

Table 9–2. MANAGEMENT GUIDANCE

Number	Date	Title	From	To	Summary
	July 04, 2004	Report on the Establishment of a Governmentwide Information Technology Training Program	OPM	The Committee on Government Reform and the Committee on Governmental Affairs	This report reviews and assesses the adequacy of existing Governmentwide IT training programs in terms of their capability to address the Clinger-Cohen core competencies, provides recommendations for a Governmentwide IT training framework, and identifies and discusses costs where appropriate.
M-04-19	July 21, 2004	Information Technology (IT) Project Manager (PM) Qualification Guidance	Karen S. Evans	Chief Information Officers and Deputy Chief Information Officers	Provides guidance to ensure Federal IT project managers have qualifications validated against criteria identified in guidance.
M-05-04	December 17, 2004	Policies for Federal Agency Public Websites	Clay Johnson III	Heads of Executive Departments and Agencies	Provides a comprehensive collection of government policies for federal agency public websites as required under the E-Government Act of 2002.
M-05-05	December 20, 2004	Electronic Signatures: How to Mitigate the Risk of Commercial Managed Services	Linda Springer Karen S. Evans David Safavian	Chief Financial Officers, Chief Information Officers and Chief Acquisition Officers	Requires each agency to ensure their electronic signature systems have an adequate system of oversight and internal controls for either government operated systems or those commercially provided under a contract.
	January 14, 2005	Implementing the Information Quality Bulletin for Peer Review	John Graham	President's Management Council	Provides notice of an agency meeting to discuss agency plans for implementing the peer review planning process.
	January 31, 2005	Information Technology (IT) Training Program Guidance	Kay Coles James	Chief Human Capital Officers	Provides guidance for agencies to use when addressing their IT training needs.
M-05-08	February 11, 2005	Designation of Senior Agency Officials for Privacy	Clay Johnson III	Heads of Executive Departments and Agencies	Requires each agency to identify the senior official who has the overall agency-wide responsibility for information privacy issues.
	March 11, 2005	Improving Information Technology Security through Sharing Common Processes and Functions	Clay Johnson III	President's Management Council	Provides notice of a new line of business task force to examine the opportunities to share common processes and functions in managing IT security.
	April 15, 2005	Human Capital Planning for the IT Workforce	Clay Johnson III	President's Management Council	Provides instructions to develop and submit plans for closing IT workforce skills gaps in three areas -- project management, architecture, and security
	May 02, 2005	Where We'd Be Proud To Be on July 1, 2006	Clay Johnson III	President's Management Council	Provides guidance to agencies on Proud to Be standards for 2006.
M-05-15	June 13, 2005	FY 2005 Reporting Instructions for the Federal Information Security Management Act and Agency Privacy Information	Clay Johnson III	Heads of Executive Departments and Agencies	Provides instructions for agency reporting under the Federal Information Security Management Act (FISMA) of 2002.
	June 17, 2005	Government Accountability Office's High-Risk List	Joshua B. Bolten	Heads of Executive Departments and Agencies	Provides guidance to agencies on the creation of High-Risk Remediation Plans.
M-05-16	June 30, 2005	Regulation on Maintaining Telecommunication Services During a Crisis or Emergency in Federally-owned Buildings	Joshua B. Bolten	Heads of Executive Departments and Agencies	Requires agency's review to confirm the agency has appropriately addressed its need for viable, risk-based and cost-effective methods for ensuring the availability of mission essential and national security/emergency telecommunications services. Additionally each agency must review and confirm that it is complying with directives issued by the National Communications System and guidance issued in the Federal Emergency Management Agency's Federal Preparedness Circular 65, as appropriate.

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M-05-17	June 30, 2005	Allocation of Responsibilities for Security Clearances under the Executive Order, Strengthening Processes Relating to Determining Eligibility for Access to Classified National Security Information	Joshua B. Bolten	Heads of Executive Departments and Agencies	Allocates responsibilities for ensuring the appropriate uniformity, centralization, efficiency, effectiveness, timeliness, and reciprocity of determining eligibility for access to classified national security information.
M-05-22	August 02, 2005	Transition Planning for Internet Protocol Version 6 (IPv6)	Karen S. Evans	Chief Information Officers	Provides guidance to the agencies to ensure an orderly and secure transition of agency infrastructure from Internet Protocol Version 4 (IPv4) to Version 6 (IPv6) by June 2008.
M-05-23	August 04, 2005	Improving Information Technology Project Planning and Execution	Karen S. Evans	Chief Information Officers	Outlines steps agencies must take for all new major IT projects, ongoing major IT developmental projects, and high risk projects to better ensure improved execution and performance as well as promote more effective oversight. Furthermore, the memorandum describes how agencies ought to move to full implementation of EVMS for IT projects.
M-05-24	August 05, 2005	Implementation of Homeland Security Presidential Directive (HSPD) 12 – Policy for a Common Identification Standard for Federal Employees and Contractors	Joshua B. Bolten	Heads of Executive Departments and Agencies	Provides implementation instructions for the HSPD-12 "Policy for a Common Identification Standard for Federal Employees and Contractors" Directive and the Standard.
M-05-25	August 25, 2005	SmartBUY Agreement with Oracle	Karen S. Evans David H. Safavian	Chief Acquisition Officers and Chief Information Officers	Notifies agencies a SmartBUY agreement has been reached with Oracle Inc. This agreement is a required source of supply for Oracle's database and database with security software products.
	September 09, 2005	Guidance for Using Information and Information Technology to Assist in the Katrina Response	Clay Johnson III	President's Management Council	Reminds agencies to provide adequate security, protect personal privacy, and maximize existing IT investments as they support recovery efforts for Hurricane Katrina.
	October 03, 2005	Limitation on Use of Special Micro-purchase Threshold Authority for Hurricane Katrina Rescue and Relief Operations	Clay Johnson III	Heads of Executive Departments and Agencies	Notifies agencies the need to increase the micro-purchase threshold authority authorized by section 101(2) of the Second Emergency Supplemental Appropriations Act to Meet Immediate Needs Arising from the Consequences of Hurricane Katrina (P.L. 109-62) has diminished.
	October 13, 2005	Eligibility Verification Requirements for Delivery of Benefits to Victims of Hurricanes Katrina and Rita	Clay Johnson III	President's Management Council	Provides guidance to agencies on streamlining benefits delivery and eliminating improper payments for benefits delivery to victims of Hurricanes Katrina and Rita.
	October 24, 2005 (posted)	Federal IT Workforce Management: Linking the CIO and Human Capital Communities	Federal Chief Information Officer Council IT Workforce Committee		Provides background and reference guidance on IT Workforce Planning and Training.

Number	Date	Title	From	To	Summary
	December 12, 2005	Reciprocal Recognition for Existing Personnel Security Clearances	Clay Johnson III	Deputies of Executive Departments and Agencies	Outlines various issues inhibiting reciprocity of security clearances and the actions required to address them.
M-06-02	December 16, 2005	Improving Public Access to and Dissemination of Government Information and Using the Federal Enterprise Architecture Data Reference Model	Clay Johnson III	Heads of Executive Departments and Agencies	Identifies procedures to organize and categorize information and make it searchable across agencies to improve public access and dissemination, discusses using the Federal Enterprise Architecture Data Reference Model (DRM) and reminds agencies of their existing responsibilities related to access and dissemination.