



Carnegie Library of Pittsburgh

Volunteer Application

Volunteer Services
4400 Forbes Avenue
Pittsburgh, PA 15213
volunteers@carnegielibrary.org
Phone: 412.622.1015
Fax: 412.622.6278

Date: _____

Name: _____

Address: _____

City: _____ Zip: _____

Telephone: _____ Email: _____

Age: Under 13 13-17 18-25 26-36 37-54 55-64 65+

Are you a member of The Friends of Carnegie Library of Pittsburgh? Yes No
Which location? _____

Have you volunteered at a library before? Yes No
Which library? _____

Are you volunteering as a community service requirement? Yes No

Number of C. S. hours to fulfill:	_____
To be completed by:	_____
School/Organization/Institution:	_____
Court:Organization/Institution:	_____
Reason for community service:	_____

Are you interning? Yes No School: _____

Will this be a one time or short-term volunteer experience? Yes No If yes please specify: _____

At which library location(s) would you prefer to volunteer?

What days and hours of the day are you available to volunteer?

Do you have computer skills? Please specify.

Do you have any physical limitations that might restrict your activity?

Do you have any special skills or interests?

Education:

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Check any of the broad categories of volunteer opportunities that might interest you:

- | | | |
|---|---|---|
| <input type="checkbox"/> Clerical | <input type="checkbox"/> Programming with seniors | <input type="checkbox"/> Teach Foreign Language |
| <input type="checkbox"/> Special Projects | <input type="checkbox"/> Bulk Mailings | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Shelving Books/Shelf Reading | |

Emergency Contact:

Name:

Telephone:

Relationship:

References: Please list two professional, educational or character references we may contact:

Name:

Telephone:

Relationship:

Name:

Telephone:

Relationship:

VOLUNTEER AGREEMENT

My signature authorizes Carnegie Library of Pittsburgh to verify any of the information on this application and to secure information from personal references. I understand that as a volunteer I am not entitled to monetary compensation for the work that I perform or be entitled to worker's compensation or group benefits in the event of injury. THE CARNEGIE LIBRARY OF PITTSBURGH VOLUNTEER PROGRAM reserves the right to an evaluation sometime after placement and the right to terminate services should responsibilities not be fulfilled satisfactorily.

Volunteer:

Signature of Parent or Legal Guardian
(if under 18 years of age)

Interviewer:

Date:

**Return application to: Volunteer Services
Carnegie Library of Pittsburgh
4400 Forbes Ave.
Pittsburgh, PA 15213**

For Office Use:

Start Date:

Department:

Supervisor:
