

EMS COMMITTEE MEETING MINUTES 3/19/08

Attendance: David Johnson, Jill Fegley, Mark Fonseca, Joseph Bizzell, Rick Campbell, Randy Grady, Anna Hilding, Christine Addison, Ronnie Bradley, Roldan Muñoz, Barbie Byrd

David – reviewed executive order; everything needs to be put into context of EO requirements; goals on 1st page; 2 ISO standards – 1st is how EMS should operate; 2nd describes how audit process would be conducted

Mark – we'll discuss EO and how it relates to what we need to do; if requirements are at higher (e.g., agency) level then we might not need to respond directly to each point because other facilities may be tackling those points; also need to make sure that we're using same metrics as others throughout the agency

Christine – how about solar power on site? To be discussed at a later date

Jill – can we also come up with a strategic plan of issues that we'd like to address in the future?

Randy – NOAA is moving towards “supply to demand” type electric meters

Joseph – efforts towards EMS are already underway in some cases and we're making progress: recycling, light sensors, etc.; EO and ISO move in the same direction; 1st ISO has 61 “shall do this” statements and that's what auditors will look for; start with low-hanging fruit, e.g., order chemicals in smaller quantities, replace traditional bulbs with eco-friendly, examine cleaning chemicals, partner with eco friendly companies such as Wal-Mart

Mark – any actions will need to go through cost-benefit analysis

Mark – committee members are assigned to read the docs (EO, ISO's) but to take no action; Mark, Joseph, and Bernie (I missed who this person is) will take lead on how we incorporate docs in our EMS; committee members will be tasked to research what we don't know, tasked to write standard operating protocols

Mark – have any co-workers approached EMS members yet with concerns; please email to Mark any such concerns

Christine – concern was raised to Christine regarding what happens to the peanuts that come to the lab with shipments; the question was asked if they should be recycled, and a device to contain and dispense peanuts was discussed

Mark – can approach vendors, especially those with which we have an established relationship, to indicate our preference for non-styrofoam peanuts

Joseph – internal audit tentatively scheduled for June 15th 2008

Anna/Christine – demo of sharepoint EMS committee site on intranet; docs will go on docshare for non CCFHR staff

Mark – members, please visit this site