

GPO Directive 1215.1A

03/31/08

SUBJECT CLASSIFICATION

ISSUE DATE

Program to Eliminate Fraud, Waste, and Abuse in GPO Programs and Operations

TITLE/SUBJECT

1. **Purpose.** To advise Government Printing Office (GPO) employees of GPO's program to eliminate fraud, waste, and abuse in GPO programs and operations and assign responsibilities for implementing the program.
2. **Cancellation.** This Directive supersedes GPO Instruction 1215.1, Subject: Program to Eliminate Fraud, Waste, and Abuse in Government Printing Office Programs and Operations, dated May 12, 1992.
3. **Scope.** This Directive applies to all GPO employees.
4. **Authority.** GPO Inspector General Act of 1988, Title II, Public Law 100-504. Sections 4, 5, 6 (other than subsection (a)(7) and (8) thereof) and 7 of the Inspector General Act of 1978, Public Law 95-452, as amended (the "IG Act").
5. **Background.** The Office of Inspector General (OIG) was created by legislative mandate under the Government Printing Office Inspector General Act, 44, U.S.C. §§ 3901-3903, to provide policy direction for and to conduct, supervise, and coordinate audits, inspections, and investigations relating to GPO programs and operations. The OIG provides leadership and coordination; recommends policies designed to promote economy, efficiency, and effectiveness; and detects and prevents waste, fraud, and abuse. The Inspector General keeps the Public Printer and Congress fully and currently informed regarding administration of the GPO programs and operations as related to problems, deficiencies, OIG recommended corrective actions and the progress of those actions. This Directive is in consonance with the Public Printer's objectives.
6. **Policy.** In carrying out the provisions of this Directive, the Inspector General is authorized to investigate, audit, and inspect all matters relating to GPO programs and operations as authorized by applicable law or agency regulations. Therefore, the Inspector General is authorized to have access to all records, reports, audits, reviews, documents, papers, recommendations, or other material relating to GPO programs, activities, and operations. Full and complete cooperation is expected of every employee and must be afforded the Inspector General during the course of any investigation, audit, inspection, or other such inquiry.
7. **Responsibilities**
 - a. The Public Printer is responsible for:
 - (1) Providing policy direction and implementing GPO's program to eliminate fraud, waste, abuse, and inefficiency.

(2) Promoting economy, efficiency, and effectiveness in the administration of GPO programs and activities.

b. Department/Service/Staff/Office heads are responsible for administering their programs and activities to preclude fraud, waste, inefficiency, and abuse, and are further responsible for ensuring that their subordinates cooperate fully with the OIG.

c. The Inspector General is responsible for:

(1) Implementing and coordinating, as appropriate, policy established by the Public Printer in carrying out provisions of this Directive.

(2) Conducting investigations of possible illegal activities, malfeasance, misfeasance, nonfeasance, incidents of waste, fraud, abuse, or other activity which may reflect adversely on the public image of the GPO.

(3) Developing and implementing a GPO Office of the Inspector General (OIG) Drug/Fraud, Waste, and Abuse Telephone Hotline for the purpose of receiving and investigating GPO employee complaints and other information or allegations of wrongdoing in GPO programs and operations.

(4) Reviewing existing and proposed legislation and regulations relating to GPO programs and operations and making recommendations concerning the impact of such legislation and regulations on the economy and efficiency in the administration of programs and operations administered or financed by GPO or the prevention and detection of fraud and abuse in such programs and operations.

(5) Planning, coordinating, and conducting scheduled and unscheduled reviews, internal and contract audits, and inspections as may be required of GPO activities.

(6) Conducting reviews and assessments of GPO programs and activities to determine their compliance with laws and regulations, the adequacy of internal controls, and their vulnerability to fraud, theft, waste, and abuse.

(7) Auditing GPO's financial and operational activities, including internal controls and operating efficiencies of various GPO programs and activities.

(8) Keeping the Public Printer and Congress fully informed regarding fraud and other serious problems, abuses, and deficiencies relating to the administration of GPO programs and operations and recommending corrective action to deter or minimize occurrences of fraud, waste, theft, inefficiency, or abuse, and to report on the progress made in implementing such corrective action.

(9) Reporting to the U.S. Department of Justice whenever the Inspector General has reasonable grounds to believe there has been a violation of Federal criminal law.

(10) Maintaining liaison with the Government Accountability Office.

d. All employees are responsible for:

(1) Reporting as soon as possible to the Inspector General illegal activity, wrongdoing, waste, indication of irregularities, or violations of laws, rules, or regulations in GPO programs or activities.

(2) Reporting as soon as possible to the Inspector General any information pertaining to the use, possession, and/or distribution of illicit drugs by GPO employees.

(3) Cooperating fully with OIG investigative and/or audit personnel in investigations, audits, or reviews. Failure to fully cooperate may result in adverse personnel action up to and including removal from GPO employment.

8. **Employee Complaints**

a. Complaints or information concerning the existence of illegal drug activity or violations of laws, rules, agency regulations, mismanagement, gross waste of funds, abuse of authority, or danger to public health and safety related to GPO contracts and/or programs, may be communicated and/or submitted by any person to the Office of the Inspector General by:

(1) calling the GPO OIG Telephone Hotline on 1-800-743-7574;

(2) emailing at gpoighotline@gpo.gov;

(3) faxing at 202-512-1030; or

(4) writing to the GPO OIG at the following address:

Office of the Inspector General
Office of Investigations
P.O. Box 1790
Washington, DC 20013-1790.

b. The Inspector General shall not, after receipt of a complaint or information from an employee, disclose the identity of the employee without the consent of the employee, unless the Inspector General determines such disclosure is unavoidable during the course of the investigation.

c. Under the provisions of the Inspector General Act of 1978, as amended, it is illegal to take or threaten to take any personnel action against an employee as a reprisal for

making a complaint or disclosing information to the Inspector General, unless the complaint was made or the information disclosed with the knowledge that it was false or with willful disregard for its truth or falsity. In addition, under the Whistleblower Protection Act of 1989, as amended, any employee who has authority to take, direct others to take, recommend, or approve any personnel action, shall not, with respect to such authority, take or fail to take, or threaten to take, any personnel action against any employee as a reprisal for cooperating with or disclosing information to the Inspector General.

9. **Inquiries.** Inquiries regarding this Directive should be directed to Office of Inspector General at 202-512-0039 or via email at InspectorGeneral@gpo.gov.

10. **Effective Date.** This Directive becomes effective upon the date of issuance.

A handwritten signature in black ink, appearing to read "William H. Turri". The signature is fluid and cursive, with a prominent initial "W" and "T".

WILLIAM H. TURRI
Acting Public Printer