

Compressing Large Rapid Watershed Assessment Files



OCT 1 2003



OCT 9 2003



compressing files demo.ppt Properties




General Security Custom Summary



compressing files demo.ppt

Type of file: Microsoft PowerPoint Presentation

Opens with:  Microsoft Office Power [Change...](#)

Location: C:\Documents and Settings\Jan.Surface.AGLO\De

Size: 6.38 MB (6,700,544 bytes)

Size on disk: 6.39 MB (6,701,056 bytes)

Created: Today, March 25, 2008, 11:37:05 AM

Modified: Today, March 25, 2008, 11:37:25 AM

Accessed: Today, March 25, 2008, 11:37:06 AM

Attributes: Read-only Hidden [Advanced...](#)

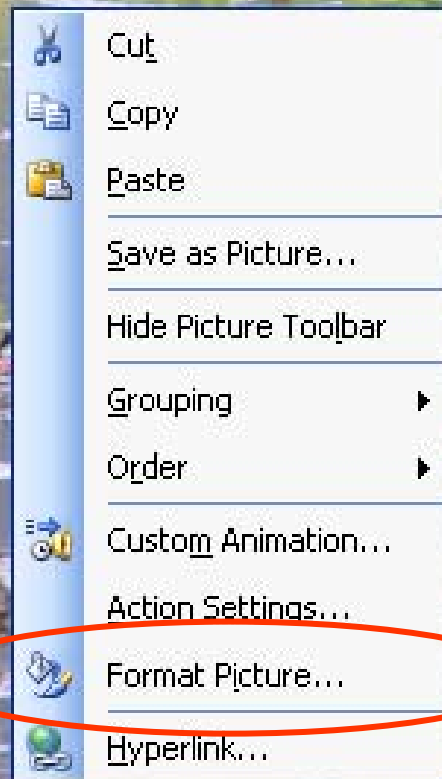
OK

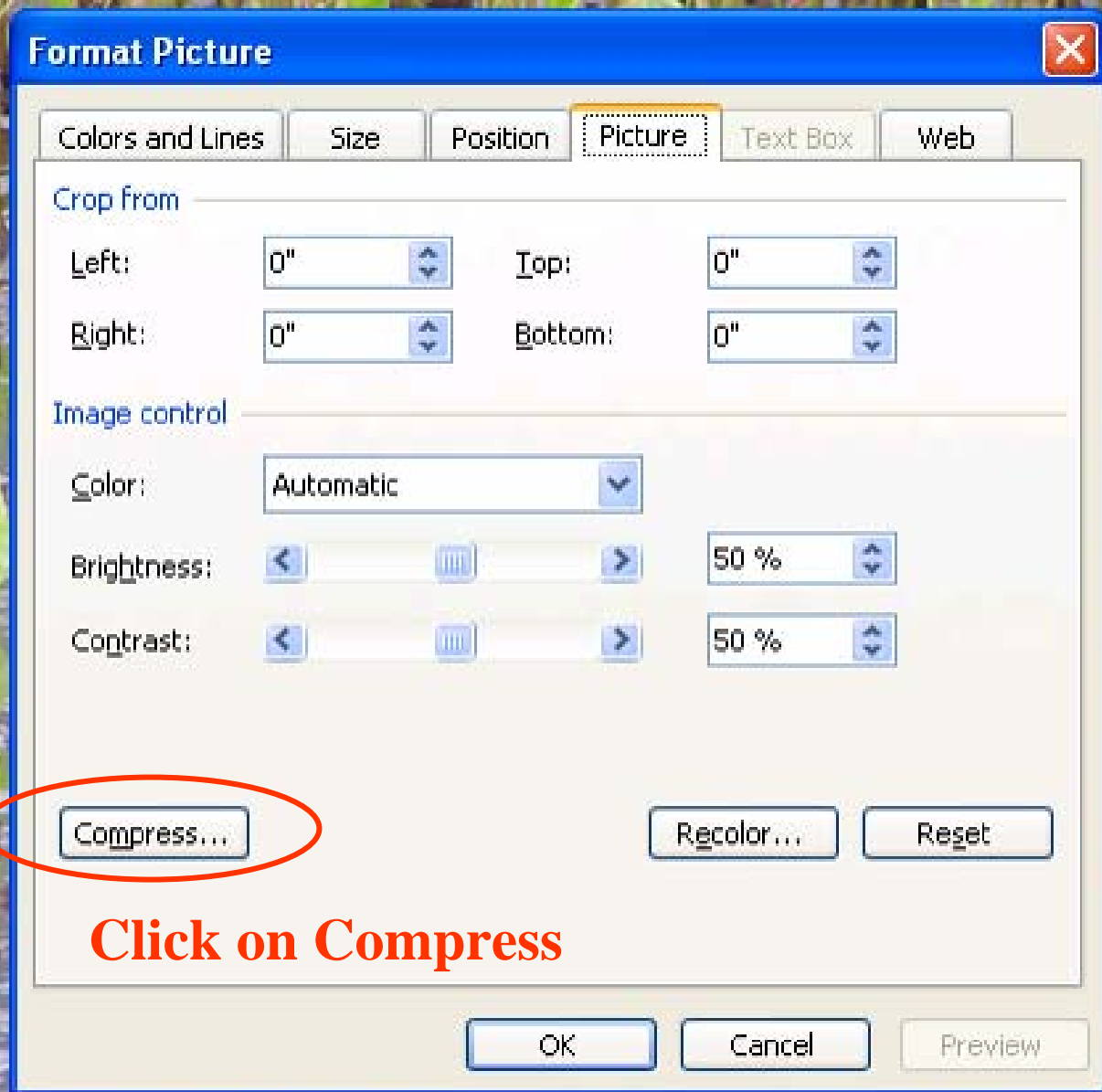
Cancel

Apply

Right Click with your mouse on any picture in the PowerPoint and the following menu will come up:

Click on Format Picture





Click on Compress

Format Picture

Colors and Lines

Size

Position

Picture

Text

Cro

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Ima

Co

Br

Co

Compress Pictures

Apply to

Selected pictures

All pictures in document

Change resolution

Web/Screen

Print

No Change

Resolution:

200

Options

Compress pictures

Delete cropped areas of pictures

OK

Cancel

OK

Cancel

Preview

Click on

1. "All pictures in document"
2. "Print" resolution
3. "OK"
4. In pop-up box click on "Apply optimization"
5. Then click on final "OK"
6. Remember to save your document

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Without compression of pictures

6.4 MB

compressing files demo compressed.ppt Proper...

General Security Custom Summary



compressing files demo compressed.ppt

Type of file: Microsoft PowerPoint Presentation

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Location: C:\Documents and Settings\Jan.Surface.AGLO\De

Size: 1.28 MB (1,344,000 bytes)

Size on disk: 1.28 MB (1,347,584 bytes)

Created: Today, March 25, 2008, 12:01:47 PM

Modified: Today, March 25, 2008, 12:02:19 PM

Accessed: Today, March 25, 2008, 12:02:19 PM

Attributes: Read-only Hidden

With compression of pictures

1.3 MB

This works for Word files too!

Save space, compress...

Thank you to Karl Mikasa (NRCS Hawaii) for showing me this trick