

<b>PART I - A</b>
-------------------

<b>PART I: SUMMARY INFORMATION AND JUSTIFICATION</b>
<i>In Part I, complete Sections A, B, C, and D for all capital assets (IT and non-IT). Complete Sections E and F for IT capital assets.</i>
<i>OMB Text Limitations - SHORT ANSWER(250 Characters), MEDIUM ANSWER(500 Characters) and LONG ANSWER(2500 Characters)</i>

<b>Section A: Overview (All Capital Assets)</b>
---

<i>I.A.1) Date of Submission (mm/dd/yyyy)</i>
---

Sep 10, 2007
--------------

<i>I.A.2) Agency</i>
----------------------

029 - Department of Veterans Affairs
--------------------------------------

<i>I.A.3) Bureau</i>
----------------------

00 - Agency Wide Initiatives
------------------------------

<i>I.A.4) Name of this Investment:(SHORT ANSWER)</i>
--

USA Staffing-2009
-------------------

<i>I.A.5) Unique Project(Investment) Identifier: Update the UPI using the Exhibit 53 tab.</i>
---

029-00-01-19-01-1336-00
-------------------------

<i>I.A.6) What kind of investment will this be in FY2009? (Please NOTE: Investments moving to O&amp;M in FY2009, with Planning/Acquisition activities prior to FY2009 should not select O&amp;M. These investments should indicate their current status.)</i>
---

Operations and Maintenance
----------------------------

<i>I.A.7) What was the first budget year this investment was submitted to OMB?</i>
--

FY2009
--------

<i>I.A.8) Provide a brief summary and justification for this investment, including a brief description of how this closes in part or in whole an identified agency performance gap: (LONG ANSWER)</i>
---

Under VA's strategic plan and enabling goals to recruit, develop, and retain a competent workforce (Objective E.1), and to improve business processes related to human resources (HR) (Objective E.4), VA needs to more effectively recruit the highest quality candidates for positions throughout the Department. To address these needs, VA has committed to Department-wide implementation of USA Staffing, an Office of Personnel Management integrated software product that automates the recruitment, assessment, referral of well-qualified candidates, and the applicant notification processes. USA Staffing meets Federal E-government initiatives, and supports the President's Management Agenda. This internet-accessible software maximizes performance in the area of automated Federal recruiting and placement, and provides a solution to VA's current resource-intensive, manual processes. An E-Gov project office is being developed within VA's Office of Enterprise Development's (OED), Program Executive Office for Development. The Program Executive Officer will assign a certified, fully qualified project manager to assist with USA Staffing implementation.

The increased use of USA Staffing will enhance productivity of HR staff, improve efficiency of antiquated processes, and provide better workload management. USA Staffing fully addresses veterans' preference requirements and increases VA's ability to hire veterans' preference eligibles, and other well-qualified candidates. Over the past few years, VA has been involved in an initiative for deployment of an automated staffing function. Recently obligated centralized funding will enable VA to realize full deployment. VA currently has 14 HR offices using this software, and many others are desperate to obtain it. VA finds it increasingly difficult to recruit and retain the best HR professionals, since VA's lack of Department-wide HR automation puts VA at a disadvantage in comparison to other automated agencies.

VA must meet the gold standard of excellence in patient care, veterans' benefits, memorial affairs, and customer satisfaction. In order to achieve its mission, VA must be able to acquire and retain a talented and motivated workforce. USA Staffing encompasses the technological solutions to meet the Department's immediate and long-term staffing needs, improve the effectiveness of its HR professionals, and provide better customer service through streamlined mechanisms.

<i>I.A.9) Did the Agency's Executive/Investment Committee approve this request?</i>
---

Yes
-----

<i>I.A.9.a) If "yes," what was the date of this approval?</i>
---

Jun 28, 2007

I.A.10) Did the Project Manager review this Exhibit?

Yes

I.A.11) Project Managers Contact Information

	<b>Project Managers Names (SHORT ANSWER)</b>	<b>PM Phone</b>	<b>E-mail (SHORT ANSWER)</b>
<b>Primary in-house</b>	Ophelia A. Williams	202-273-4966	ophelia.williams@va.gov

I.A.11.a) What is the current FAC-P/PM certification level of the project/program manager?

DAWIA-Level-1

I.A.12) Has the agency developed and/or promoted cost effective, energy-efficient and environmentally sustainable techniques or practices for this project.

Yes

I.A.12.a) Will this investment include electronic assets (including computers)?

Yes

I.A.12.b) Is this investment for construction or retrofit of a federal building or facility? (Answer applicable to non-IT assets only)

No

I.A.12.b.1) If "yes," is an ESPC or UESC being used to help fund this investment?

I.A.12.b.2) If "yes," will this investment meet sustainable design principles?

I.A.12.b.3) If "yes," is it designed to be 30% more energy efficient than relevant code? (Answer applicable to non-IT assets only)

I.A.13) Does this investment directly support one of the PMA initiatives?

Yes

I.A.13.a) If "yes," check all that apply:

	<b>PMA Initiatives for XML Submission</b>	<b>PMA Initiatives</b>
Yes	Human Capital	- Human Capital
		- Budget Performance Integration
		- Financial Performance
Yes	Expanded E-Government	- Expanded E-Government
		- Competitive Sourcing
		- Faith Based and Community
		- Real Property Asset Management
		- Eliminating Improper Payments
		- Privatization of Military Housing
		- Research & Development Investment Criteria
		- Housing & Urban Development Management & Performance
		- Broadening Health Insurance Coverage through State Initiatives

		- "Right Sized" Overseas Presence
		- Coordination of VA & DoD Programs and Systems

I.A. 13.b) Briefly and specifically describe for each selected how this asset directly supports the identified initiative(s)? (e.g. If E-Gov is selected, is it an approved shared service provider or the managing partner?)(MEDIUM ANSWER)

OPM developed USA Staffing as part of its mission to provide Federal agencies with relevant, cost-effective, reimbursable human capital products and services needed to build a high-quality workforce. In the PMA Proud To Be Goals for July 1, 2009, VA reported several initiatives for its Strategic Management of Human Capital, to include the increased use of USA Staffing. This project will contribute toward VA's goal of the "Transformation of HR", and alignment with the HRLoB initiative.

I.A. 14) Does this investment support a program assessed using the Program Assessment Rating Tool (PART)? (For more information about the PART, visit [www.whitehouse.gov/omb/part](http://www.whitehouse.gov/omb/part).)

No

I.A. 14.a) If "yes," does this investment address a weakness found during a PART review?

I.A. 14.b) If "yes," what is the name of the PARTed program? (SHORT ANSWER)

I.A. 14.c) If "yes," what rating did the PART receive?

I.A. 15) Is this investment information technology? (See section 53.8 for definition)

Yes

I.A. 16) What is the level of the IT Project? (per CIO Council PM Guidance)

Level 2

I.A. 17) What project management qualifications does the Project Manager have? (per CIO Council PM Guidance)

Qualification Status	Qualification Status for XML Submission	Description
3	(3) Project manager assigned to investment, but does not meet requirements	(1) - Project manager has been validated as qualified for this investment.
		(2) - Project manager qualification is under review for this investment.
		(3) - Project manager assigned to investment, but does not meet requirements.
		(4) - Project manager assigned but qualification status review has not yet started.
		(5) - No Project manager has yet been assigned to this investment.

I.A. 18) Is this investment or any project(s) within this investment identified as "high risk" on the Q4-FY 2007 agency high risk report (per OMB Memorandum M-05-23)

No

I.A. 19) Is this project (investment) a Financial Management System? (see section 53.3 for definition)

No

I.A. 19.a) If so, does this project (investment) address a FFIA (Federal Financial Managers Integrity Act) compliance area?

I.A. 19.a.1) If yes, which compliance area?

I.A. 19.a.2) If "no," what does it address? (MEDIUM ANSWER)

I.A.19.b) If "yes," please identify the system name(s) and system acronym(s) as reported in the most recent financial systems inventory update required by Circular A-11 section 52 (LONG ANSWER)

I.A.20) What is the percentage breakout for the total FY2008 funding request for the following? (This should total 100%)

Percentage of Total Investment	
% Hardware	
% Software	
% Services	
% Others	

I.A.21) If this project produces information dissemination products for the public, are these products published to the Internet in conformance with OMB Memorandum 05-04 and included in your agency inventory, schedules and priorities?

NA

I.A.22) Contact information of individual responsible for privacy related questions:

Contact Name: (SHORT ANSWER)	Chi Yu
Phone Number:	(202) 565-8928
Title: (SHORT ANSWER)	IT Specialist
E-mail: (SHORT ANSWER)	Chi.yu@va.gov

I.A.23) Are the records produced by this investment appropriately scheduled with the National Archives and Records Administration's approval?

Yes

I.A.24) Does this investment directly support one of the GAO High Risk Areas?

No

**PART I - B**

**PART I: SUMMARY INFORMATION AND JUSTIFICATION**

*In Part I, complete Sections A, B, C, and D for all capital assets (IT and non-IT). Complete Sections E and F for IT capital assets.*

*OMB Text Limitations - SHORT ANSWER(250 Characters), MEDIUM ANSWER(500 Characters) and LONG ANSWER(2500 Characters)*

**Section B: Summary of Funding (All Capital Assets)**

*I.B.1) FILL IN TABLE IN CURRENT VALUES (in millions)*

*(Estimates for BY+1 and beyond are for planning purposes only and do not represent budget decisions)*

*Provide the total estimated life-cycle cost for this investment by completing the following table. All amounts represent budget authority in millions, and are rounded to three decimal places. Federal personnel costs should be included only in the row designated "Government FTE Cost," and should be EXCLUDED from the amounts shown for "Planning," "Full Acquisition," and "Operation/Maintenance." The total estimated annual cost of the investment is the sum of costs for "Planning," "Full Acquisition," and "Operation/Maintenance." For Federal buildings and facilities, life-cycle costs should include long term energy, environmental, decommissioning, and/or restoration costs. The costs associated with the entire life-cycle of the investment should be included in this report.*

<b>Category of Funds</b>	<b>PY-1 and Earlier</b>	<b>PY 2007</b>	<b>CY 2008</b>	<b>BY 2009</b>
<b>Planning</b>				
<b>Budgetary Resources</b>	0.000	0.000	0.000	0.000
<b>Acquisition</b>				
<b>Budgetary Resources</b>	0.000	0.000	0.000	0.000
<b>Total, Sum of Stages</b>				
<b>Total, Resources (Plan &amp; Acq)</b>	0.000	0.000	0.000	0.000
<b>Operations &amp; Maintenance</b>				
<b>Budgetary Resources</b>	0.000	0.000	3.000	4.893
<b>Total, All Stages Resources</b>	0.000	0.000	3.000	4.893
<b>Government FTE Costs</b>	0.000	0.000	0.232	0.236
<b>Govt. FTE Numbers</b>	0	0	2	2
<b>Total, All Stages Resources + FTE</b>	0.000	0.000	3.232	5.129

*Government FTE Costs SHOULD NOT be INCLUDED as part of the TOTAL, All Stages Resources represented.*

*Note: 1) For the cross-agency investments, this table should include all funding (both managing partner and partner agencies). 2) Total, All Stages Resources should equal Total, All Stages Outlays.*

*I.B.2) Will this project require the agency to hire additional FTE's?*

Yes

*I.B.2.a) If Yes, How many and in what year? (MEDIUM ANSWER)*

2 in FY 2008. The FTE costs will not be paid via OI&T funding.

*I.B.3) If the summary of spending has changed from the FY2007 President's budget request, briefly explain those changes. (LONG ANSWER)*

--

**PART I - C**

**PART I: SUMMARY INFORMATION AND JUSTIFICATION**

*In Part I, complete Sections A, B, C, and D for all capital assets (IT and non-IT). Complete Sections E and F for IT capital assets.*

*OMB Text Limitations - SHORT ANSWER(250 Characters), MEDIUM ANSWER(500 Characters) and LONG ANSWER(2500 Characters)*

**Section C: Acquisition/Contract Strategy (All Capital Assets)**

*I.C.1) If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why? (LONG ANSWER)*

This contract is for outsourced development work, the contract is not high-risk, and the benefits do not exceed the cost to VA. As such, the contractor is not required to have an EVMS per VA Directive 6061. However, as this contract supports a major IT development effort, the contractor will support VA's EVMS by providing the necessary schedule, and cost performance information.

*I.C.2) Do the contracts ensure Section 508 compliance?*

Yes

*I.C.2.a) If the Contracts WILL NOT ensure Section 508 Compliance, explain why:*

*I.C.3) Is there an acquisition plan which has been approved in accordance with agency requirements?*

No

*I.C.3.a) If "yes," what is the date?*

*I.C.3.b) If "no," will an acquisition plan be developed?*

No

*I.C.3.b.1) If "no," briefly explain why: (MEDIUM ANSWER)*

OPM and VA developed an internal acquisition plan which includes a 17-page proposal for VA, dated 4/06/07, and a Memorandum of Agreement (MOA) signed by VA's OI&T, dated 6/08/07. The internal acquisition plan is very detailed in terms of the scope and statement of work agreed upon by both OPM and VA. Since the MOA received VA's OI&T approval, we believe it meets the agency requirements for a formal acquisition plan.

**PART I - D**

**PART I: SUMMARY INFORMATION AND JUSTIFICATION**

*In Part I, complete Sections A, B, C, and D for all capital assets (IT and non-IT). Complete Sections E and F for IT capital assets.*

*OMB Text Limitations - SHORT ANSWER(250 Characters), MEDIUM ANSWER(500 Characters) and LONG ANSWER(2500 Characters)*

**Section D: Performance Information (All Capital Assets)**

*I.D.1) In order to successfully address this area of the exhibit 300, performance goals must be provided for the agency and be linked to the annual performance plan. The investment must discuss the agency's mission and strategic goals, and performance measures must be provided. These goals need to map to the gap in the agency's strategic goals and objectives that this investment is designed to fill. They are the internal and external performance benefits this investment is expected to deliver to the agency (e.g., improve efficiency by 60%, increase citizen participation by 300% a year to achieve an overall citizen participation rate of 75% by FY 2xxx, etc.). The goals must be clearly measurable investment outcomes, and if applicable, investment outputs. They do not include the completion date of the module, milestone, or investment, or general goals, such as, significant, better, improved that do not have a quantitative or qualitative measure.*

*For Existing IT projects that have previously submitted Exhibit 300s:*

*--> If you completed Table 1 last year, please use Table 1 to report for fiscal year 2005 and Table 2 for fiscal years 2006 through at least 2009.*

*--> If you completed only Table 2 last year, please use Table 2 to report for fiscal years 2006 through at least 2009.*

*For projects that are submitting Exhibit 300s for the first time:*

*--> Use Table 2.*

*--> Report on Performance Measures for at least two years, i.e., FY 2008 and 2009, FY 2009 and 2010.*

*--> If the project will have data for 2007 that you wish to include, add extra lines in Table 2 and complete all information in this single table.*

*--> At least one performance goal should be met by BY+1.*

**PERFORMANCE INFORMATION TABLE 2:**

*Please use Table 2 and the FEA Performance Reference Model (PRM) to identify the performance information pertaining to this major IT Investment. Map all Measurement Indicators to the corresponding "Measurement Area" and "Measurement Grouping" identified in the PRM. There should be at least one Measurement Indicator for at least four different Measurement Areas (for each fiscal year).*

<b>Fiscal Year</b>	<b>Strategic Goal(s) Supported</b>	<b>Measurement Area</b>	<b>Measurement Grouping</b>	<b>Measurement Indicator</b>	<b>Baseline</b>	<b>Planned Improvements to the Baseline</b>	<b>Actual Results</b>
2007	Ensure Smooth Transition	Mission and Business Results	Human Resources Development	64 user licenses in VA; Assist HR Staff with automation	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices currently using USA Staffing
2007	Ensure Smooth Transition	Processes and Activities	Productivity	Transition from manual recruitment process to automated	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices currently using
2008	Ensure Smooth Transition	Mission and Business Results	Human Resources Development	Add 206 new user licenses in VA	9% of VA HR Offices using USA Staffing software	20% of VA HR Offices using USA Staffing software	64 current VA users
2008	Ensure Smooth Transition	Processes and Activities	Productivity	Increased ability to acquire staff quicker	10% of VA HR Offices accepting applications online	30% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online
2009	Ensure Smooth Transition	Mission and Business Results	Human Resources Development	Add 270 new user licenses	9% of VA HR Offices using USA Staffing software	40% of VA HR Offices using USA Staffing software	64 current VA users



2009	Ensure Smooth Transition	Processes and Activities	Productivity	Increased ability to acquire staff quicker	10% of VA HR Offices accepting applications online	40% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online
2007	Ensure Smooth Transition	Customer Results	Customer Satisfaction	Reduce time to fill critical positions	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software
2007	Ensure Smooth Transition	Technology	Improvement	Standardize hiring process	10% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online
2008	Ensure Smooth Transition	Customer Results	Customer Satisfaction	Reduce time to fill critical positions	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software
2008	Ensure Smooth Transition	Technology	Improvement	Standardize hiring process	10% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online
2009	Ensure Smooth Transition	Customer Results	Customer Satisfaction	Reduce time to fill critical positions	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software	9% of VA HR Offices using USA Staffing software
2009	Ensure Smooth Transition	Technology	Improvement	Standardize hiring process	10% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online	10% of VA HR Offices accepting applications online

**PART I - F**

**PART I: SUMMARY INFORMATION AND JUSTIFICATION**

In Part I, complete Sections A, B, C, and D for all capital assets (IT and non-IT). Complete Sections E and F for IT capital assets.

OMB Text Limitations - SHORT ANSWER(250 Characters), MEDIUM ANSWER(500 Characters) and LONG ANSWER(2500 Characters)

**Section F: Enterprise Architecture (EA) (IT Capital Assets only)**

In order to successfully address this area of the business case and capital asset plan you must ensure the investment is included in the agency's EA and Capital Planning and Investment Control (CPIC) process, and is mapped to and supports the FEA. You must also ensure the business case demonstrates the relationship between the investment and the business, performance, data, services, application, and technology layers of the agency's EA.

I.F.1) Is this investment included in your agency's target enterprise architecture?

Yes

I.F.1.a) If "no," please explain why? (LONG ANSWER)

I.F.2) Is this investment included in the agency's EA Transition Strategy?

Yes

I.F.2.a) If "yes," provide the investment name as identified in the Transition Strategy provided in the agency's most recent annual EA Assessment. (MEDIUM ANSWER)

This is a new portfolio assessment. It is not in the previous assessment, but will be included and published in the next assessment to be released. This software is used by several federal agencies as a HR management solution.

I.F.2.b) If "no," please explain why? (LONG ANSWER)

I.F.3) Is this investment identified in a completed (contains a target architecture) and approved segment architecture?

No

I.F.3.a) If "yes," provide the name of the segment architecture as provided in the agency's most recent annual EA Assessment.(MEDIUM ANSWER)

**I.F.3) FEA SERVICE REFERENCE MODEL:**

I.F.3) Identify the service components funded by this major IT investment (e.g., knowledge management, content management, customer relationship management, etc.). Provide this information in the format of the following table. For detailed guidance regarding components, please refer to <http://www.whitehouse.gov/omb/egov/>.

**SERVICE COMPONENT TABLE:**

	Agency Component Name(SHORT ANSWER)	Agency Component Description (MEDIUM ANSWER)	FEA SRM Service Type	FEA SRM Component (a*)	FEA Service Component Reused : Component Name (b*)	FEA Service Component Reused : UPI (b*)	Internal or External Reuse? (c*)	BY Funding Percentage (d*)
1	USA Staffing-2009	Off-the-shelf E-gov solution	Human Resources	Personnel Administration	Recruiting		External	

NOTE:

(a\*) - Use existing SRM Components or identify as "NEW". A "NEW" component is one not already identified as a service component in the FEA SRM.

(b\*) - A reused component is one being funded by another investment, but being used by this investment. Rather than answer yes or no, identify the reused service component funded by the other investment and identify the other investment using the Unique Project Identifier (UPI) code from the OMB Ex 300 or Ex 53 submission.

(c\*) - 'Internal' reuse is within an agency. For example, one agency within a department is reusing a service component provided by another agency within the same department. 'External' reuse is one agency within a department reusing a service component provided by another agency in another department. A good example of this is an E-Gov initiative service being reused by multiple organizations across the federal government.

(d\*) - Please provide the percentage of the BY requested funding amount used for each service component listed in the table. If external, provide the funding level transferred to another agency to pay for the service.

**I.F.4) FEA TECHNICAL REFERENCE MODEL:**

I.F.4) To demonstrate how this major IT investment aligns with Reference Model (TRM), please list the Service Areas, Service Specifications supporting this IT investment.

**TECHNICAL REFERENCE MODEL TABLE:**

	<b>FEA SRM Component (a*)</b>	<b>FEA TRM Service Area</b>	<b>FEA TRM Service Category</b>	<b>FEA TRM Service Standard</b>
<b>1</b>	Personnel Administration	Service Access and Delivery	Access Channels	Web Browser

NOTE:

(a\*) - Service Components identified in the previous question(I.F.3) should be entered in this column. Please enter multiple rows for FEA SRM Components supported by multiple TRM Service Specifications

(b\*) - In the Service Specification field, Agencies should provide information on the specified technical standard or vendor product mapped to the FEA TRM Service Standard, including model or version numbers, as appropriate.

I.F.5) Will the application leverage existing components and/or applications across the Government (i.e., FirstGov, Pay.Gov, etc)?

Yes

I.F.5.a) If "yes," please describe. (LONG ANSWER)

In support of federal agencies' efforts to comply with the goals of the Recruitment One-Stop E-Gov Initiative, USA Staffing system is fully integrated with www.USAJOBS.gov. Job announcements are posted directly to the USAJOBS announcement queue and appear at midnight to job applicants on the opening date in a standard format. The USAJOBS (Recruitment One-Stop) initiative has graduated and been absorbed by OPM's Human Resources Products and Services Division (HRPS).

I.F.6) Does this investment provide the public with access to a government automated information system?

I.F.6.a) If "yes," does customer access require specific software (e.g., a specific web browser version)?

**PART III - A**

**Part III: For "Operation and Maintenance" investments ONLY (Steady State)**

Part III should be completed only for investments identified as "Operation and Maintenance" (Steady State) in response to Question 6 in Part I, Section A above.

OMB Text Limitations - SHORT ANSWER(250 Characters), MEDIUM ANSWER(500 Characters) and LONG ANSWER(2500 Characters)

**Section A - RISK MANAGEMENT (All Capital Assets)**

In order to successfully address this issue on the business case and capital asset plan, you must have performed a risk assessment at the initial concept, included mandatory risk elements defined below and demonstrate active management of the risk throughout the life-cycle of the investment.

For all investments, both IT and non-IT, you must discuss each of the following risks and present your plans to eliminate, mitigate, or manage risk, with milestones and completion dates. If there is no risk to the investment achieving its goals from a risk category, indicate so. If there are other risks identified, include them. Risk assessments should include risk information from all stakeholders and should be performed at the initial concept stage and then monitored and controlled throughout the life-cycle of the investment. Risk assessments for all investments must include: 1) schedule ; 2) initial costs; 3) life-cycle costs; 4) technical obsolescence; 5) feasibility; 6) reliability of systems; 7) dependencies and interoperability between this investment and others; 8) surety (asset protection) considerations; 9) risk of creating a monopoly for future procurements; 10) capability of agency to manage the investment; and 11) overall risk of investment failure.

In addition, for IT investments, risk must be discussed in the following categories 12) organizational and change management; 13) business; 14) data/info; 15) technology; 16) strategic; 17) security; 18) privacy; and 19) project resources. For security risks, identify under the Description column the level of risk as high, medium, or basic. What aspect of security determines the level of risk, i.e., the need for confidentiality of information, availability of information or the system, reliability of the information or system? Under the Current Status column, list the milestones remaining to mitigate the risk.

Moreover, for each risk category with a probability of occurrence of at least medium and impact of at least medium, please indicate whether or not the costs to mitigate the risk have been incorporated into your lifecycle cost estimates in the summary of spending stages section of this Exhibit 300. If not, please also indicate why in your response.

III.A.1) Does the investment have a Risk Management Plan?

Yes

III.A.1.a) If "yes," what is the date of the plan?

Mar 14, 2007

III.A.1.b) Has the Risk Management Plan been significantly changed since last year's submission to OMB?

No

III.A.1.c) If "yes," describe any significant changes: (LONG ANSWER)

III.A.2) If there currently is no plan, will a plan be developed?

III.A.2.a) If "yes," what is the planned completion date?

III.A.2.b) If "no," what is the strategy for managing the risks? (LONG ANSWER)

**PART III - B**

**Part III: For "Operation and Maintenance" investments ONLY (Steady State)**

Part III should be completed only for investments identified as "Operation and Maintenance" (Steady State) in response to Question 6 in Part I, Section A above.

OMB Text Limitations - SHORT ANSWER(250 Characters), MEDIUM ANSWER(500 Characters) and LONG ANSWER(2500 Characters)

**III.B) Cost and Schedule Performance:**

III.B.1) Was operational analysis conducted?

No

III.B.1.a) If "yes," provide the date the analysis was completed.

III.B.2) Complete the following table to compare actual performance against the current performance baseline and to the initial performance baseline. In the Current Baseline section, for all milestones listed, you should provide both the baseline and actual completion dates (e.g., "03/23/2003"/ "04/28/2004").

Description of Milestone	Current BL Completion Date Planned	Current BL Completion Date Actual
IAA approval - 270 user licenses	Apr 11, 2008	Apr 11, 2008
Additional 270 user licenses for a total of 540 licenses	Sep 15, 2008	
Additional 260 user licenses for a total of 800 user licenses	Sep 21, 2009	