



ALASKA NATIVE TRIBAL HEALTH CONSORTIUM
Office of Human Resources
4141 Ambassador Drive
Anchorage, Alaska 99508
Telephone: 907-729-1301
Facsimile: 907-729-3638

JOB DESCRIPTION

JOB TITLE: Staff Physician	DIVISION: Alaska Native Medical Center
DEPARTMENT: Hematology-Oncology	REPORTS TO: Director, Hematology-Oncology
NUMBER OF JOB LEVELS: <i>(future use)</i>	FSLA STATUS: Exempt
JOB GRADE/SALARY RANGE: DOE	PL-101-638: Covered
DATE: August 6, 2001	TYPE OF POSITION: Intermittent

SUMMARY OF JOB RESPONSIBILITIES:

The Staff Physician is responsible for direct patient care in the area that s/he is assigned

ESSENTIAL JOB RESPONSIBILITIES/FUNCTIONS TO INCLUDE BUT NOT LIMITED TO:

- Direct patient care at ANMC within the scope of the privileges approved by the JOB or at other locations as assigned by service center medical director
- Provides consultations to others as requested
- Provides on call coverage as assigned
- Abides by hospital and departmental policies, procedures and medical staff by-laws
- Participates in quality improvement and peer review activities as required.
- Assist in fulfilling the mission of ANMC and attaining the goals put forth in the performance improvement plan of ANMC and other applicable cooperate philosophies and plans
- Supervises/teaches others as assigned
- Maintains current knowledge of specialty and communicated new information to others.
- Participates in and provides educational activities as assigned.
- Maintains all certifications required by service
- Participates in hospital committees as required
- Ensure the continued accreditation of ANMC and the services to which physician is assigned

QUALIFICATIONS:

- Current American Board Certification specialty appropriate for service
- M.D. or D.O. degree
- Valid and unrestricted Alaska Medical License
- Post residency (not including fellowship training) clinical experience in specialty.
- Meets all requirements in order to obtain medical staff membership and required privileges of service

KNOWLEDGE, SKILLS AND ABILITIES

- Must maintain CME to meet institutional and state licensing requirements
- Must be able to obtain medical staff membership and privileges in area appropriate to service
- Must have interpersonal skills to deal harmoniously with others.

WORKING CONDITIONS:

- Exposure to communicable disease is frequent – fecal, contact, airborne, blood and body fluid sources.
- Must be capable of working nights as required.
- May be required to fly on single engine aircraft to clinics or for other official duties – charter or scheduled airlines.
- Travel Statewide for up to a week at a time may be necessary
- Screening and/or immunization for measles, mumps, hepatitis B, varicella, TB, influenza and others may be required or made available.
- Significant risk of sharp/needle injuries with or without blood contamination.
- Will be required to adhere to OSHA and accident prevention programs sponsored by the medical center.
- Will be required to work holidays, weekend days and/or nights.

WORKING ENVIRONMENT:

- Must be able to physically respond when needed by prompt appearance at required location.
- Hospital safety and infection control programs in place to reduce risk to employee
- Potential for lifting injury can be reduced by use of a lift team to assist patient positioning.
- Potential for periods of up to 24 hours continuous intense and demanding physical and mental stress associated with clinical workload.

AGE SPECIFIC: No age requirements are associated with this position.

NATIVE PREFERENCE: Under P.L. 93-638, as amended, the company may pursue a policy of Native preference in hiring, contracting, and training.

This job description is not an employment agreement or contract. Management has the exclusive right to alter the scope of work within the framework of this job description at any time without prior notice.

COMPLETE ONLY AFTER REVIEW WITH SUPERVISOR:

EMPLOYEE MEETS QUALIFICATIONS AND ACCEPTS JOB RESPONSIBILITIES AS OUTLINED IN THIS JOB DESCRIPTION:

Employee Signature **Print Name** **Date**

SUPERVISOR HAS REVIEWED WITH EMPLOYEE THE JOB RESPONSIBILITIES AS DESCRIBED IN THIS DOCUMENT AND HAS DISCUSSED EXPECTED STANDARDS OF PERFORMANCE.

JD Reviewed **Date** _____ **Core Performance Standards** **Date**

Supervisor's Signature **Print Name** **Title**