

NOAA – NCCOS	EMS FORM 006.02	Date issued & revised: R08-30-07; R02-25-08
		Reference: EMS 006

WASTE MANAGEMENT PROGRAM SUMMARY FORM					
Aspects: Solid Waste Special Waste Hazardous Waste Medical Waste (Misc. waste)	B. Document Control Code:		N/A		
	C. Revision Date:		2/25/2008		
	D. Program Lead:		Rick Meitzler, Jay Lewis & Joseph Bizzell Sabrina Pittillo (12/2005 to 6/2006)		
1. Introduction					
<p>NCCOS facilities dispose of a wide variety of wastes, many of which are regulated under RCRA, are harmful to the environment, and costly to dispose off. The purpose of the Waste Management Program is to comprehensively manage key waste streams (as identified by the significant aspects above) at NCCOS facilities. This summary form outlines the key components of the NCCOS Waste Management Program, including its overarching objective, annual targets, key responsibilities, and schedules. In general, NCCOS aims to establish baselines for facility key waste streams and set objectives to improve the management of these so as to minimize social, economic, and environmental impacts.</p>					
2. Five Year Objective(s):					
Manage the use of natural resources so as to support NCCOS's mission and balance society's environmental, social, and economic goals.					
3. Target	Performance Indicator	Record	Responsibility	Resource Estimate	Project Plan Location
a. Baseline NCCOS Lab core waste streams by hazard class, volume, and cost	<ul style="list-style-type: none"> Waste streams baseline completed FY 06 	Facility Waste Stream Baseline Report	Facility EMS Coordinator	¼ FTE	See below
4. Potential Impacts Resulting in Significance:					
See NCCOS Summary of Aspects and Controls (Aspect Master List)					
5. Legal and Other Requirements:					
See NOAA-maintained CAP					
6. Operational controls (see NCCOS operational controls list)					

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7. Action Plan (Schedule, Responsibilities, and Resources)				
Target	Tasks	Schedule/Date	Responsibility	Resource Allocation
a. Baseline NCCOS Lab core waste streams by hazard class, volume, and cost	1. Develop form for facilities to complete that captures the information for the chemicals baseline	01-10-06 Completed 2/2006	Sabrina Pittillo	
	2. Receive completed form back from each facility	02-01-06 Completed 3/2006	All EMS Team Members	Travel
	3. Compile data from each facility into a baseline report	03-01-06 Completed 3/2006	Sabrina Pittillo	
	4. Post baseline report on NCCOS EMS home page	04-01-06 Completed 4/2007	Sabrina Pittillo	
b. Propose an NCCOS-wide waste disposal Blanket Purchase Agreement (BPA)	1. Initiate and pilot waste BPA for Charleston and Oxford locations	October 2006 Completed 9/2006	NCCOS EMS Team	
	2. Evaluate impacts of continuing and/or expanding to NCCOS-wide BPA.	October 2007 Completed 9/2007	NCCOS EMS Team	
	3. Expand BPA contract to include Beaufort Lab.	March 2008	Rick Meitzler, Joseph Bizzell	
c. Identify Recycling Options	1. Evaluate potential recycling opportunities for NCCOS facilities.	Fourth Quarter 08	Local EMS Team	
	2. Initiate identified local recycling opportunities	Fourth Quarter 08	Local EMS Team	
	3. Report improvements of recycled materials to NCCOS EMS team	Fourth Quarter 08	Local EMS Team	
8. General Background Document(s)/Records:		Location and/or Person Responsible:		
a. NCCOS EMS Waste Record Spreadsheet				
b. National Centers for Coastal Ocean Science (NCCOS) Weekly Report - September 27, 2006		Rick Meitzler and Jay Lewis		

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<p>NCCOS Institutes Comprehensive Chemical and Biological Waste Disposal Contract to Increase Efficiency of Environmental Management Practices and Reduce Costs</p> <p>The NOAA Eastern Regional Acquisition Division recently awarded a five-year renewable blanket purchase agreement (BPA) to Pollution Control Industries, Inc. of East Chicago, Indiana for the removal of chemical and biological wastes from three National Centers for Coastal Ocean Sciences (NCCOS) laboratories in South Carolina and Maryland. The contract was initiated as an ongoing effort to promote the Environmental Management System and improve efficiency. By this agreement, participating laboratories expect to reduce costs to NCCOS, promote uniformity in waste management programs, improve waste tracking, reduce paperwork, provide more timely approval and removal of waste, eliminate the need for repetitive individual purchases, and reduce administrative costs across NOAA. The award allows additional NCCOS facilities to participate in the BPA.</p>										
<p>c. The completion of 1 year of BPA activity has shown to be beneficial to NCCOS. The BPA has increased EMS efficiency and reduced duplicative efforts across NCCOS. In addition the BPA provides uniform management of chemical wastes, provides more efficient and timely removal of wastes, and reduces costs. The NCCOS EMS team recommends implementing the BPA at all NCCOS facilities that generate chemical and biological wastes.</p>		NCCOS EMS Team								
<p>9. Competence of persons responsible on basis of training, education, or experience:</p> <table border="1"> <thead> <tr> <th>Title</th> <th>Basis for Competence</th> </tr> </thead> <tbody> <tr> <td>Joseph Bizzell</td> <td>Education, training, and experience</td> </tr> <tr> <td>Rick Meitzler</td> <td>Education, training, and experience</td> </tr> <tr> <td>Jay Lewis</td> <td>Education, training, and experience</td> </tr> </tbody> </table>			Title	Basis for Competence	Joseph Bizzell	Education, training, and experience	Rick Meitzler	Education, training, and experience	Jay Lewis	Education, training, and experience
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