

PROCUREMENT REQUEST
INSTRUCTIONS: Agencies must
provide entries in unshaded
areas. See reverse.

TO: (Procurement Office)
USDA-NRCS-NHQASD-ADS
PO Box 2890, Room 5220-S
Washington, D.C. 20013

1. REQUESTING OFFICE
USDA-NRCS-CCS
1400 Independence
Room 6121-S
Washington, D.C.

**IMAGE
REPO RIGHTS**

**GRANT HEILMAN
PHOTOGRAPHY, INC.**

| | | | | | | | | | |
|---------------------------|---|--------------------|---|-------------------|-------------------|--|----------|-----------|------------|
| 2 OFFERING LINE NO. | 3 CONTRACT NUMBER (IF APPLICABLE) | 4 ORDER DATE | 5 | 6 UNIT CODE | 7 FUND CODE | 8 PURCHASE/DELIVERY ORDER NUMBER | 9 SUB | 10 PLM | 11 DATE |
|---------------------------|---|--------------------|---|-------------------|-------------------|--|----------|-----------|------------|

| | | | | | | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|---|--|--|--|--|
| CHECK ONE <input type="checkbox"/> Purchase Order <input type="checkbox"/> Delivery Order | | | | | 10. TO: (Seller) Grant Heilman Photography 506 West Lincoln Avenue PO Box 317 Lititz, PA 17543 | | | | | 11. SHIP TO: (Consignee and Destination) 12th & C Streets, SW Court 4, Room 0105-5 Washington, DC 20250-2890 | | | | |
|---|--|--|--|--|--|--|--|--|--|---|--|--|--|--|

| 12 LINE ITEM | 13 ACT. CODE | 14 DESCRIPTION | 15 BUDGET OBJEC | 16 ACC LINE | 17 QUANTITY | 18 UNIT ISSUE | 19 UNIT PRICE | 20 AMOUNT |
|--------------------|--------------------|---|-----------------------|-------------------|----------------|---------------------|------------------|--------------|
| | | Image #K2G1224100 - Update our use request of February 28, 2002, to include: "For one time use on the front of an annual accomplishments report, printing up to 5,000 copies. | | | | | \$330.00 | \$330.00 |

For additional information, please contact:

Sub. Grish
TECHNICAL CONTACT
202-720-3933
TELEPHONE NO.

FUNDS AVAILABLE PER
Time Budget
FUND CODE- 036472
LINE ITEM
DATE- 5/29/03

| | | | | | | | |
|-------------------------------|------------------------------|--|--------------------------|--------------|-----------------------|--------------------|--------------|
| 21. FOB POINT D | 22. DISCOUNT TERMS Net 30 | 23. REQUIRED DELIVERY (Do not use ASAP) | 23A. NEGOTIATED DELIVERY | 24. SHIP VIA | 26. ESTIMATED FREIGHT | Sub-Total = | \$330.00 |
| 29. ACCOUNTING CLASSIFICATION | | | | | | TOTAL = | \$330.00 |
| ACC. LINE | A | B | C | D | E | 30 DISTRIBUTION | 40 AMOUNT |
| | 5 | 10 | 5 3 | 4 | 1 4 1 2 | | |

RECOMMENDED SOURCE(S) (if necessary, use attachment)

Grant Heilman
P.O. Box 317
Lititz, PA 17543
1-800-622-2046

I certify that the above items are necessary for use in the public service.

TITLE
Terry Bish, Director, CCS
SIGNATURE OF AUTHORIZED REPRESENTATIVE
[Signature]

RUSH

PROCUREMENT REQUEST

INSTRUCTIONS: Agencies must provide entries in unshaded areas. See reverse.

TO: (Procurement Office)
USDA-NRCS-NHQASD-ADS
PO Box 2890, Room 5220-5
Washington, D.C. 20013

PL#

1. REQUESTING OFFICE
USDA-NRCS-NHQASD-ADS
1400 Independence Ave, SW
Room 5220-5
Washington, D.C. 20250-1600

| | | | | | | | | |
|---------------|---|-----------------|---|----------------|----------------------|-------------------------------------|----------|---|
| 2 LINE NO. | 3 CONTRACT NUMBER (IF APPLICABLE) | 4 ORDER DATE | 5 | 6 UNIT CODE | 7 FUND CODE UI | 8 PURCHASE/DELIVERY ORDER NUMBER | 9 SUB | 1A. PROCUREMENT REQUEST NO. OOC-CCS-39 |
| | | | | | | | | 1B. DATE 28-Feb-02 |

| | | |
|---|------------------|---|
| CHECK ONE | 10. TO: (Seller) | 11. SHIP TO: (Consignee and Destination) |
| <input type="checkbox"/> Purchase Order | | 12th & C Streets, SW Court 4, Room 0105-5 Washington, DC 20250-2890 |
| <input type="checkbox"/> Delivery Order | | <input type="checkbox"/> INSIDE DELIVERY REQUESTED |

| 12 LINE ITEM | 13 ACT. CODE | 14 DESCRIPTION | 15 BUDGET OBJEC | 16 ACC LINE | 17 QUANTITY | 18 UNIT ISSUE | 19 UNIT PRICE | 20 AMOUNT |
|---|-----------------|---|--------------------|----------------|----------------|------------------|------------------|--------------|
| 1 | | Request to use photo image S4R-209A (Aerial of Spring Contoured Farmland, PA) | | | | | | |
| 2 | | Exhibits - unlimited shows - 2 years | | | 6 | | | \$555.00 |
| 3 | | Folders | | | 50,000 | | | \$1,155.00 |
| 4 | | Poster - 20' x 30' | | | 100,000 | | | \$450.00 |
| | | WEB | | | | | | |
| | | Home Page | | | | | | \$575.00 |
| | | Printable PDF | | | | | | \$720.00 |
| Justification: Needed for National Farm Bill Materials | | | | | | | | |
| Note: June Davidek has contacted the vendor for these estimates. They do not accept credit card payment | | | | | | | | |
| For additional information, please contact: | | | | | | | | |
| June Davidek | | | 730-3876 | | | | | |
| TECHNICAL CONTACT | | | TELEPHONE NO. | | | | | |

| | | | |
|---|--------------------------|--------------|-----------------------|
| 21. FOB POINT | 22. DISCOUNT TERMS | Sub-Total | \$3,335.00 |
| 23. REQUIRED DELIVERY (Do not use ASAP) | 23A. NEGOTIATED DELIVERY | 24. SHIP VIA | 26. ESTIMATED FREIGHT |
| TOTAL | | | \$3,335.00 |

| 28 ACC. LINE | 29. ACCOUNTING CLASSIFICATION | | | | | 30 DISTRIBUTION | | AMOUNT | |
|--------------------|-------------------------------|----|---|---|---|--------------------|---|--------|---|
| | A | B | C | D | E | | | | |
| | 5 | 10 | 3 | 3 | 4 | 1 | 4 | 1 | 2 |
| | LI 106 | | | | | | | | |

RECOMMENDED SOURCE(S) (If necessary, use attachment)
Grant Heilman Photography, Inc.
x 317
PA 17543
Phone: Amy 1-800-622-2046

I certify that the above items are necessary for use in the public service.
TITLE
Terry Bish, Director CCS
SIGNATURE OF AUTHORIZED REPRESENTATIVE
Terry Bish