



**United States Department of Agriculture**

Research, Education, and Economics  
Agricultural Research Service  
National Agricultural Library

May 10, 2007

Dear Expanded Service Patron,

We regret that we have to inform you that NAL will no longer be able to provide direct service document delivery program for special, affiliated organizations due to budget cuts in funding from its sponsor. Affected organizations include:

- Child and Adult Care Food Program (CACFP), including Head Start
- Child Nutrition Program (CNP), including school district and individual school faculty, librarians or media center staff, nurses and food service personnel
- Commodity Supplemental Food Program (CSFP)
- Food Distribution Program on Indian Reservations (FDPIR)
- Food Stamp Program (FSP)
- Howard University Department of Nutritional Sciences Faculty
- Nutrition Education and Training Program (NET)
- University of Maryland Nutrition Extension Agents and Dept. of Nutrition and Food Science Faculty (UMD)
- Special Supplemental Nutrition Program for Women, Infants and Children (WIC)

This new policy will be effective July 1, 2007.

To make sure that you continue to acquire the information that you need, let me share the normal avenues to receive materials:

a. Document delivery service will still be available through NAL's standard library-to-library service at NAL's published fee rates. Individuals who wish to obtain loans or copies of materials from the NAL collection should submit requests through the interlibrary loan service of their local library. NAL accepts interlibrary loan requests from all types of libraries including



Food and Nutrition Information Center

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academic, corporate, government, public and school libraries. Information for libraries on NAL's document delivery service and how to place requests is available online at the URL <http://www.nal.usda.gov/services/request.shtml>. NAL charges for interlibrary loan requests at the rate of \$15 per loan and \$13 per article copy (see <http://www.nal.usda.gov/about/policy/fee.shtml> for complete fee information). Libraries may choose to pass these fees on to individual requesters at their discretion.

b. Individuals visiting NAL may also request materials from the collection for use onsite in the NAL Reading Room. Onsite visitors may request up to 35 items per day for use in the Reading Room. NAL is located in Beltsville, MD and is open Monday through Friday from 8:30 to 4:30. Directions to the library are available at <http://www.nal.usda.gov/about/visitor.shtml> and additional information about NAL's onsite services can be found at <http://www.nal.usda.gov/services/request.shtml#onsite>.

Please make sure to take advantage of the increasing array of free information products online including materials developed by the Food and Nutrition Information Center at <http://fnic.nal.usda.gov> and USDA publications covering a wide array of subjects in the NAL Digital Repository at <http://naldr.nal.usda.gov>.

While the lack of financial support makes it necessary that we discontinue the free direct service to individuals, NAL remains committed to making the information in our collection accessible to the public through interlibrary loan and onsite services. If you have any questions or comments, please contact me at [skevans@nal.usda.gov](mailto:skevans@nal.usda.gov). Thank you.

Sincerely,

  
Shirley King Evans  
Food and Nutrition Information Center  
Public Services Division  
National Agricultural Library, USDA