



DEPARTMENT OF THE TREASURY
WASHINGTON, D.C. 2022

**Acquisition
Bulletin (AB)**

No. 02-24
Sept. 23, 2002

MEMORANDUM FOR THE BUREAU CHIEF PROCUREMENT OFFICERS

FROM: Corey M. Rindner, Director
Office of the Procurement Executive *Corey M. Rindner*

SUBJECT: FY2003 Changes to the Treasury Acquisition Data System
(TADS) and the Federal Procurement Data System (FPDS)

Purpose: This AB provides notice of significant changes in reporting procurement data to the Treasury Acquisition Data System (TADS) and the Federal Procurement Data System (FPDS).

Effective Date: October 1, 2002

Expiration Date: This AB will expire when canceled or superseded.

Cancellation: Not applicable.

Background: Effective 1st quarter of FY 2003, two significant changes will occur with the reporting of FY2003 contract actions to the Department of the Treasury TADS and to FPDS :

- All dollar fields for both the SF-279 and SF-281 will be reported in **WHOLE DOLLARS, ROUNDED TO THE NEAREST DOLLAR**. Computation and rounding of dollar amounts in **THOUSANDS** will no longer be required. All dollar amounts in the TADS and FPDS databases will be modified to reflect **WHOLE** dollars after closeout of the 4th quarter FY2002 on November 15, 2002.
- Allowances for six digit Modification numbers and Contracting Offices fields have been made. Bureaus will continue to report their five digit Contracting Office numbers, but may report up to six digit Modification numbers.

BCPO's are reminded of their responsibility for maintaining overall quality of data in TADS under DTAR 1004.670, and are asked to disseminate this AB to all responsible contracting staff in their respective bureaus to ensure that contract dollar amounts are reported correctly.

Additional information is provided in the attached FY2003 TADS Input form (or ICAR), and the Office of Federal Procurement Policy (OFPP) memorandum, issuing the "September 2002 FPDS Reporting Manual in its entirety through Amendment 8," to the Federal Procurement Data System (FPDS). The complete FPDS Reporting Manual is available on the "Training and Manuals" page at <http://www.treas.gov/procurement/training/index.htm#manuals> or

<http://intranet.treas.gov/procurement/www/training/index.htm#manuals> . Amendment 8 also includes new guidance on reporting of HUBZone contracts and services and materials with recycled content under the Resource Conservation and Recovery Act and Executive Order 13101 (see AB 02-19, Treasury Affirmative Procurement Program).

Questions may be directed to Lou Masciocchi at (202) 622-6585, or e-mail to louis.masciocchi@do.treas.gov.

Cc: TADS Coordinators

Attachments

September 17, 2002

MEMORANDUM FOR AGENCY SENIOR PROCUREMENT EXECUTIVES

FROM: Barbara J. Diering (Signed)
Special Assistant

SUBJECT: September 2002 Federal Procurement Data System (FPDS)
Reporting Manual

We are issuing the September 2002 FPDS Reporting Manual in its entirety through Amendment Eight.

On October 1, 2001, agencies began reporting to the FPDS, information regarding the acquisition of products containing recovered materials. The purpose of collecting this information through the FPDS was to monitor compliance with Section 6002 of the Resource Conservation and Recovery Act and Executive Order 13101, and to avoid the need for agencies to manually collect this information. The attached information was developed by an interagency working group, in response to agencies' requests for additional guidance. This guidance is included as Appendix G, and additional guidance on reporting HUBZone contracts is included as Appendix H to the FPDS Reporting Manual. Appendix A has been changed to reflect the new FPDC Web Site address and Appendix B has also been updated to reflect the latest NAICS codes. The 2002 NAICS file will be on our Web Site by October 1, 2002. Also, FIPS 95.1 has been superseded by FIPS 95.2. The FIPS table on our Web Site will be updated with the latest codes.

Additional major changes are as follows:

- The dollar field for both the SF-279 and SF-281 has been changed to collect whole dollars, for example, \$245,246.90 will be \$245,247. **ROUNDING WILL BE TO THE NEAREST WHOLE DOLLAR.**
- The Contract Modification Number and Contracting Office fields have increased to six positions. This field is left justified and does not require a six-digit entry.

Please note that minor changes have been made, for clarification, to the narrative for Items 1, 3, 5, 6, 8, 10, 12, 13, 16, 19A&B, 20, 32, 36. Changes have also been made to the table entitled "Processing Orders Under Federal Schedule Contracts."

Changes have also been made to the SF-279 which include edits to Items 2, 3, 5, 7, 8, 10, 12, 13, 19A&B, 20, 26, 30, 33A, 33B, 33C, 36, 37, 39, 41, 42. The table entitled "Input Record SF-279" has been changed.

Minor changes have also been made to the SF-281 to include edits for Items C, 13, 15, 16, 17, 19, 20, 21, 23, and 24.

Improvements have been made to the Contracting Office Code Report. A new form and instructions are attached.

Minor changes were also made to Parts I, II, and III.

A vertical line in the attached files highlights the above changes.

These changes will become effective on October 1, 2002.

Attachments