

Information Technology Visitor Laptop Policies

The garden policy requires all computers connected to our data network to have up-to-date computer virus protection. This particularly applies to visitor laptop computers. Each visitor who intends to use a personal laptop at the Garden must contact IT to have the laptop checked for anti-virus protection. Each visitor needs to call PC Help at extension 895 and ask for a visitor laptop check.

IT will also assist each visitor to determine if there is an “active or live” network connection in the area where they need to work and to provide a network cable if needed. The visitor is not allowed to disconnect network cables from Garden computers.

This policy is important for everyone. Just one infected laptop could disrupt our entire network. IT has implemented anti-virus programs that stand guard around the clock and uses an automated updating system to keep all of the Garden’s computers protected against the latest threats. But, this protection depends upon all of the computers being plugged into the network. If a computer is disconnected, it cannot be fully protected.