

**2007 CSREES ADMINISTRATIVE OFFICERS' CONFERENCE HOSTED BY WASHINGTON STATE UNIVERSITY**

	New Attendees	Human Resources	Financial	Grant	Administration	Special Interests	Planning & Evaluation
Sunday 4/22/2007							
2:00 - 9:00	Registration						
6:00 - 8:00	Reception						
Monday 4/23/2007							
7:00 - 8:00	Breakfast						
8:30 - 9:45	General Session						
9:45 - 10:00	Break						
10:00 - 11:30	Keynote Speaker						
11:30 - 1:00	Lunch on Your Own						
	Session #1	Session #2	Session #3	Session #4	Session #5	Session #6	Session #7
1:00 - 2:15	CSREES Orientation I	Succession Planning	Advanced Topics on Formula Fund Administration	eGrants Update (R)	Future of Formula Funds	Alternative Revenue Generation	Plan of Work 2007 Annual Report Requirements
2:15 - 2:45	Break						
	Session #8	Session #9	Session #10	Session #11	Session #12	Session #13	Session #14
2:45 - 4:00	CSREES Orientation II	Conflict Resolution in "Native America"	One Solution / CIS Update (R)	Subcontract Monitoring	Marketing and Advocacy and CARET	4-H Updates Examples in Collaboration	Best Practices for State Plans of Work
4:00 - 5:00	Regional Meetings (including 1862, 1890, 1994, HSI and Territories)						
		North East	Southern	North Central	Western		

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Tuesday 4/24/2007							
7:00 - 8:00	Breakfast						
	Session #15	Session #16	Session #17	Session #18	Session #19	Session #20	Session #21
8:30 - 9:45	CSREES Award Basics	Civil Rights - Internal Reviews	CSREES Grants Policy Update (R)	Federal Audits & IPIA Reviews	Data Security/Privacy (Including FACTA)	1994 Issues (FALCON Report)	Patterns and Directions Found in the FY 2007 - 2011 Plan of Work
9:45 - 10:15	Break						
	Session #22	Session #23	Session #24	Session #25	Session #26	Session #27	Session #28
10:15 - 11:30	Formula Funds 101	"Coaching" the Human Resource	Preparing for an Audit	ABC'S of Subcontracts	Measuring Success of Integrated Programs	1890 Facilities Administrative Requirements and Capacity Building	How CSREES Uses Your Reporting
11:30 - 1:00	Lunch on Your Own						
	Session #29	Session #30	Session #31	Session #32	Session #33	Session #34	Session #35
1:00 - 2:15	Financial Reporting 101	Performance Evaluations (FADS, TADS, SADS)	Lessons Learned: 1994 OIG Audit	What's New with Competitive Programs?	Improving Communication Skills - Catalytic Communication	1890 EFNEP	Performance Measures, Outcomes and Impacts
2:15 - 2:45	Break						
	Session #36	Session #37	Session #38	Session #39	Session #40	Session #41	Session #42
2:45 - 4:00	DHHS - Payment Management System Smartlink	Ethics in the Workplace	CSREES Grants Policy Update (R)	CSREES Awards Management Branch Update (R)	Modeling for Diversity: The Change Agent States	1890 Matching	Developing Consensus on Common Models and Standard Sets of Indicators: FCS and 4 H Experiences as Exemplars

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4:00 - 5:00	Regional Meetings for 1890'S, 1994 AND TERRITORIES						
		1890	1994	Territories			
Wednesday 4/25/2007							
7:00 - 8:00	Breakfast						
	Session #43	Session #44	Session #45	Session #46	Session #47	Session #48	
8:30 - 9:45	Cost Principles for Grants, Contracts, and Other Agreements	Solving the Puzzle of Team Effectiveness	Effort Verification Reporting	eGrants Update (R)	Risk Management & Safety (Disaster Preparedness)	1994 Institution Award Processing	
9:45 - 10:15	Break						
	Session #49	Session #50	Session #51	Session #52	Session #53	Session #54	
10:15 - 11:30	CSREES Web Site: Make it Work for You (R)	HR Legal Issues (Fair Labor Standards Act - FLSA)	State Budget Issues and Techniques	Cost Sharing (Including FSNE)	Administrative Manual Update (R)	Successful Collaborations Among 1862s, 1890s and 1994s	
11:30 - 1:00	Lunch on Your Own						
	Session #55	Session #56	Session #57	Session #58	Session #59	Session #60	
1:00 - 2:15	Basic Former Schedule A Federal Appointment Benefits and Federal Benefit Update	Respect in the Workplace	Advanced Financial Reporting	CSREES Web Site: Make it Work for You (Repeat)	Administrative Manual Update (R)	One Solution / CIS Update (R)	
2:15 - 4:00	Break and Meet USDA						
5:00 - 8:00	Dinner and Cruise						

	New Attendees	Human Resources	Financial	Grant	Administration	Special Interests	Planning & Evaluation
Thursday 4/26/2007							
6:30 - 8:00	Breakfast						
8:15 - 9:30	Capstone Speaker						
9:30 - 10:00	Break						
	With Diversity	With Diversity	Session #61	Session #62	With Diversity	With Diversity	With Diversity
10:00 - 11:30	Can't Change What We Can't Talk About	Personal Leadership: Making a World of Difference (Part 1)	Results of Pilot Demo on McIntire/Stennis and FY08 Electronic Formula Processing	CSREES Awards Management Branch Update (R)	Moving from Compliance to Transformation: Developing a Comprehensive Diversity Plan to Foster a Thriving Organizational Environment for Diversity and Inclusion	Building and Sustaining Partnerships Across Difference Part 1	The Use of Multiple Approaches to Bring About Systemic Change in Reaching Underserved Audiences