

# Pollutant and Source Inventory

Building Name: \_\_\_\_\_ Address: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_ File Number: \_\_\_\_\_

Using the list of potential source categories below, record any indications of contamination or suspected pollutants that may require further investigation or treatment. Sources of contamination may be constant or intermittent or may be linked to single, unrepeated events. For intermittent sources, try to indicate the time of peak activity or contaminant production, including correlations with weather (e.g., wind direction).

Sections 2, 4 and 6 discuss pollutant sources. Appendix A provides guidance on common measurements.

Source Category	Checked	Needs Attention	Location	Comments
<b>SOURCES OUTSIDE BUILDING</b>				
<b>Contaminated Ambient Air</b>				
Pollen, dust				
Industrial contaminants				
General vehicular contaminants				
<b>Emissions from Nearby Sources</b>				
Vehicle exhaust (parking areas, loading docks, roads)				
Dumpsters				
Re-entrained exhaust				
Debris near outside air intake				
<b>Soil Gas</b>				
Radon				
Leaking underground tanks				
Sewage smells				
Pesticides				

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Source Category	Checked	Needs Attention	Location	Comments
<b>Moisture or Standing Water</b>				
Rooftop				
Crawlspace				
<b>EQUIPMENT</b>				
<b>HVAC System Equipment</b>				
Combustion gases				
Dust, dirt, or microbial growth in ducts				
Microbial growth in drip pans, chillers, humidifiers				
Leaks of treated boiler water				
<b>Non HVAC System Equipment</b>				
Office equipment				
Supplies for equipment				
Labratory equipment				

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Source Category	Checked	Needs Attention	Location	Comments
<b>HUMAN ACTIVITIES</b>				
<b>Personal Activities</b>				
Smoking				
Cosmetics (odors)				
<b>Housekeeping Activities</b>				
Cleaning materials				
Cleaning procedures (e.g., dust from sweeping, vacuuming)				
Stored supplies				
Stored refuse				
<b>Maintenance Activities</b>				
Use of materials with volatile compounds (e.g., paint, caulk, adhesives)				
Stored supplies with volatile compounds				
Use of pesticides				

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Source Category	Checked	Needs Attention	Location	Comments
<b>BUILDING COMPONENTS/FURNISHINGS</b>				
<b>Locations Associated with Dust or Fibers</b>				
Dust-catching area (e.g., open shelving)				
Deteriorated furnishings				
Asbestos-containing materials				
<b>Unsanitary Conditions/Water Damage</b>				
Microbial growth in or on soiled or water-damaged furnishings				

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Source	Category	Checked	Needs Attention	Location	Comments
<b>Chemicals Released From Building Components or Furnishings</b>					
Volatile compounds					
<b>OTHER SOURCES</b>					
<b>Accidental Events</b>					
Spills (e.g., water, chemicals, beverages)					
Water leaks or flooding					
Fire damage					

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Source Category	Checked	Needs Attention	Location	Comments
<b>Special Use/Mixed Use Areas</b>				
Smoking lounges				
Food preparation areas				
Underground or attached parking garages				
Laboratories				
Print shops, art rooms				
Exercise rooms				
Beauty salons				
<b>Redecorating/Repair/Remodeling</b>				
Emissions from new furnishings				
Dust, fibers from demolition				
Odors, volatile compounds				

