

**8th Annual New Partners for Smart Growth:
Building Safe, Healthy, and Livable Communities**

Albuquerque, NM, January 22-24, 2009

Travel Request Form

To request assistance with air travel, please fill out this form and email it to Andavo Travel at Conference@andavotravel.com or fax it to (303) 741-6329. You will be contacted with a proposed itinerary within two business days. If you have any questions please contact Andavo Meetings and Incentives at (800) 685-0038 ext. 7709 or 7716.

Name (as it appears on valid picture ID): _____

Phone: _____ E-mail Address: _____

Preferred method of contact: Phone: or Email:

Airline Information:

Travel will be to and from Albuquerque International Airport unless otherwise noted. _____

Departure City: _____

Departure Date: _____ Preferred Departure Time: _____

Return Date: _____ Preferred Return Departure Time: _____

Preferred Airline: _____

Frequent Flyer Number: _____

Preferred Seating: Window or Aisle

Special Requests: _____

Please note that there is a \$28.00 per person service fee for Andavo Travel to issue an airline ticket.