

3

Export Program
Manual

General Procedures

Attachment Sheets and Continuation Sheets

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Attachment Sheets for PPQ Form 577 or 579

Use PPQ Form 576, Attachment Sheet for Phytosanitary Certificate or Phytosanitary Certificate for Reexport when there is insufficient space on PPQ Form 577 or PPQ Form 579. Follow these steps:

1. In the block of the certificate, ENTER “See attachment.”
2. Fill out PPQ Form 576. This form and instructions for filling it out are in [Appendix K](#), beginning on [page-K-1-16](#).

A fillable copy of this form and instructions can also be downloaded at <http://www.aphis.usda.gov/ppq/pim/exports/ppq576.pdf>.

3. Review the listed information for accuracy.
4. Record an additional declaration on the certificate that refers to the attachment (see below an example of an additional declaration for Block 9).

EXAMPLE

See attached PPQ Form 576 numbered FPC 1234567 for a list of produce names and quantity declared.

5. Include the original PPQ Form 576 with the original certificate. Include a copy of the attachment sheet(s) with each copy of the certificate.



PPQ Form 576 Attachment Sheet can only be used with a Phytosanitary Certificate (PPQ 577) or Phytosanitary Certificate for Reexport (PPQ 579).

When all the required information **does not** fit on a PPQ 577 or PPQ 579, use PPQ 576.

PCIT generates additional pages as necessary and **does not** generate a PPQ 576.

Continuation Sheets for PPQ Form 578

When there is insufficient space on a PPQ Form 578, Export Certificate, Processed Plant Products, do the following:

1. In the block of the certificate, ENTER “See attachment.”
2. List the information on a separate sheet of plain paper without letterhead, unless required by the importing country as specified in the export summary. **Never** use letterhead **other than** PPQ letterhead.
3. Indicate the name and number of the certificate, if applicable, and the issuance date at the top of each continuation sheet.
4. Review the listed information for accuracy.
5. Sign each continuation sheet.
6. Include the original continuation sheet(s) with the original certificate. Include a copy of the continuation sheet(s) with each copy of the certificate.