

RRAC Business Cycle Guidelines (semi-annual)

(12-06-07)

Action	Responsible Party	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
New RAC members appointed	DOI	x											
Schedule fiscal year fee proposals for semi-annual REA Work Group & RRAC review; Update RRAC protocol as needed	BLM/FS/REA WG	x											
Submit 2nd qtr proposals to REA Work Group	BLM/FS				x								
REA Work Group meets w agencies (or w agencies & public if needed)	REA WG w agencies				x								
REA WG determines if proposals need more work or if ready for RRAC meeting	REA Work Group					x							
Publish notice of RRAC meeting agenda items in Federal Register and local newspapers 30 days prior to RRAC meeting	RAC Coordinator & agencies					x							
RRAC meets w agencies/public & submits recommendations to Designated Federal Official	RRAC						x						
Submit 4th qtr proposals to REA Work Group	BLM/FS										x		
REA Work Group meets w agencies (or w agencies & public if needed)	REA WG w agencies										x		
REA WG determines if proposals need more work or if ready for RRAC meeting	REA Work Group											x	
Publish notice of RRAC meeting agenda items in Federal Register and local newspapers 30 days prior to RRAC meeting	RAC Coordinator & agencies											x	
RRAC meets w agencies/public & submits recommendations to Designated Federal Official	RRAC												x

Note: A 3rd qtr RRAC meeting can be scheduled as needed for old or carryover business