

REQUEST FOR RECOVERY OF DEBT DUE THE UNITED STATES
(Civil Service Retirement System)

Office of Personnel Management
Retirement and Insurance Programs
Washington, D.C. 20415

In order to liquidate an indebtedness to the United States, it is requested that the gross amount of the debt as shown be set off against the individual account in the Civil Service Retirement and Disability Fund of the former employee named herein. The individual retirement record, Standard Form 2806, of the former employee is (is not) attached.

When action has been completed, check should be forwarded to:



NOTE TO AGENCY-The address shown above should be that of the office designated by the employing agency to receive evidence of the liquidation of the debt.

Name of Former Employee		Date of Birth
Date of Termination of Service	Social Security Number	Amount of Indebtedness \$
Department or Establishment		Location of Employment
Reason for Indebtedness		
Appropriation and/or Fund (Title and Symbol Number)		
Disbursing Officer (Name and Symbol Number)		
I hereby certify that the indebtedness identified above is properly due the United States (liquidated or certain in amount, if feasible), that all other means of recovery have been exhausted, and that the individual from whom the collection is sought has been given an opportunity for reconsideration of the collection, including waiver and/or compromise as applicable, before this request was made.		
Signature of Certifying Official		Date
Title		Telephone No. (With Area Code)

**OFFICE OF PERSONNEL MANAGEMENT
REPORT OF ACTION ON REQUEST FOR RECOVERY**

- Retirement account is available for immediate set-off. You will be notified when recovery has been completed.
- Retirement deductions for last known period of service have been refunded. Both copies of request are returned.
- Retirement account for last known period of service has not been received in the Office of Personnel Management.
- Request for recovery has been indexed and filed for possible future action. Debtor has not filed an application for benefits. Request for recovery has been indexed and filed for possible future action.
- The amount of indebtedness is less than \$25.00. Both copies of request are returned and set-off will not be made because the cost of recovery would exceed the amount of indebtedness.

- Debtor has no amount to his credit in the Retirement Fund. Both copies of the request are returned.
- We are unable to identify the debtor from the data furnished. If you will fill in the date of birth and return both copies of the request, another attempt will be made.
- Data you have furnished indicates that debtor is now an employee, and there is no showing that attempts to recover through employing agency have been exhausted. Both copies of request are returned.
- Other (Specify)

Civil Service
Retirement System

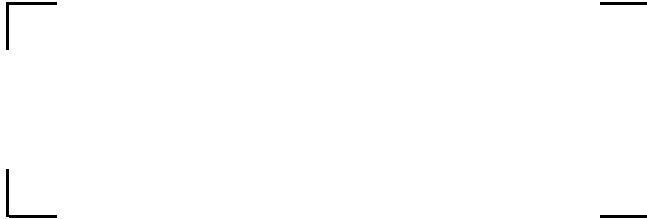
Examiner

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