

United States Department of the Interior

OFFICE OF THE ASSISTANT SECRETARY POLICY, MANAGEMENT AND BUDGET Washington, DC 20240



JUL 2 1 2006

Memorandum

To: Director, Bureau of Indian Affairs

Director, Bureau of Land Management Director, Fish and Wildlife Service Director, National Park Service

From: Nina Rose Hatfield

Deputy Assistant Secretary Business Management and Wildland Fire

Subject: Fire Program Analysis Process

REPLY DUE AUGUST 25, 2006

The recently completed Fire Program Analysis (FPA) process which included collaboration, planning, and analysis using the initial response component of the FPA modeling system was a significant interagency accomplishment. As we move forward with implementation and further development of FPA we want to reflect on what we have learned while making an assessment of the potential efficiencies that we have identified.

It is my understanding that efficiencies were identified through the collaboration that occurred in the Fire Program Analysis process. To help us identify and understand those, I am asking that you collaborate with your Fire Planning Unit (FPU) partners to:

- 1) Provide feedback and observations as to the overall effectiveness of the initial FPA process as an interagency fire planning and budgeting tool.
- 2) Provide specific examples and observations on the initial response model's performance that can be used to assess its strengths and weaknesses.
- 3) Identify and briefly explain specific program efficiencies identified through the FPA process.
 - (a) Agency Administrators will review their February 2006 FPA analysis and collaborate with their FPU partners to identify possible program efficiencies that could be implemented in FY 2007 or FY 2008. The efficiencies may be in movement, consolidation, or elimination of resources (type, number, location, etc.), facilities, program leadership, or support staff; including cross agency or cross FPU efficiencies.
 - (i) Report efficiencies by cost savings and category (e.g. engines, program leadership staff, support staff, etc) on the attached form.

Each bureau's regional or State offices will review the Fire Planning Unit submissions and submit them to their bureau's Washington Office. Submissions should be forwarded from each bureau's Washington Office to the Director of the Office of Wildland Fire Coordination.

The Forest Service Fire and Aviation Management Director and the Director of the Office of Wildland Fire Coordination will identify possible improvements in efficiency and effectiveness that can be implemented. These changes will be summarized in a national report and used by the Department of Agriculture and the Department of the Interior (DOI) to inform our budget justifications.

Specific expectations include:

- 1) Coordination of the FY 2008 budget justification between the Forest Service and DOI to describe how FPA was used.
- 2) Analyze collaboratively the Fire Planning Unit responses to the overall effectiveness of FPA.

Your response to this inquiry will be sufficient as a response to direction to develop a Fire Planning Unit Transition Plan by October 1, 2006.

Again, I want to recognize the hard work by everyone to reach this goal and assure you that we will continue to strive to make certain that FPA meets our objectives.

If you have questions, contact your bureau's FPA Steering Committee member. A listing is found at http://www.fpa.nifc.gov/Contacts/steering.html.

Enclosure

cc: Lyle Carlile, Fire Director BIA
Tom Dyer, Acting Fire Director BLM
Brian McManus, Fire Director FWS
Mike Wallace, Fire Director NPS
Rob Collins, Acting Director OWFC
Tom Harbour, Director Fire and Aviation Management USFS

Fire Program Analysis - Fire Planning Unit Potential Efficiencies

Fire Program Analysis - Fire Planning Unit Potential Efficiencies Fire Planning Unit				Efficiencies By Unit							Unit Reporting Information		
FPU Code	FPU Name		Unit Name	Cotonomi	FFTR# Increase/	Increase/	Permanent FTE	Fiscal Year to	Estimated Savings / Cost				
FFU Code	FFO Name	Agency	Unit Name	Category	Decrease(3)	Decrease(3)	Decrease(3)	Implement	(3) (\$1,000's)	Brief Description Three Forks NF & Sand Hill Reservation will share program leadership	Reported By	Phone #	Date
AO_HL_032	South Canyon Plateau	USFS	Three Forks NF	Leadership - FMO			(0.5)	FY 07	\$40.0	through a shared FMO	Tom Nunn	695-582-3612	06/08/06
		USFS	Three Forks NF	Production - Engine	2	0.8		FY 08	(\$20.0)	Will use a portion of savings from the shared leadership position for 2 temporary FFTR positions to fully staff Engine 8-2	Tom Nunn	695-582-3612	06/08/06
		BLM	North Rim District	Facility				FY 08	\$4.0	Relocate Engine 2-2 from contracted engine bay to FWS, Red River Refuge engine bay	Ben Walker	695-582-3000	06/08/06
		BLM	North Rim District	Dispatch			(0.5)	FY 08	\$30.0	Sand Hill Reservation & North Rim District will co-locate dispatch servcies & personnel at Sand Hill Reservation	Ben Walker	695-582-3000	06/08/06
			Red River Refuge	Production - Fixed Wing			(513)	FY 07		Red River Refuge & Windy Point NP will share a contracted aerial detection aircraft	Elizabeth Sands		
			Windy Point NP	Production - Fixed Wing				FY 07	\$8.0	Red River Refuge & Windy Point NP will share a contracted aerial detection aircraft	Sarah Hill	695-582-2223	
			Sand Hill Reservation	Leadership - FMO			(0.5)	FY 07		Three Forks NF & Sand Hill Reservation will share program leadership through a shared FMO		695-582-3666	
	4		Sand Hill Reservation	Dispatch			0.3	FY 09	(\$20.0)	Sand Hill Reservation & North Rim District will co-locate dispatch servcies & personnel at Sand Hill Reservation		695-582-3666	
		Dir.	Cara Filli Reservation	Disputeri			0.5	1103	(020.0)	a personner at Gand Tilli Neservation	Trank Lowman	033-302-3000	00/00/00
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					2	0.8	(1,2)		\$90.0				

Notes:

4) Blue headings are limited to drop-down entries.

Regional/State Review by:

Date:

¹⁾ Efficiencies should be identified around the FPU's current approximate budget level.

²⁾ Efficiencies should be those that the FPU Agency Administrators have determined may be possible in the early stages of FPA considering those suggested by the model and others identified through the FPA collaborative process.

³⁾ Enter FFTR change as plus for increase or minus for decrease; enter Estimated Savings/Cost as plus for savings and minus for costs.