form I-9, confirming authorization to work in the United States.

The pay on all announcements may change without notice.

CURRENT JOB OPENINGS are available online at [www.odf.state.or.us](http://www.odf.state.or.us) or [www.oregonjobs.org](http://www.oregonjobs.org).