

RECREATION AID (FEE COLLECTION)



JOB TITLES: Recreation Technician,(up to three positions open)

DATES: Mid-May 2008 to Sept 7, 2008 (Dates may be adjusted to accommodate school schedule)

TO APPLY: There are two ways to apply.

Students who are expecting to attend school in the fall of 2008 may apply through the Student Temporary Employment Program by submitting a resume, cover letter, and three references directly to Yaquina Head Outstanding Natural Area at the address below.

If you are **not** a student returning to school in fall 2008 you must apply on-line at www.usajobs.gov to announcement numbers [NHRMC-2008-0001](#).

COMPENSATION: GS-2 through GS-4, Depending on education level and experience

WORK SCHEDULE:

During the summer: 40 hours/week.

During the school year: part time hours will be arranged to accommodate school schedules.

Fee Collectors should expect to work on holidays and weekends.

THE AREA:

Yaquina Head Outstanding Natural Area, 100 acre parkland managed by the Bureau of Land Management, is located on a prominent headland just three miles north of Newport, on Oregon's scenic central coast.

GENERAL POSITION DUTIES:

Welcome visitors and provide visitors at the entrance station with park information. Collect entrance fees and sell federal passes. Reconcile fee collection monies, and verify receipts at beginning and end of shift. Open and close park grounds, buildings, and gates. Operate vehicles.

QUALIFICATIONS:

These positions will be filled under the Student Temporary Employment Program (STEP). This announcement is open to all qualified US citizens who meet the following STEP requirements:

- You must be at least 16 years of age;
- You must be a student currently enrolled or accepted for enrollment as a degree seeking student with half-time or more academic course load at an accredited high school, college, university, technical, or vocational school;
- You must have a valid state driver's license;
- and
- You must have a minimum 2.5 cumulative GPA.

OTHER QUALIFICATIONS:

Courtesy and customer service is always the priority. Applicants must have good listening skills; enjoy meeting and helping people, good attention to details. Must be a reliable team player, and be able to handle large sums of money.

FOR MORE INFORMATION:

Contact:

Jay Moeller, Chief Park Ranger
BLM, Yaquina Head Outstanding Natural Area
PO Box 936
Newport, OR 97365
(541) 574-3145
email: jay_moeller@blm.gov
Web Site www.blm.gov/or/resources/recreation/yaquina/

