USDA

United States
Department of
Agriculture

Office of the Chief
Information Officer

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Washington, DC
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TO: Agency Chief Information Officers   NOV ... .07
        Agency Information System Security Program Managers

FROM: Lynn Allen
        Associate Chief Information Officer
        Cyber Security

SUBJECT: Federal Desktop Core Configuration (FDCC) Project

The Office of Management and Budget (OMB) requires all Federal Agencies and Departments to adopt the standard Federal Desktop Core Configuration (FDCC) for their Windows XP Service Pack 2 and Windows Vista based desktops by February 1, 2008. To ensure that USDA meets these requirements, the Office of Cyber Security has established an FDCC Project Team which will coordinate the FDCC deployment, FDCC reporting and FDCC compliance. This team will be led by Cyber Security and will be responsible for Agency coordination, coordination with NIST and OMB, and reporting compliance to OMB. The Project Leader will be responsible for making a collective response to OMB on all reports.

Each USDA agency must name a point of contact (POC) and an alternate POC for this effort.   Please forward all POC information to James Donohue at the address below by November 21, 2007.

Agency POCs will be required to submit a plan providing the agency's current progress and any known issues to the Project Leader by close of business on November 26, 2007. Additionally, teleconference meetings will be held on Tuesday afternoons at 3 p.m. Eastern Standard Time beginning on November 27, 2007. Attendance is mandatory for all Agency POCs.

Finally, if your agency does not manage any Windows based desktops, please inform the Project Manager by November 21, 2007.

Those agencies that do not employ Microsoft Active Directory need to contact the Project Manager immediately.

If you have any questions regarding this memorandum, please contact the Security Compliance Division, at 816-823-2377, or via e-mail at FDCC@usda.gov. Please include "FDCC" in the Subject of your email.