

APD ALERT

Reporting Requirements for Fiscal Year 2005

Federal Procurement Data System –

Next Generation (FPDS-NG)



This APD ALERT serves as a reminder that all procurement actions greater than \$2,500 must be entered into the Federal Procurement Data System – Next Generation (FPDS-NG). This APD ALERT impacts warranted non-procurement personnel as well as procurement personnel.

Beginning October 1, 2004, all procurement actions over \$2,500 and modifications to those transactions regardless of dollar value shall be entered in FPDS-NG by individual contract action report. The National Finance Center will no longer submit data to FPDS-NG using the Summary of Contract Action Report (\$25,000 or less), SF-281. This also includes purchase card transactions over \$2,500. Refer to USDA AGAR Advisory 57 and APD Alert 2003-10 for the document numbering format requirements to enter actions in FPDS-NG.

If your office needs additional FPDS-NG User ID's and passwords to enter your procurement transactions, please provide the information from APD Alert 2004-01 to Angelia Fleming Loggie. Remember, it is a security violation to share User ID's and passwords with co-workers.

If you have any questions regarding FPDS-NG please contact Angelia Fleming Loggie on 301-504-1730, or via e-mail at aloggie@ars.usda.gov.

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