

**CURRENT/FORMER SPOUSE'S NOTIFICATION OF APPLICATION FOR REFUND OF
RETIREMENT DEDUCTIONS**
Under the Civil Service Retirement System
(See Privacy Act Statement on Back.)

If you apply for a refund of retirement deductions after May 6, 1985, you must notify your current spouse. Also, you must notify any former spouse if all the following conditions apply:

1. You have 18 months of service subject to retirement deductions (including previously refunded service);
2. You were married to the former spouse for at least 9 months, and
3. You were divorced after May 6, 1985.

PART 1 -- TO BE COMPLETED BY APPLICANT

INSTRUCTIONS: To notify each current or former spouse of your application for a refund of your retirement deductions, complete Part 1 and have the current or former spouse complete Part 2. The current or former spouse's signature must be witnessed in Part 3. You may not be a witness. (Use a separate form for current spouse and each former spouse.)

Name	Date of Birth	Social Security No.
------	---------------	---------------------

PART 2 -- TO BE COMPLETED BY CURRENT OR FORMER SPOUSE

INSTRUCTIONS: Complete Part 2 and have two witnesses complete Part 3. Payment of the refund of retirement deductions will end any entitlement you may have to a survivor annuity or portion of any annuity to which the applicant would otherwise have been entitled (unless the applicant's entitlement is restored through later Federal employment.) If a court order expressly relates to the refund and you believe that payment of the refund would end a court-ordered entitlement you have to a survivor annuity or to a portion of an annuity to which the above-named person is entitled, see the information on the back regarding such court orders.

I have read the paragraph above and I understand that the above-named individual is applying for a refund of civil service retirement deductions.

Signature (Do not print)	Name (Type or Print)	Date Signed
--------------------------	----------------------	-------------

PART 3 -- TO BE COMPLETED BY WITNESSES

We, the undersigned, certify that Part 2 of this form was signed by the current or former spouse of the person named in Part 1 in our presence.

Signature	Date Signed	Signature	Date Signed
Name of Witness (Type or Print)		Name of Witness (Type or Print)	
Address (Number and Street)		Address (Number and Street)	
(City, State and Zip Code)		(City, State and Zip Code)	

INFORMATION ABOUT SENDING COURT ORDERS TO THE OFFICE OF PERSONNEL MANAGEMENT (OPM)

If you are a separated or divorced spouse of the individual named in Part 1 of this form and you have a court order that (1) expressly relates to any portion of the applicant's retirement deductions (contributions) and (2) payment of the refund would end your entitlement to a survivor annuity or a portion of an annuity to which the applicant is entitled, you should send a copy of the court order to OPM with a cover letter giving:

1. The name, date of birth, and social security number of the person applying for the refund;
2. Your statement that the court order has not been amended, superseded, or set aside;
3. Your name, date of birth, and mailing address; and
4. If any payments to you are subject to termination upon your remarriage*, a statement that either (1) you have remarried and the date of the remarriage or (2) that you have not remarried and that you will notify OPM within 15 days of a remarriage should you remarry in the future.

The court order gives you a survivor annuity after the death of the applicant, also attach a copy of your birth certificate, if available.

The court order can be honored ONLY if it is received before the refund is paid to the applicant. Payment of the refund will end any entitlement you may have to a survivor annuity or a portion of any annuity to which the applicant would otherwise have been entitled. Payment of the refund will also end any eligibility you may have to coverage under the Federal Employees Health Benefits Program.

Send the copy of the court order and your cover letter to:

Office of Personnel Management
Civil Service Retirement System
Employee Service and Records Center
ATTN: Refunds
Boyers, PA 16017

*A former spouse who remarries before reaching age 55 is not entitled to a survivor annuity. (Termination of the remarriage does not restore entitlement to a survivor annuity.) Remarriage does not affect a former spouse's court-ordered right to receive a portion of an annuity during the annuitant's lifetime, unless the court order provides otherwise.

PRIVACY ACT STATEMENT: Public Law 98-615, which established current and former spouse notification requirements, authorizes solicitation of this information. The data furnished will be used to determine whether the refund can be paid to the applicant. This information may be shared with national, state, local, or other charitable or social security administrative agencies to determine and issue benefits under their programs or when they are investigating a violation or potential violation of the civil or criminal law. Executive Order 9397 (November 22, 1943) authorized use of the Social Security Number to distinguish between the applicant and people with similar names. Furnishing the Social Security Number, as well as the other data, is voluntary, but failure to do so may result in our inability to refund the retirement deductions.