

## MARICOPA COUNTY TRANSPORTATION SERVICES AGREEMENT

The purpose of this Agreement is for Phoenix-area transportation providers to provide transportation services within Maricopa County for County employees, witnesses and clients. The Agreement provides taxi and shuttle van services, including service for individuals with special transportation needs. This is not a contract whereby the Providers are bound to respond to calls for service.

To order transportation services under this Agreement, telephone one of the Providers listed in the matrix below. Following is information concerning this Agreement.

1. Transportation services are available twenty-four hours per day, seven days per week.
2. Provider is to respond to the pickup location within thirty (30) minutes of receiving a call for service. In the case a vehicle fails to show, the passenger must contact you so you may contact another Provider. If the first vehicle shows after you have contacted another company, you are not obligated to use the first contact. If this occurs more than twice with the same Provider, please notify Materials Management, Dave LaFond at (602) 506-3248.
3. Passenger is not to pay, nor is driver to ask for a gratuity (tip). If a driver requests a tip, please notify Materials Management, Dave LaFond at (602) 506-3248. Provide company name, driver's name (if possible) date and time of pick-up.
4. Intermediate stops are authorized when the rider must stop at a pharmacy, or like establishment, for medical reasons (e.g. to pick up a prescription, etc.). The meter will continue to run during the period the passenger is out of the vehicle.
5. Providers will submit monthly invoices to each department using their services. The invoices should include the date of each trip being billed, name of the passenger (or other identifier), pick-up location, drop-off location, amount of the fare, amount of the gratuity (15% of fare) name of driver and vehicle number. If this information is not provided and thus causes problems with your finance department, please notify Materials Management, Dave LaFond at (602) 506-3248.
6. All Providers have agreed to perform certified criminal and motor vehicle background investigations and random drug testing on all drivers involved with this Agreement.

