

**2008 National CSFP Association Conference
Program History, Legislation & Caseload Allocations
Food and Nutrition Service (FNS)
Training Handout**

Trainer

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History & Legislation

- In Fiscal Year (FY) 1969, a “supplemental food program” for pregnant and breastfeeding woman and infants initiated with limited availability. The program started in 11 locations:

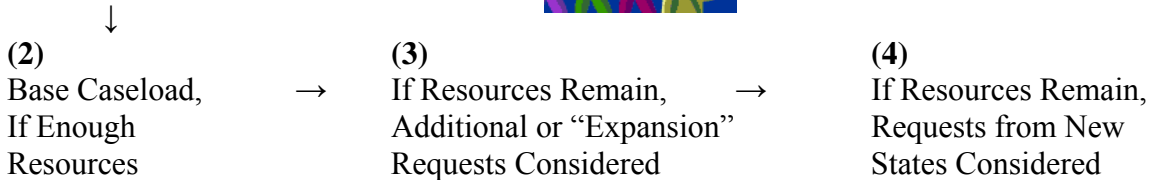
New Orleans, Louisiana	District of Columbia
Memphis-Shelby, Tennessee	Memphis/Map South, Tennessee
Dyer County, Tennessee	San Francisco, California
Conejos County, Colorado	Denver, Colorado
Des Moines, Iowa	Weld County, Colorado
Pine Ridge Reservation	

- The Agriculture and Consumer Protection Act of 1973 authorized larger pool of funds.
- In 1977, legislation designated this program as the “Commodity Supplemental Food Program,” or the CSFP, and provided that administrative funds be made available to State and local agencies to administer the program, and provide nutrition education.
- From 1981 to 1983, three elderly pilot projects started. Where?
 1. Detroit, Michigan
 2. Des Moines, Iowa
 3. New Orleans, Louisiana
- The Food Security Act of 1985 allowed the elderly to be served at local sites already serving women, infants, and children (w-i-c) if all eligible w-i-c are served.
- The Farm Security and Rural Investment Act of 2002 (Farm Bill) established an administrative grant per assigned caseload slot for the CSFP; and provided States a specific amount of administrative funds to support each caseload slot assigned. This grant is adjusted each year for inflation.

The CSFP is currently authorized under what legislation?
Section 4(a) of the Agriculture and Consumer Protection Act of 1973

Caseload Allocations Overview
7 CFR 247.21

(1)
FNS Assesses
Resources Available,
Anticipated Costs, Etc.



Base Caseload
7 CFR 247.21(a)(1)

For currently participating States with two or more years in the program, base caseload is equal to the *highest* of (not to exceed prior year caseload):

- (a) Average monthly participation for the previous FY (October through September); or
- (b) Average monthly participation for the final quarter of the previous FY; or
- (c) In certain *limited* circumstances, participation for the month of September only of the previous FY.

What “*limited*” circumstances?

- (1) Full-year appropriation for the previous FY enacted on or after February 15; **and**
- (2) In previous caseload cycle, State agency received additional caseload equal to or greater than 10 percent of base caseload; **and**
- (3) October participation in current FY equal to or greater than 95 percent of September participation in the previous FY.

If Congress funds the program in 2009, can any State use participation for the month of September only?

If Congress funds the program in 2009, no State can use participation for the month of September only.

Why?

- (1) The full-year appropriation for FY 2008 was enacted on December 26, well before February 15; and
- (2) In the 2008 caseload cycle, no State agency received additional caseload.

Eligibility for Additional Caseload

7 CFR 247.21(a)(2)

A currently participating CSFP State with two or more years in the program qualifies to receive additional caseload if it achieved a participation level equal to or greater than 95 percent of assigned caseload for the previous caseload cycle, based on the highest of the available participation periods cited above.

For 2009, assuming Congress funds the program and for the same reason cited above, only the higher of previous FY participation or final quarter previous FY participation ((a) and (b) above under base caseload calculations) will be used to determine eligibility for additional caseload.

- All requests for additional caseload from eligible States must be submitted to the Regional Office by November 5 each year.
- Each State's additional caseload request is over and above its calculated base caseload, *not* previous year's total caseload. (Base caseload calculation will never exceed previous year's total caseload assignment).
- If requesting additional caseload, a State should request an amount that it can effectively and efficiently utilize.

What should be included in your State's additional caseload request?

- (1) Calculated base caseload;
- (2) The number of additional caseload slots requested, broken down by w-i-c and elderly; and
- (3) Other information provided in support of the caseload request.

New State Caseload Requests

7 CFR 247.21(a)(3)

- New State Plans due to Regional Office by August 15. Once approved, State Plan considered permanent, with amendments submitted as needed or at FNS request. See 7 CFR 247.6.
- A new State must have an approved State Plan before its caseload request (contained in the State Plan) can be considered. Approval of State Plan does not constitute approval of caseload.
- If sufficient resources exist after allocating caseload for all currently participating States, new State caseload requests are considered.

Final Caseload Allocations
7 CFR 247.21

- Assuming sufficient resources, base caseload is allocated.
- If resources remain, FNS HQ determines the amount of total additional caseload available, if any. FNS assigns additional caseload to those States most likely to utilize it, based on the following factors:
 1. Participation by w-i-c and elderly in the previous FY;
 2. Percentage of caseload utilized by the State in the previous FY;
 3. Program participation trends in the State in previous FYs; and
 4. Other information provided by the State agency in support of the caseload request.
- If resources still remain, new State caseload requests are considered.

State Agency Caseload Checklist

- Monthly:** State agency to ensure timely and accurate submission of FNS-153 participation data. Due 30 days after the reporting period. Financial data due quarterly. See § 247.29(b)(2).
- Monthly:** Monitor year-to-date average monthly participation against assigned caseload and advise local agencies as needed.
- August 15:** New State Plans due to Regional Office, including new State caseload requests. Once approved, State Plan considered permanent, with amendments submitted as needed or at FNS request. See § 247.6(a).
- Early October:** As a courtesy to FNS and to the extent possible, please submit final FNS-153 participation data for previous FY (ending September 30). Check to ensure accuracy prior to submittal.
- November 5:** Additional caseload requests, including any justifications, due to the Regional Office.