



UPCOMING OPPORTUNITIES TO LEARN ABOUT EMERGENCY MANAGEMENT FOR SCHOOLS

The U.S. Department of Education's Office of Safe and Drug-Free Schools is offering two 1.5 day trainings to provide schools and school districts with information and resources on emergency management. Emphasis for the *Emergency Management for Schools* trainings will be placed on emergency management plan development and enhancement within the framework of the four phases of emergency management: prevention & mitigation, preparedness, response and recovery. The trainings will be conducted by local, State and Federal experts in the field of school emergency management. These trainings present an exciting opportunity for school-based staff and administrators from local educational agencies or nonpublic schools to acquire requisite knowledge to help develop effective, all-hazards emergency management plans.

WHO IS ELIGIBLE TO ATTEND?

Local educational agency (LEA) or nonpublic school staff and administrators in need of developing or improving an emergency management plan are eligible to attend. These trainings are only open to school-based staff and administrators and are reserved for those personnel who play an integral role in ensuring the safety of the students in their school or district. Participants will be required to submit documentation confirming their employment with an LEA, independent or private school. Only those who are able to commit to attending the entire training are eligible to participate.

WHEN AND WHERE ARE THE TRAINING EVENTS?

- February 21-23, 2007 Philadelphia, Pennsylvania
On-site registration begins at 5:00 p.m. on Wednesday, February 21, 2007.
- May 9-11, 2007 St. Louis, Missouri
On-site registration begins at 5:00 p.m. on Wednesday, May 9, 2007.

IS THERE A COST TO ATTEND THE TRAINING EVENTS?

There is a \$100 registration fee per participant that will cover materials costs as well as two continental breakfasts and one lunch during the meeting.

WILL THERE BE ASSISTANCE FOR ATTENDEES TO DEFER TRAVEL AND LODGING COSTS?

Yes, non-local attendees (participants traveling more than 50 miles) will receive up to two nights lodging at the meeting hotel. Additionally, a limited number of scholarships are available to defray travel costs (available on a reimbursable basis up to \$500 per successful applicant). Scholarships will be awarded through a combination of demonstrated need and first-come/first-served. Scholarship recipients will also receive a waiver for the \$100 registration fee.

WHAT IS EXPECTED OF PARTICIPANTS?

The U.S. Department of Education expects that all participants will:

- Commit to attending the entire training event (1.5 days total)
- Complete requested evaluation forms to provide feedback to the Department on these trainings
- Use the knowledge they gain to enhance their own school emergency management efforts

HOW CAN INDIVIDUALS REGISTER?

Registration for both trainings begins on December 5, 2006. Registration is limited to 125 attendees per training. To register for one of the trainings, obtain a "Scholarship Application," or read additional information, visit <http://www.ercm.org> or contact the Emergency Response and Crisis Management Technical Assistance Center at info@ercm.org or 1.888.991.3726.

Attendance will be limited to one representative per LEA or nonpublic school. Additional participants from the same LEA will be added to a wait list. To register for the wait list, please email info@ercm.org.

**Please pass this information along to others who may be interested
in these trainings.**