



Treasury Financial Manual

Transmittal Letter No. 627

Volume I

To: Heads of Government Departments, Agencies, and Others Concerned

1. Purpose

This transmittal letter releases revised I TFM 5-1000: Introduction. This part prescribes procedures and forms Government departments, agencies, corporations, and others concerned use to make deposits for credit to the account of the U.S. Treasury and other related matters.

2. Page Changes

Remove

Table of Contents for Part 5 (T/L 603)

I TFM 5-1000 (T/L 496)

Insert

Table of Contents for Part 5

I TFM 5-1000

3. Effective Date

This transmittal letter is effective immediately.

4. Inquiries

Direct questions concerning this transmittal letter to:

U.S. Standard General Ledger Division
Accounting Systems and Standards Directorate
Governmentwide Accounting
Financial Management Service
Department of the Treasury
3700 East-West Highway, Room 213A
Hyattsville, MD 20782
Telephone: 202-874-6121/6135

Date: January 30, 2006

Richard L. Gregg
Commissioner

Part 5—Chapter 1000

INTRODUCTION

This part prescribes procedures and forms Government departments, agencies, corporations, and others concerned use to make deposits for credit to the account of the U.S. Treasury (Treasury) and other related matters.

Section 1010—Scope and Applicability

Government departments, agencies, corporations, and others concerned use the procedures and forms prescribed in I TFM, Part 5, to make deposits for credit to Treasury's account and for other related matters.

The following TFM Volume I, Part 2, chapters contain procedures Federal agencies use to report deposit documents to the Treasury:

- I TFM, Part 2, Chapter 3100: Instructions for Disbursing Officers' Reports;
- I TFM, Part 2, Chapter 3300: Reports of Agencies for Which the Treasury Disburses (FMS Form 224);

AND

- I TFM, Part 2, Chapter 3500: Daily Transmittal for Internal Revenue Service.

Section 1015—Authority

The Secretary of the Treasury has reporting responsibility as set forth in

31 United States Code 331 and 3513. Other statutes and Executive Orders specifically place regulatory responsibility with Treasury for other subject matter covered in the TFM.

Section 1020—Standard and Prescribed Forms

The Financial Management Service (FMS) is increasing its efforts to create electronic options for information submittals to and transactions with the Department of the Treasury. The efforts reflect a changing business environment where electronic processes are becoming more common because of increased efficiency and convenience. These efforts also are the direct result of the Government Paperwork Elimination Act, which requires Federal agencies to provide electronic options for transactions with Government.

Treasury has developed a Web site at <http://www.fms.treas.gov/forms.html> that includes some of the forms produced by FMS or that support FMS products and services. All departments and agencies should use standard accounting and reporting forms and related procedures, including those

prescribed by the Government Accountability Office, unless exempted by law or FMS.

Section 1025—Contacts Page

Each chapter has a Contacts page that lists the office name, address, and telephone number for inquiries concerning the included material. The first contact listed is the office primarily responsible for the chapter. If the chapter contains specific or technical material relating to other areas of responsibility, the Contacts page also lists sources for that information.

Section 1030—Distribution

Users may access the TFM via the Internet at the following Web site: <http://www.fms.treas.gov/tfm/index.html>.

CONTACTS

Direct inquiries concerning this chapter to:

U.S. Standard General Ledger Division
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PART 5 - DEPOSIT REGULATIONS

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