

Duties of NPL State Liaisons

The primary role of the NPL State Liaisons is to create an informed partnership dialogue in order to better represent CSREES and serve as a resource and information conduit for the Land-Grant College and University system. The Liaisons will gather information from their assigned state(s) about issues and concerns that may require agency level attention and respond to or direct inquiries about agency administrative and program oversight issues to the appropriate person(s). (Note: The Liaisons will not, however, serve as advocates for their unit, program or discipline, nor will they be expected to serve as experts on all agency issues.) The liaison role will be handled by regular telephone conference calls, participation in meetings, site visits, and other venues that serve the role of the agency and institutions.

The liaison responsibilities will be exercised as needed and travel to campus could be typically < 1 week per year. Exceptions are those states with multiple Land-Grant Colleges and Universities that will require more time or an alternative structure for contacts. These situations will be discussed with the Deputy Administrator Liaisons in order to plan appropriately for the regional needs. Where travel is not possible, other venues will be used to learn about the institution(s) and share pertinent information about CSREES.

Specific NPL Liaison duties are:

- Meet with your CSREES NPL State Liaison assignment partner in order to gain an understanding of each other's expertise, perspectives and experience.
- Send an introductory letter providing background information on the NPLs, e-mail and phone contact information to key personnel at that state's Land Grant institutions.
- Review the state web site(s) including the organizational chart(s) for the LGU institution(s), state strategic plans and advisory committee reports, etc. and reports of CSREES site reviews at the institution(s) to develop a clear understanding of the reporting and structural relationships for the academic programs, the agricultural experiment stations, and the cooperative extension system. Important information to gather includes: who controls budget? Who reports to whom?, how visible are these structures in the entire university or state system?, what are the categories and proportions of different sources of funding?, how is overhead controlled on the campus?, what are motivators for faculty partnerships with CSREES?, etc.
- As an NPL liaison duo, make quarterly phone calls or teleconferences to the Directors of the Ag Experiment Station, Academic Programs and Extension Service (or their designees) and others, as appropriate, in your assigned state(s).

- Schedule visits to campus (es) to enhance the understanding of relevant university programs (including those that may be outside the college of agriculture, e.g., veterinary science, forestry, etc.) and share information about CSREES. The visits will include, but not be limited to:
 - Briefings derived from materials provided by NPL cross-training (these will be posted on the M: drive for use by liaisons) and from the Office of the Administrator.
 - Meetings with the Associate Deans or Directors of Ag Experiment Station, Academic Programs, and Cooperative Extension Service (or their designees).
 - Meetings with others, as appropriate, to develop a broader understanding of institutional programs.

- Serve as reviewers of the integrated (AES and CES) annual plan of work and annual report for the state and recommend appropriate agency and institutional action. Liaisons will also develop a broad understanding of the profile of the state's research, education and extension portfolios to be an agency resource.

- Try to meet at least 2X per year (summer and winter) or as needed with appropriate CSREES Deputy Administrator Regional Liaisons and with Regional Executive Directors of Experiment Stations and Cooperative Extension to discuss regional issues and to share perspectives that enhance the partnership between the agency and partner institutions.

- Serve in a rotational cycle that will best utilize the knowledge gained about the institution (e.g., a 3 to 5 year rotation).

- Identify partnership opportunities within CSREES and other federal agencies that serve to strengthen programs or take advantage of competitive grants and other opportunities.

Positive Outcomes to University Partners will include:

- Establishment of a trusted point of contact and support for doing business with CSREES.
- More rapid, informed, and responsive reviews of Plans of Work.
- Enhanced, informed dialogue regarding the impact of CSREES policies on the partnership.
- More effective identification of emerging state issues which may need the attention of the entire system.
- More appropriate examples of current program impacts for reporting to Congress and other stakeholders.

Positive Outcomes of the NPL Liaisons for CSREES will include:

- Enhanced effectiveness of NPLs, and the agency, due to their increased knowledge base regarding the partnership.
- Information exchange between the agency and the partner institutions, resulting in more informed dialogue within the agency, enhanced understanding of each partner's programs and goals, and the context in which each partner operates.
- Broader involvement of states in agency programs.
- Increasing trust between the agency and the partnership.
- Increasing understanding by the agency of the multi-faceted issues and concerns of the states
- Improved customer service, as reflected in customer service surveys.
- Increased participation of under-represented groups in agency programs.
- Increased visibility of CSREES programs to the states and the general public.
- Improved accountability and responsiveness to the administration and Congress.

In summary, the NPL state liaisons will strengthen the partnership between CSREES and the land grant colleges and universities.

NPL LIAISONS TO THE STATES BY REGION

[As of 04-09-2008]

Western Region - Ralph Otto

Alaska	Jenkins, Diana	Tupas, Luis*
American Samoa -- See Hawaii		
Arizona	Jones, Dan*	Tuckermanty, Elizabeth
California	Meyer, Rick*	Smith, Greg
Colorado	Gerrior, Shirley	Hipple, Pat
Guam, Micronesia, Northern Marianas	Blanche, Catalino*	Tupas, Luis*
Hawaii, American Samoa	Burfening, Peter	Tupas, Luis*
Idaho	Bewick, Tom*	Dorsey, Maurice*
Micronesia -- See Guam		
Montana	Bailey, Carmela*	Hunt, Fen
Nevada	Jones, Dan*	Swanson, Marilyn
New Mexico	Bahn, Henry*	Johnson, Monte*
Northern Marianas -- See Guam		
Oregon	Auburn, Jill*	Qureshi, Muquarrab
Utah	Blanche, Catalino*	Singleton, Jan
Washington	Bewick, Tom*	Dorsey, Maurice*
Wyoming	Maggard, Sally*	Thro, Ann Marie*

North Central Region - Meryl Broussard

Illinois	Dobrowolski, Jim	McLean, Gail
Indiana	Brayton, Peter	Valco, Tom
Iowa	Jacobs-Young, Chavonda	Johnson, Monte*
Kansas	Hamernik, Deb	Liang Shiou-Lin
Michigan	Johnson, Peter*	LeMenestrel, Suzanne
Minnesota	Lin, Liang-Shiou	Swanson, Marilyn
Missouri	Auburn, Jill*	Lawrence, Irma
Nebraska	Maggard, Sally*	Thro, Ann Marie*
North Dakota	Chen, Hongda	Norland, Eric
Ohio	Rao, Ram*	Welsh, Susan*
South Dakota	Reynnells, Richard*	LeMenestrel, Suzanne
Wisconsin	Stone, Barbara	Nowierski, Bob*

Southern Region - Frank Boteler

Alabama	Sherman, Gary	Sureshwaran, Suresh
Arkansas	Bolton, Herb	Schuchardt, Jane
Florida	Ebodaghe, Denis	Morant, Mervalin
Georgia	Bowers, Michael	Purcell-Miramontes, Mary
Kentucky	Cleland, Charles	Robinson, Mark
Louisiana	Jensen, Gary	Mirando, Mark
Mississippi	Bailey, Carmela*	Tate, Tom*

North Carolina	Reynnells, Richard*	Wysocki, Joseph*
Oklahoma	Trotman, Audrey	Wysocki, Joseph*
Puerto Rico , Virgin Islands	Afele-Fa'amuli, Saleia	Knighton, Ray
South Carolina	Goldner, Bill	Rao, Ram*
Tennessee	Crosby, Greg	Saltos, Etta*
Texas	Kirk-Baer, Charlotte	Kaleikau, Ed
Virgin Islands -- See Puerto Rico		
Virginia	Lichens-Park, Anne	Rozum, Mary Ann*

Northeast Region - Dan Kugler

Connecticut, Storrs and New Haven	Cardwell, Kitty	Tate, Tom*
Delaware	Hipp, Janie	Saltos, Etta*
District of Columbia	Parochetti, Jim	Valentine, Nancy
Maine	Crocoll, Caroline*	McGirr, Michael
Maryland	Hegg, Richard	Johnson, Peter*
Massachusetts	Meyer, Rick*	Chipman, Helen
New Hampshire	Hoffman, Bill	Schuchardt, Jane
New Jersey	Toombs, Dionne	Robinson, Mark*
New York	Crocoll, Caroline*	Draper, Marty
Pennsylvania	Rozum, Mary Ann*	Schmoldt, Daniel*
Rhode Island	Cavallaro, Nancy	Stone, Barbara
Vermont	Nowierski, Bob*	O'Neill, Mike
West Virginia	Welsh, Susan*	Schmoldt, Dan*

1890 Institutions

Deb Sheely

1994 Institutions

Franklin E. Boteler

* denotes NPL with more than one state assignment