

## **APD ALERT**

### **Required Fields for All Actions Reported in the Federal Procurement Data System (FPDS-NG): Product Service Code (PSC), North American Industry Classification System (NAICS), and Description of Requirement**



#### **PURPOSE**

The first quarterly review of Federal Procurement Data showed that Small Business Competitiveness Demonstration (Comp Demo) Program purchases under \$25,000 are not being properly documented in FPDS-NG. The Comp Demo Program is described in the Federal Acquisition Regulations under Subpart 19.10. The Comp Demo box is automatically checked when the proper PSC and NAICS code is entered by the buyer in FPDS-NG. FPDS-NG does not require the PSC, NAICS, or Description of Requirement field to be completed for actions under \$25,000. As a result, some buyers are not providing the PSC and NAICS code in FPDS-NG for Comp Demo actions under \$25,000, thereby resulting in these actions not being properly reported in FPDS-NG.

#### **POLICY**

In response to this issue, the Head of the Contracting Activity Designee (HCAD) for the Research, Education and Economics mission area now requires the PSC, NAICS, and Description of Requirement field to be completed in FPDS-NG for all reportable actions regardless of dollar value. This policy is effective immediately and will ensure that all Comp Demo purchases are properly reported. Furthermore, it will provide additional information on reportable actions under \$25,000 to both Congress and the public via the FPDS-NG and USASpending.gov databases.

If you have any questions, please contact Angelia Fleming Loggie, Acquisition Systems Program Manager, on 301-504-1730 or via e-mail at [angelia.flemingloggjie@ars.usda.gov](mailto:angelia.flemingloggjie@ars.usda.gov).

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